

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY JANUARY 20, 2015, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Stewart at 5:30 P.M.

**BOARD MEMBERS:**

Craig Mifflin, Chairperson  
Paulette Rush, Vice-Chairperson  
Gayle Stewart, Director  
Brian Duhart, Director  
Mary Lou Corpus-Zamudio, Director

**ALSO PRESENT:**

Matt Young, TVRPD District Manager  
LeAnn Williams, TVRPD Recreation Supervisor  
Carrie Champlin, Clerk of the Board

**1. FLAG SALUTE:** Director Stewart led the Flag Salute.

**2. ROLL CALL:** Vice-Chairperson Rush was absent.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Duhart - Stewart: Ayes: Mifflin; Stewart; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: Vice-Chairperson Rush**

**B. Approval of Minutes from the Regular Board Meeting held December 16, 2014.**

Request by Clerk of the Board of Directors to approve the minutes from the November 18, 2014 Regular Board Meeting. BOARD APPROVES MINUTES.

**Duhart - Stewart: Ayes: Mifflin; Stewart; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: Vice-Chairperson Rush**

**C. Approval of Lifeguard Manual.**

Request by District Manager Young to approve the Lifeguard Manual.  
BOARD APPROVES LIFEGUARD MANUAL.

**Duhart - Stewart: Ayes: Mifflin; Stewart; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: Vice-Chairperson Rush**

## **6. RECREATION SUPERVISOR REPORT**

Recreation Supervisor LeAnn Williams gave the report.

- Run and Ride with the Wind: New logo presented. Duathlon event will consist of running and cycling. Event routes are in the planning stage. Press release to come.
- Youth Basketball: In full swing and games have started. All divisions are full.
- Penguin Plunge: Fundraiser planned for pool equipment.
- Advertising: Yearly brochure in route. Working on rack cards.

## **7. DISTRICT MANAGER REPORT**

District Manager Matt Young gave the report.

- District Manager Young thanked staff for the work preparing the Lifeguard Manual.
- Meadowbrook: Finalizing the electrical plans. March/April delivery expected.
- Legislation: Prevailing wage law update – The threshold for projects that will require prevailing wage is a thousand dollars.
- Trails and Open Space: Grant updates. District will seek these grants in accordance with the TVRPD Master Plan.
- AB265: Dog Park Liability update.
- AB417: Removes CEQA requirements from bicycle transportation plans.
- AB1179: Waste Tire Grant for road paving specific to parks. District will seek this grant next fiscal year.
- Pump Track: Plumbing installation is the next step.
- Working on a Joint Powers Agreement with the City of Tehachapi.
- Maintenance Department update.
- Brite Lake update. Director Duhart suggested a pathway improvement for the west end of Brite Lake. Director Stewart stated that Brite Lake improvement plans should be launched this year. There was a brief discussion regarding the improvement plans for Brite Lake.
- Young attended a meeting with the City of Tehachapi, Lehigh Cement, and TMTA to discuss a possible land use agreement for the trails on Lehigh property. District Manager Young and Chairperson Mifflin gave the update. Currently only members of TMTA can access the trails. District Manager Young thanked everyone involved for their work in trying to make the trails accessible to the public. Work continues and more updates will be forthcoming.

## **8. FINANCIAL REPORT**

Administrative Assistant Carrie Champlin gave the report.

## **9. AGENDA ITEMS:**

### **A. Approval of the Preliminary Financial Reports for December, 2014.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR DECEMBER, 2014.

**Corpus-Zamudio - Duhart: Ayes: Mifflin; Stewart; Duhart; Corpus-Zamudio  
Noes: None. Motion carried.**

**Absent: Vice-Chairperson Rush**

**B. Approving the District Manager to Execute the Award of Bid for the Painting of the Exterior of the Dye Natatorium Facility, with the Stipulation that the Award of Bid is not to Exceed \$15,000.00, Resolution #1-15.**

District Manager Young presented the painting bids to the Board.

BOARD AUTHORIZES DISTRICT MANAGER TO EXECUTE THE AWARD OF BID FOR THE PAINTING OF THE EXTERIOR OF THE DYE NATATORIUM FACILITY, WITH THE STIPULATION THAT THE AWARD OF BID IS NOT TO EXCEED \$15,000.00, RESOLUTION #1-15.

**Duhart - Stewart: Ayes: Mifflin; Stewart; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: Vice-Chairperson Rush**

- 11. BOARD OF DIRECTORS TIME:** Director Corpus-Zamudio complemented the TVRPD Youth Basketball program. Director Corpus-Zamudio also suggested that Monroe High School students might be able to help clean the JMS gym after the basketball program, which would help fulfill the students required community service hours. Board directed the matter to District Manager Young. Director Duhart asked District Manager Young to make sure the painters at the Dye Natatorium do not damage or disturb the foam coating on the roof.

- 12. OTHER BUSINESS:** None.

**13. ADJOURNMENT:**

Having no further business the meeting was adjourned at 7:05 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on February 17, 2015.

**Stewart – Corpus-Zamudio: Ayes: Mifflin; Stewart; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: Vice-Chairperson Rush**

Respectfully Submitted,

  
Carrie Champlin, Clerk of the Board