

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY AUGUST 19, 2014, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Stewart at 5:30 P.M.

**BOARD MEMBERS:**

Gayle Stewart, Chairperson  
Paulette Rush, Vice-Chairperson  
Nick Cyr, Director  
Brian Duhart, Director  
Craig Mifflin, Director

**ALSO PRESENT:**

Matt Young, TVRPD District Manager  
Aimee Hansen, TVRPD Recreation Coordinator  
Mike Walsh, TVRPD Maintenance Foreman  
Susan Wiggins, Mayor Pro-Tem  
Bill Fisher, GHCSO General Manager  
Laura Lynne Wyatt, GHCSO Board  
Darla Baker, Tehachapi News  
Steve Hansen, TMTA  
Pat Osborn, Clifford and Brown Law

**1. FLAG SALUTE:** Director Mifflin led the Flag Salute.

**2. ROLL CALL:** Vice-Chairperson Rush was absent.

**3. PUBLIC COMMENTS:**

Pam Pousson, Don Thiesse, Paul Hughes, Pamela Lorenz, Ken Pousson, Sue Parker, Roxanne Ellis, James LaRue, Mike Smith, Mary Shoaf, Patty Yeomans, Carolyn Anglin, Lana Sackewitz, Craig Robbins, Elizabeth Small, Laura Small, Michael Smith, Annette Brink, Erica Brink, John Culpepper, Kathleen Culpepper, James Kitchell, Melissa Kitchell, Pat Frender, Oscar White, Joan Pogon-Cord, Keith Sackewitz, Valerie Randolph, Natalie LaBone and Chad Steele spoke to the Board explaining how they have benefited from using the Dye Natatorium facility and asked the Board to consider keeping the facility open year-round. Don Thiesse and Paul Hughes commented on the current pool schedule and suggested changing the time schedule to better serve families and seniors. Mary Shoaf thanked TVRPD for the Summer Pool Pass and suggested a Winter Pool Pass program be implemented. Keith Sackewitz suggested adult volunteer lifeguards. Susan Wiggins suggested looking into a grant to help offset the operational cost of the pool and stated that she has experience in grant writing.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Cyr - Mifflin: Ayes: Stewart; Cyr; Duhart; Mifflin**  
**Noes: None. Motion carried.**  
**Absent: Rush**

**B. Approval of Minutes from the Regular Board Meeting held July 15, 2014.**

Request by Clerk of the Board of Directors to approve the minutes from the July 15, 2014 Regular Board Meeting. BOARD APPROVES MINUTES.

**Cyr - Mifflin: Ayes: Stewart; Cyr; Duhart; Mifflin**  
**Noes: None. Motion carried.**  
**Absent: Rush**

**5. MAINTENANCE FOREMAN REPORT**

Maintenance Foreman Mike Walsh gave the report.

- West Park: Preparation for Men's and Women's Softball games
- Pool: repair of a chlorine line.
- Event preparation at parks: Movies in the Park, Music in the Park, 4<sup>th</sup> of July.
- Play and Fitness equipment delivered.
- Maintenance Worker Gil Ortiz hired.

**6. RECREATION SUPERVISOR REPORT**

Recreation Coordinator Aimee Hansen gave the report.

- Mountain Gallop Run had 236 registrations which is a 31% increase from the previous year. Hansen stated that it was a pleasure to work with the Greater Tehachapi Chamber of Commerce.
- Youth Basketball registrations begin September 1, 2014.
- Oldtimer's Picnic had 300 in attendance which is a 200% increase from the previous year. Hansen thanked the City of Tehachapi for their donation to the event that allowed every "Oldtimer" to eat free. Thank you to TVRPD maintenance staff David Coopridge and TVRPD lifeguard staff for their help. Thank you to THS Volleyball players for serving meals at the event. Thank you to the Oldtimer's Reunion committee for their hard work.
- Softball: 9 men's teams and 6 women's teams are playing. Two suspensions have been issued.
- Movies in the Park will have one more event for Halloween- The movie Beetlejuice will be shown at the West Park Activity Center.
- Hansen thanked the presenting sponsors Alta-One Federal Credit Union and Brighthouse Networks for sponsoring Movies in the Park. Hansen also thanked sponsors Golden Hills CSD, Remax Tehachapi Area Association of Realtors, Albertsons, Benz, Bank of the Sierra and BSE Rents.
- Hansen thanked presenting sponsor Lehigh Cement for sponsoring Music in the Park. Hansen also thanked sponsors Bank of the Sierra, Benz, BSE Rents, and Snow Orthodontics.

## **7. DISTRICT MANAGER REPORT**

District Manager Matt Young gave the report.

- District Manager Young extended his thanks to his team for all their hard work. Young thanked the audience for attending the meeting and being involved. Young stated that we encourage the community's feedback and we want to listen to your needs. Young stated that we have to make fiscally responsible decisions at the Dye Natatorium and there are many factors to consider beyond just a fiscal matter.
- Meadowbrook Park survey was conducted and survey plat received from Bob Hogue. Chairperson Stewart will give a report for Meadowbrook at the GHCSO Board meeting.
- Branding: All maintenance vehicles now have the TVRPD logo on the door.
- District Manager Young met with GHCSO General Manager Bill Fisher and it was determined that 18.5% less water was used at Meadowbrook Park than was used in the prior year.
- Young thanked GHCSO General Manager Bill Fisher, Tehachapi City Manager Greg Garrett, TPD Chief Kroeger, and TCCWD Manager John Martin. Young stated that the five entities have been working very closely together to unify our districts and maximize our missions to service to the community.
- Chris Lee removed an Ash tree from Central Park at no charge. Young thanked Mr. Lee.
- The Peters family donated a four inch base Red Oak that was planted at Central Park. Young thanked the Peters family.
- Update on the "Bark for Your Park" contest: TVRPD finished third in the nation and won the \$25,000.00 prize.

## **8. FINANCIAL REPORT**

Administrative Assistant Carrie Champlin gave the report.

## **9. AGENDA ITEMS:**

### **A. Approval of the Preliminary Financial Reports for July, 2014.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR JULY, 2014.

**Mifflin - Cyr: Ayes: Stewart; Cyr; Duhart; Mifflin**

**Noes: None. Motion carried.**

**Absent: Rush**

### **B. Tehachapi Little League 2015 - Discussion**

Tehachapi Little League President Tiffany Ledesma spoke to the Board. Ledesma stated Tehachapi Little League's concern regarding the possible removal of fencing and pitching mounds. There was a discussion regarding fencing and pitching mounds and why they are needed and what the possible options are for the future. Ledesma stated that West Park was built for Little League and that West Park is there home and tradition. District Manager Young stated that West Park is the home of Tehachapi Little League. Chairperson Stewart stated that she appreciates the discussion and suggested the formation of an Ad Hoc Committee for TLL to meet with TLL's Board to plan the details of the TLL 2015 season. Chairperson Stewart stated that the TVRPD Master Plan

specifically calls for the development of inclusive parks. TVRPD wants to serve TLL's 400 children and the best way to do that is to bring the two Boards together. Director Cyr suggested a permanent sleeve option for the fencing if it is removed. Director Mifflin stated that he believes the best plan is to get the two Boards together. The best way to solve concerns on both sides will be to form a TLL Ad Hoc Committee. Director Cyr agreed with the formation of a TLL Ad Hoc Committee. Chairperson Stewart appointed the following people to the TLL Ad Hoc Committee: TVRPD Director Cyr, TVRPD Chairperson Stewart, TVRPD Maintenance Foreman Mike Walsh, TVRPD Recreation Supervisor LeAnn Williams. The following people were appointed to the TLL Ad Hoc Committee from Tehachapi Little League: President Tiffany Ledesma, Jimmy Paget, Cody Smidt, Mike Grimes, and Stacey Christy. There was a discussion regarding reconciliation of the bills that TLL owes for the 2014 season. Reconciliation and preparation of the final invoice for TLL will occur when all of the bills are received dated through July 31, 2014. Chairperson Stewart asked when TLL will be ready to meet. It was agreed that the TLL Ad Hoc will meet in the fourth week of September. Chairperson Stewart thanked TLL for repainting the West Park sign.

**C. Approving District Manager to Spend an Amount Not to Exceed \$60,000.00 for the Purchase of Two Vehicles for use in the Maintenance Department – Discussion Approval, Resolution #12-14**

District Manager Young stated that \$60,000.00 was allocated in the 14/15 budget. Young read the three bids that were received for the two vehicles. Director Duhart suggested that a tool bed be purchased for one of the trucks if it can be accomplished within the \$60,000.00 allocation. Maintenance Foreman Mike Walsh said that he will look into the cost of a tool bed. Director Cyr asked if the quote included an extended warranty. Walsh stated the quote does not include an extended warranty. The Board directed staff to look into the extended warranties and see if it would be cost effective to add the warranties to the vehicles. Young recommended that the board approve the purchase of the two maintenance vehicles, Resolution #12-14.

**BOARD APPROVES THE DISTRICT MANAGER TO SPEND AN AMOUNT NOT TO EXCEED \$60,000.00 FOR THE PURCHASE OF TWO MAINTENANCE VEHICLES FOR USE IN THE MAINTENANCE DEPARTMENT WITH THE STIPULATION THAT STAFF INVESTIGATE THE COST EFFECTIVENESS OF A TOOL BED AND EXTENDED WARRANTIES, RESOLUTION #12-14**

**Duhart - Cyr: Ayes: Stewart; Cyr; Duhart; Mifflin**

**Noes: None. Motion carried.**

**Absent: Rush**

**D. Naming of the "Stephen Shy Activity Center" at Central Park – Discussion/Approval Resolution #13-14.**

District Manager Young briefly explained the history of the facility and that he believes it is an appropriate time to officially name the facility since we are looking to purchase signage throughout the District that will include the new logo. Director Duhart stated Stephen Shy was a great guy that helped many scouts move up and he agrees that it would be appropriate to officially name the facility in his honor. District Manager Young recommended that the Board adopt the "Stephen Shy Activity Center" as the

official name of the facility, Resolution #13-14.

BOARD ADOPTS THE “STEPHEN SHY ACTIVITY CENTER” AT CENTRAL PARK AS THE OFFICIAL NAME OF THE FACILITY, RESOLUTION #13-14.

**Mifflin - Duhart: Ayes: Stewart; Cyr; Duhart; Mifflin**

**Noes: None. Motion carried.**

**Absent: Rush**

**E. Meadowbrook Park TVRPD/GHCSD 1986 Agreement - Discussion.**

District Manager Young briefly explained the content of the 1986 agreement and recommended that the Board direct staff to revise or replace the agreement. Legal counsel Pat Osborn stated that it is always better to make a new agreement rather than reconstruct an existing agreement. GHCSD General Manager Bill Fisher spoke to the Board and asked that the “reasonable amount of water” be addressed in the new agreement. He asked that both agencies be involved in the process of making a new agreement. Chairperson Stewart stated that she is confident that we can come up with a fair agreement for both agencies. Chairperson Stewart thanked Fisher. Director Mifflin agreed that it is a good idea to quantify a “reasonable amount of water” in the new contract. Director Duhart suggested that we request trash disposal at no charge for Meadowbrook Park.

**F. Approving the Elimination of the “Out of District Fee” – Discussion/Approval, Resolution #14-14.**

District Manager Young briefly explained the history of the “Out of District Fee”. Young stated that he believes it is an appropriate time to eliminate this fee. We want to encourage the community to participate in programs and rent our facilities and the removal of this fee is extending an olive branch to the entire community. Young recommended that the Board approve the elimination of the “Out of District Fee”, Resolution # 14-14.

BOARD APPROVES THE ELIMINATION OF THE “OUT OF DISTRICT FEE”,  
RESOLUTION #14-14.

**Duhart - Mifflin: Ayes: Stewart; Cyr; Duhart; Mifflin**

**Noes: None. Motion carried.**

**Absent: Rush**

**10. CLOSED SESSION: ADJOURNED TO CLOSED SESSION AT 7:30 P.M.**

- A. District Manager performance evaluation per GOVERNMENT CODE SECTION 54957 (b)(1).

Reconvened from closed session at 8:45 P.M.

Report on Closed Session: No Action Taken.

**11. BOARD OF DIRECTORS TIME: None.**

**12. OTHER BUSINESS: None.**

**13. ADJOURNMENT:**

Having no further business the meeting was adjourned at 8:47 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on September 16, 2014.

**Duhart - Mifflin: Ayes: Stewart; Cyr; Duhart; Mifflin**

**Noes: None. Motion carried.**

**Absent: Rush**

Respectfully Submitted,

*Carrie Champlin*

Carrie Champlin, Clerk of the Board