



# **Tehachapi Valley**

## **Recreation & Park District**

**TEHACHAPI VALLEY  
RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CA 93561**

**REGULAR BOARD MEETING  
TUESDAY, DECEMBER 15, 5:30 P.M.**

### **BOARD OF DIRECTORS**

**CRAIG MIFFLIN, CHAIRPERSON  
PAULETTE RUSH, VICE-CHAIRPERSON  
BRIAN DUHART, DIRECTOR  
MARY LOU CORPUS-ZAMUDIO, DIRECTOR  
LAURA LYNNE WYATT, DIRECTOR**

### **A G E N D A**

#### **1. FLAG SALUTE**

#### **2. ROLL CALL**

#### **3. PUBLIC COMMENTS**

*The Tehachapi Valley Recreation and Park District Board of Directors welcome public comments on any items within the subject matter jurisdiction of the District. We respectfully request that this public forum be utilized in a positive and constructive manner. Items addressed during Public Comment section are generally matters not included on the posted agenda and therefore the Board will take no action at this meeting. Such items, however, may be added to a future agenda. Speakers are limited to two (2) minutes. Please state your name or organization represented, if any, before making presentation. Thank you.*

#### **4. CONSENT CALENDAR**

*All items listed on the Consent Calendar shall be considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board request specific items to be removed from the Consent Calendar for separate action.*

- A. Clerk Declaration of Posting of Agenda 72 Hours in Advance of Meeting, (Page 3).
- B. Approval of the Amended Minutes from the Regular Board Meeting held October 13, 2015, (Pages 4-7).
- C. Approval of the Minutes from the Regular Board Meeting held November 17, 2015, (Pages 8-10).

- D. Approval of the Revised Tehachapi Valley Recreation and Park District Organizational Chart, (Page 11).

**5. RECREATION COORDINATOR REPORTS**

**6. MAINTENANCE FOREMAN REPORTS**

**7. DISTRICT MANAGER REPORT**

**8. FINANCIAL REPORT**

**9. AGENDA ITEMS**

- A. Approval of the Preliminary Financial Reports for November 2015 - Discussion/Approval, (Pages 12-23).
- B. Appreciation Award Presentation.
- C. Award of Bid for Meadowbrook Park Improvement Project Phase One – Discussion/Approval, Resolution # (Pages 24-126).
- D. Safety Award Incentive Program – Discussion/Approval, (Pages 127).
- E. Salary Schedule and Job Descriptions – Discussion/Approval, Resolution # (Pages 128-175).

**10. BOARD OF DIRECTORS' TIME**

*Opportunity for the Board to comment on items not listed on the agenda.*

**11. OTHER BUSINESS**

**12. ADJOURNMENT**

*Adjourn to the next Regular Meeting of the Board of Directors of the Tehachapi Valley Recreation and Park District scheduled on January 19, 2015.*



## **Tehachapi Valley Recreation & Park District**

### **CERTIFICATE OF POSTING AGENDA**

I, the Clerk of the Tehachapi Valley Recreation and Park District Board of Directors hereby certify that a copy of the December 11, 2015, Regular Board Meeting Agenda was posted at the following public places within the District on Friday, December 11, 2015, at 12:00 P.M. approximately:

- TVRPD District Office, 490 West D Street, Tehachapi, California 93561
- The TVRPD Web site at [www.tvrpd.org](http://www.tvrpd.org)

The agenda and related documents were also provided to the Tehachapi Valley Recreation and Park District Board of Directors on the 11<sup>th</sup> day of December 2015.

Dated this 11<sup>th</sup> day of December 2015.

*Carrie Champlin*

Carrie Champlin

Clerk of the Board of Directors

**AMENDED MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY OCTOBER 13, 2015, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Mifflin at 5:30 P.M.

**BOARD MEMBERS:**

Craig Mifflin, Chairperson  
Paulette Rush, Vice-Chairperson  
Brian Duhart, Director  
Mary Lou Corpus-Zamudio, Director

**ALSO PRESENT:**

LeAnn Williams, TVRPD District Manager  
Nolan Ferdinand, TVRPD Maintenance Foreman  
Seth Carroll, TVRPD Recreation Coordinator  
Corey Torres, TVRPD Aquatics Manager  
Bryan Rails, TMTA  
Laura Lynne Wyatt  
Carrie Champlin, Clerk of the Board

**1. FLAG SALUTE:** Director Duhart led the Flag Salute.

**2. ROLL CALL:** All Present.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio  
Noes: None. Motion carried.**

**Absent: None.**

**B. Approval of Minutes from the Regular Board Meeting held August 18, 2015.**

Request by Clerk of the Board of Directors to approve the minutes from the August 18, 2015 Regular Board Meeting. BOARD APPROVES MINUTES.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio  
Noes: None. Motion carried.**

**Absent: None.**

**C. Approval of Minutes from the Special Board Meeting held August 24, 2015.**

Request by Clerk of the Board of Directors to approve the minutes from the August 24, 2015 Special Board Meeting. BOARD APPROVES MINUTES.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio  
Noes: None. Motion carried.**

**Absent: None.**



**D. Approval of Minutes from the Special Board Meeting held September 10, 2015.**

Request by Clerk of the Board of Directors to approve the minutes from the September 10, 2015 Special Board Meeting. BOARD APPROVES MINUTES.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**E. Approval of the Encroachment Permit Between Golden Hills Community Services District and Tehachapi Valley Recreation and Park District.**

Request by District Manager Williams of the Board of Directors to approve the encroachment permit between Golden Hills Community Services District and Tehachapi Valley Recreation and Park District. BOARD APPROVES THE ENCROACHMENT PERMIT.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**5. RECREATION COORDINATORS REPORTS**

Recreation Coordinator Seth Carroll gave the report.

- Working on the yearly brochure.
- Aquatics Manager Corey Torres and Recreation Coordinator Seth Carroll attended CAMS(Aquatic Managers School).
- Maintenance Foreman Nolan Ferdinand and Aquatics Manager Corey Torres attended the AFO certification course(Aquatics Facility Operator).
- Upcoming events: Halloween Movie in the Park, Hot Chocolate Turkey Trot 5K.

**6. MAINTENANCE FOREMAN REPORT**

Maintenance Foreman Nolan Ferdinand gave the report.

- General maintenance and painting of all restroom facilities.
- David Coopridge and Nolan Ferdinand attended CPSIC(Certified Playground Safety Inspector Course). Playground equipment built in the mid-nineties and earlier are due for replacement.

Director Duhart asked about the scheduled maintenance for the Ollie Mountain Skate Park facility. Ferdinand reported that he is looking at new surfacing that is more weather resistant.

**7. DISTRICT MANAGER REPORT**

District Manager LeAnn Williams gave the report.

- Meadowbrook Park Pump Track Update: Pump Track sign shipped today. Benches and drinking fountain to be installed. Williams thanked Golden Hills CSD, the City of Tehachapi, and Lehigh Cement for all Working together on the Pump Track. Bryan Rails from TMTA gave the Board an update on the fencing project.

**8. FINANCIAL REPORT**

Administrative Assistant Carrie Champlin gave the report.

**9. AGENDA ITEMS:**

**A. Approval of the Preliminary Financial Reports for August, 2015.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR AUGUST, 2015.

**Duhart - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**B. Discussion/Approval of the Alpha Landscape Maintenance Contract.**

BOARD APPROVES THE ALPHA LANDSCAPE MAINTENANCE CONTRACT.

**Duhart – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**C. Discussion/Approval to Amend Agreement for Professional Services Between Tehachapi Valley Recreation and Park District and Quad Knopf Inc.**

BOARD APPROVES THE AMENDED AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND QUAD KNOPF INC., TO INCLUDE BID PROCESS. NOTING THAT THE AMENDMENT TO THIS AGREEMENT WILL COST \$4,810.00, WHICH IS IN ADDITION TO THE \$461,245.00 THAT WAS BUDGETED FOR MEADOWBROOK PARK IN THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT FY2015/2016 BUDGET.

**Rush – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**D. Discussion/Approval to use Quimby Funds in an Amount not to Exceed \$5,000.00 for Emergency Refurbishment of the TVRPD District Office Bridge.**

BOARD APPROVES THE USE OF QUIMBY FUNDS IN AN AMOUNT NOT TO EXCEED \$5,000.00 FOR THE EMERGENCY REFURBISHMENT OF THE TVRPD DISTRICT OFFICE BRIDGE WITH THE STIPULATION THAT DISTRICT MANAGER WILLIAMS EXPLORE THE COST BENEFIT OF A FULL REPLACEMENT VERSES REFURBISHMENT.

**Rush – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**10. CLOSED SESSION: ADJOURNED TO CLOSED SESSION AT 6:07 P.M.**

**Rush – Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

- A. District Manager performance evaluation per GOVERNMENT CODE SECTION 54957 (b)(1).

Reconvened from closed session at 7:09 P.M.

Report on Closed Session:

Action Taken: No Action Taken.

**Corpus-Zamudio - Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

**11. BOARD OF DIRECTORS TIME: None.**

**12. OTHER BUSINESS: None.**

**13. ADJOURNMENT:**

Having no further business the meeting was adjourned at 7:11 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on November 17, 2015.

**Rush – Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio**

**Noes: None. Motion carried.**

**Absent: None.**

Respectfully Submitted,

*Carrie Champlin*  
Carrie Champlin, Clerk of the Board

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY NOVEMBER 17, 2015, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Mifflin at 5:30 P.M.

**BOARD MEMBERS:**

Craig Mifflin, Chairperson  
Paulette Rush, Vice-Chairperson  
Brian Duhart, Director  
Mary Lou Corpus-Zamudio, Director  
Laura Lynn Wyatt, Director

**ALSO PRESENT:**

LeAnn Williams, TVRPD District Manager  
Seth Carroll, TVRPD Recreation Coordinator  
Corey Torres, TVRPD Recreation Coordinator  
Greg Garrett, City of Tehachapi Manager  
Bill Fisher, GHCSO Manager  
Taylor Davis, TVRPD Receptionist/Reservationist

**1. FLAG SALUTE:** Chairperson Mifflin led the Flag Salute.

**2. ROLL CALL:** All Present.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Duhart - Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio; Wyatt  
Noes: None. Motion carried.**

**Absent: None.**

**B. Approval of Minutes from the Regular Board Meeting held October 13, 2015.**

Request by Clerk of the Board of Directors to approve the minutes from the October 13, 2015 Regular Board Meeting.

Director Duhart asked for item "B" to be removed from the Consent Calendar for separate discussion.

**5. RECREATION COORDINATORS REPORTS**

Recreation Coordinator Corey Torres:

- Youth Basketball registration is in progress. Practices start in one week and the season will start in January.

- Start Smart is a new tot sport program for children age three to five years old. This program will include baseball, basketball, football and soccer. TVRPD will offer this program twice a year. Each session will be six weeks long. Cash the Wonder Dog is sponsoring Start Smart.

Recreation Coordinator Seth Carroll:

- Hot Chocolate Turkey Trot 5K is a new run added this year. Albertsons donated turkeys for the top finishers.
- Coed Softball is in progress.
- Upcoming new adult programs: Adult Flag Football, Adult Dodgeball
- NFL Youth Flag Football is a new youth program for 2016.
- Run Fondo 5K will be added to the Grand Fondo event next year.

## 6. DISTRICT MANAGER REPORT

District Manager LeAnn Williams gave the report.

- Meadowbrook Park Update: Quad Knopf is overseeing the bid process. Request for bids have been advertised. The deadline to submit a bid will be December 9, 2015 at 3P.M.
- Photo presentation of the new UV filtration system at the Dye Natatorium facility.
- Restrooms at all facilities have been painted.
- Cash the Wonder Dog made a donation to Tehachapi Parks Foundation that will go toward the purchase of agility equipment for the Meadowbrook Park Dog Park.
- Professional Development: Administrative Assistant Carrie Champlin received her CSDA Special District Board Secretary/Clerk Certification. Maintenance Foreman Nolan Ferdinand is currently attending Maintenance Management School. Nolan Ferdinand received his CPSI certification. Williams congratulated TVRPD groundskeeper Josh Turowski for graduating from Bakersfield College.

## 7. FINANCIAL REPORT

## 8. AGENDA ITEMS:

### A. Approval of Minutes from the Regular Board Meeting held October 13, 2015.

Director Duhart requested the minutes be amended to include the following note:

The amended agreement for professional services between Tehachapi Valley Recreation and Park District and Quad Knopf, Inc. to include bid process will cost \$4,810.00, which is in addition to the \$461,245.00 that was budgeted for Meadowbrook Park in the Tehachapi Valley Recreation and Park District FY2015/2016 budget.

### B. Approval of the Preliminary Financial Reports for September, 2015.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR SEPTEMBER, 2015.

**Duhart – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio; Wyatt  
Noes: None. Motion carried.**

**Absent: None.**

**C. Approval of the Preliminary Financial Reports for October, 2015.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS  
FOR OCTOBER, 2015.

**Wyatt – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio; Wyatt**  
**Noes: None. Motion carried.**  
**Absent: None.**

**D. Discussion/Approval of the Knorr Systems, Inc. Maintenance Contract.**

BOARD APPROVES THE KNORR SYSTEMS, INC. MAINTENANCE CONTRACT.

**Wyatt - Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio; Wyatt**  
**Noes: None. Motion carried.**  
**Absent: None.**

9. **BOARD OF DIRECTORS TIME:** Board welcomed Director Laura Lynne Wyatt. Director Wyatt stated that she was excited to see the addition of flag football to the TVRPD programs. Chairperson Mifflin thanked Recreation Coordinators Seth Carroll and Corey Torres for their work on programs and events.

10. **OTHER BUSINESS:** None.

**11. ADJOURNMENT:**

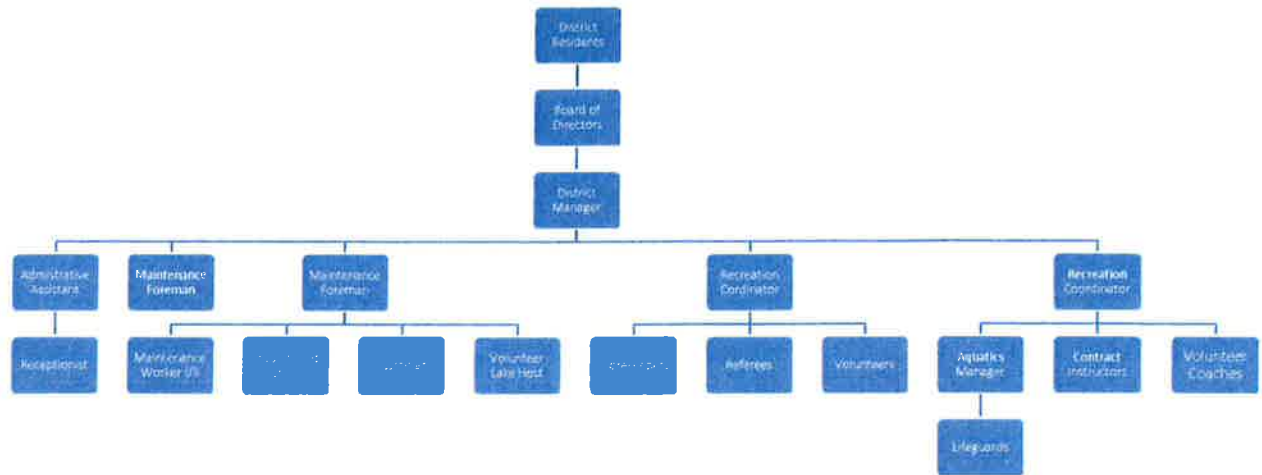
Having no further business the meeting was adjourned at 6:06 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on December 15, 2015.

**Corpus-Zamudio - Wyatt: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio; Wyatt**  
**Noes: None. Motion carried.**  
**Absent: None.**

Respectfully Submitted,

Carrie Champlin  
Carrie Champlin, Clerk of the Board

## TVRPD Organizational Chart



# Financial Report

Tehachapi Valley Recreation and Park District  
For the period ended November 30, 2015

Prepared by

**Better Ledger Inc**

Prepared on

**December 10, 2015**



# Table of Contents

---

Balance Sheet..... 3

Profit and Loss..... 6

Profit & Loss Prior Year Comparison..... 8

Statement of Cash Flows..... 10

TVRPD Budget vs Actual 2015-2016..... 11

# Balance Sheet

As of November 30, 2015

|  |  | Total               |
|--|--|---------------------|
| <b>ASSETS</b>  |  |                     |
| <b>Current Assets</b>                                  |  |                     |
| <b>Bank Accounts</b>                                   |  |                     |
| 1000 Cash in County Treasury General Fund              |  |                     |
| 1001 Cash in County Treasury-General Fund              |  | 422,594.01          |
| 1003 Cash in County Treasury-Quimby                    |  | 20,311.98           |
| <b>Total 1000 Cash in County Treasury General Fund</b> |  | <b>442,905.99</b>   |
| 1004 Check BOTS 4470                                   |  | 108,412.19          |
| 1005 County Treasury Capital Projects Fund             |  | 262,167.43          |
| 1050 Cash Box-Events                                   |  | 400.00              |
| 1051 Change Fund                                       |  | 500.00              |
| 1100 Petty Cash Fund                                   |  | 200.00              |
| <b>Total Bank Accounts</b>                             |  | <b>814,585.61</b>   |
| <b>Accounts Receivable</b>                             |  |                     |
| 1200 Accounts Receivable                               |  | 9,460.00            |
| <b>Total Accounts Receivable</b>                       |  | <b>9,460.00</b>     |
| <b>Other current assets</b>                            |  |                     |
| 1070 Prepaid Expenses                                  |  | 5,425.35            |
| 1092 Credit Card Receivables                           |  | 583.00              |
| 1210 Inventory Asset                                   |  | 4,448.55            |
| <b>Total Other current assets</b>                      |  | <b>10,456.90</b>    |
| <b>Total Current Assets</b>                            |  | <b>834,502.51</b>   |
| <b>Fixed Assets</b>                                    |  |                     |
| 1150 Land  |  | 166,734.76          |
| 1161 Building  |  | 556,453.52          |
| 1162 Improvements                                      |  | 1,492,697.35        |
| 1163 Equipment   |  | 666,739.46          |
| 1163.1 Equipment Not Placed In Service                 |  | 141,715.86          |
| 1164 Swimming Pool & Building                          |  | 265,383.67          |
| 1165 Lake  |  | 412,294.78          |
| 1170 Accumulated Depreciation                          |  | -2,514,288.00       |
| 1180 Fleet Vehicles and Equipment                      |  | 85,118.77           |
| 1190 Construction In Progress                          |  | 171,819.79          |
| <b>Total Fixed Assets</b>                              |  | <b>1,444,669.96</b> |

|   |                       |
|---|-----------------------|
|   | <b>Total</b>          |
| <b>TOTAL ASSETS</b>                                       | <b>\$2,279,172.47</b> |
| <b>LIABILITIES AND EQUITY</b>                             |                       |
| <b>Liabilities</b>  |                       |
| <b>Current Liabilities</b>                                |                       |
| <b>Accounts Payable</b>                                   |                       |
| 2000 Accounts Payable                                     | 16,880.06             |
| <b>Total Accounts Payable</b>                             | <b>16,880.06</b>      |
| <b>Credit Cards</b>                                       |                       |
| 2010 Cardmember Services Payable                          | 3,952.88              |
| 2014 Home Depot Payable                                   | 435.93                |
| <b>Total Credit Cards</b>                                 | <b>4,388.81</b>       |
| <b>Other Current Liabilities</b>                          |                       |
| 2021 Accrued Salaries & Wages                             | 15,702.32             |
| 2022 Accrued Employer PR Taxes                            | 1,183.71              |
| 2024 Accrued Vacation, Sick, & Comp Time                  | 0.00                  |
| 2024.2 Accrued Vacation                                   | 11,791.26             |
| 2024.3 Accrued Sick Leave                                 | 17,691.25             |
| <b>Total 2024 Accrued Vacation, Sick, &amp; Comp Time</b> | <b>29,482.51</b>      |
| 2207 Sales tax payable                                    | 430.19                |
| 2208 Kern County Loan Payable                             | 378,000.00            |
| 2210 Payroll Liabilities                                  |                       |
| 2211 CalPERS Payable                                      | 1,029.99              |
| 2231 Health Plan Payable                                  | -3,699.59             |
| 2250 Payroll Tax Liabilities                              | 160.47                |
| <b>Total 2210 Payroll Liabilities</b>                     | <b>-2,509.13</b>      |
| 2259 Deferred Revenues-Grant Dog Park                     | 25,000.00             |
| 2260 Veterans Memorial Fund Payable                       | 89.58                 |
| 2261 Pool Fund Payable                                    | 484.00                |
| 2270 Refundable Deposits                                  | 1,000.00              |
| <b>Total Other Current Liabilities</b>                    | <b>448,863.18</b>     |
| <b>Total Current Liabilities</b>                          | <b>470,132.05</b>     |
| <b>Long-Term Liabilities</b>                              |                       |
| 2305 CalPERS Unfunded Accrued Liability Valuation         | 18,888.00             |
| <b>Total Long-Term Liabilities</b>                        | <b>18,888.00</b>      |
| <b>Total Liabilities</b>                                  | <b>489,020.05</b>     |
| <b>Equity</b>   |                       |

|  | Total                 |
|--|-----------------------|
| 3010 Net Investment In Capital Assets              |                       |
| 3012 Investment in Fixed Assets                    | 1,288,723.79          |
| <b>Total 3010 Net Investment In Capital Assets</b> | <b>1,288,723.79</b>   |
| 3020 Restricted Funds                              |                       |
| 3022 Capital Projects                              | 427,925.26            |
| <b>Total 3020 Restricted Funds</b>                 | <b>427,925.26</b>     |
| 3030 Unrestricted Funds                            | 418,701.22            |
| 3110 Retained Earnings                             | -161,349.65           |
| Net Income   | -183,848.20           |
| <b>Total Equity</b>                                | <b>1,790,152.42</b>   |
| <b>TOTAL LIABILITIES AND EQUITY</b>                | <b>\$2,279,172.47</b> |

# Profit and Loss

November 2015

|                                  | Nov 2015         | Jul - Nov, 2015 (YTD) | Total<br>% of Income |
|----------------------------------|------------------|-----------------------|----------------------|
| <b>INCOME</b>                    |                  |                       |                      |
| 4010 Property Taxes              | 26,449.86        | 109,336.73            | 44.21 %              |
| 4020 Interest Income             |                  | 1,906.63              |                      |
| 4030 Adult Program Revenues      | 253.00           | 12,976.51             | 0.42 %               |
| 4050 Facility Revenue            | 4,855.00         | 52,093.04             | 8.12 %               |
| 4200 Contracted Classes Revenues | 2,028.31         | 16,331.81             | 3.39 %               |
| 4210 Events Revenues             | 2,090.00         | 22,243.50             | 3.49 %               |
| 4211 Grant Income                |                  | 25,000.00             |                      |
| 4213 Sponsorship Revenues        |                  | 3,172.60              |                      |
| 4215 Donations                   |                  | 3,000.00              |                      |
| 4300 Youth Program Revenues      | 22,363.50        | 42,780.00             | 37.38 %              |
| 4610 Billable Expense Income     |                  | 6,463.81              |                      |
| 4650 Discounts given             | -993.55          | -1,981.65             | -1.66 %              |
| 4704 Sales                       |                  | 1,315.79              |                      |
| 4760 Other Income                | 2,779.00         | 2,779.00              | 4.65 %               |
| <b>Total Income</b>              | <b>59,825.12</b> | <b>297,417.77</b>     | <b>100.00 %</b>      |
| <b>COST OF GOODS SOLD</b>        |                  |                       |                      |
| 5001 Adult Program Costs         | 341.56           | 3,508.84              | 0.57 %               |
| 5004 Contracted Classes Costs    | 1,625.92         | 14,774.19             | 2.72 %               |
| 5005 Events Costs                | 1,519.84         | 23,214.20             | 2.54 %               |
| 5008 Youth Program Costs         | 1,228.88         | 1,379.39              | 2.05 %               |
| 5704 Purchases for Resale        |                  | 92.43                 |                      |
| <b>Total Cost of Goods Sold</b>  | <b>4,716.20</b>  | <b>42,969.05</b>      | <b>7.88 %</b>        |
| <b>GROSS PROFIT</b>              | <b>55,108.92</b> | <b>254,448.72</b>     | <b>92.12 %</b>       |
| <b>EXPENSES</b>                  |                  |                       |                      |
| 6000 Employee Costs              | 40,363.77        | 262,502.08            | 67.47 %              |
| 7010 Advertising & Marketing     | 617.00           | 6,541.12              | 1.03 %               |
| 7020 Bank Service Charges        | 676.36           | 2,299.72              | 1.13 %               |
| 7026 Charitable Contribution     | 700.00           | 2,065.00              | 1.17 %               |
| 7030 Dues & Subscriptions        | 769.40           | 6,624.20              | 1.29 %               |
| 7035 Equipment Rents & Leases    |                  | 998.41                |                      |
| 7050 Insurance                   | 1,858.99         | 8,879.00              | 3.11 %               |
| 7060 Licenses & Fees             | 1,076.00         | 3,246.44              | 1.80 %               |

|                                     | Nov 2015             | Jul - Nov, 2015 (YTD) | Total<br>% of Income |
|-------------------------------------|----------------------|-----------------------|----------------------|
| 7070 Maintenance                    | 10,664.13            | 54,471.73             | 17.83 %              |
| 7084 Meals & Entertainment          | 19.90                | 1,012.14              | 0.03 %               |
| 7090 Office Supplies                | 3,163.26             | 9,029.00              | 5.29 %               |
| 7120 Professional Development       | 588.73               | 10,071.03             | 0.98 %               |
| 7150 Professional Fees              | 1,538.60             | 27,501.33             | 2.57 %               |
| 7180 Security                       |                      | 4,597.26              |                      |
| 7210 Telephone                      | 1,443.77             | 6,839.53              | 2.41 %               |
| 7230 Uniforms & Apparel             | 1,295.73             | 2,200.20              | 2.17 %               |
| 7250 Utilities                      | 6,475.22             | 37,966.73             | 10.82 %              |
| <b>Total Expenses</b>               | <b>71,250.86</b>     | <b>446,844.92</b>     | <b>119.10 %</b>      |
| NET OPERATING INCOME                | <b>-16,141.94</b>    | <b>-192,396.20</b>    | <b>-26.98 %</b>      |
| OTHER INCOME                        |                      |                       |                      |
| 8040 TVRPD Development Fee Revenues | 4,274.00             | 8,548.00              | 7.14 %               |
| <b>Total Other Income</b>           | <b>4,274.00</b>      | <b>8,548.00</b>       | <b>7.14 %</b>        |
| NET OTHER INCOME                    | <b>4,274.00</b>      | <b>8,548.00</b>       | <b>7.14 %</b>        |
| NET INCOME                          | <b>\$ -11,867.94</b> | <b>\$ -183,848.20</b> | <b>-19.84 %</b>      |

# Profit & Loss Prior Year Comparison

July - November 2015

|                                  | Jul - Nov, 2015   | Jul - Nov, 2014 (PY) | Change           | Total<br>% Change |
|----------------------------------|-------------------|----------------------|------------------|-------------------|
| <b>INCOME</b>                    |                   |                      |                  |                   |
| 4010 Property Taxes              | 109,336.73        | 95,139.77            | 14,196.96        | 14.92 %           |
| 4020 Interest Income             | 1,906.63          | 1,246.05             | 660.58           | 53.01 %           |
| 4030 Adult Program Revenues      | 12,976.51         | 15,116.34            | -2,139.83        | -14.16 %          |
| 4050 Facility Revenue            | 52,093.04         | 53,914.77            | -1,821.73        | -3.38 %           |
| 4200 Contracted Classes Revenues | 16,331.81         | 12,290.69            | 4,041.12         | 32.88 %           |
| 4210 Events Revenues             | 22,243.50         | 16,973.87            | 5,269.63         | 31.05 %           |
| 4211 Grant Income                | 25,000.00         |                      | 25,000.00        |                   |
| 4213 Sponsorship Revenues        | 3,172.60          | 855.01               | 2,317.59         | 271.06 %          |
| 4215 Donations                   | 3,000.00          | 30,100.00            | -27,100.00       | -90.03 %          |
| 4300 Youth Program Revenues      | 42,780.00         | 35,139.00            | 7,641.00         | 21.75 %           |
| 4610 Billable Expense Income     | 6,463.81          | 13,824.99            | -7,361.18        | -53.25 %          |
| 4650 Discounts given             | -1,981.65         | -218.00              | -1,763.65        | -809.01 %         |
| 4704 Sales                       | 1,315.79          | 1,334.39             | -18.60           | -1.39 %           |
| 4750 Commission Income           |                   | 19.40                | -19.40           | -100.00 %         |
| 4760 Other Income                | 2,779.00          |                      | 2,779.00         |                   |
| <b>Total Income</b>              | <b>297,417.77</b> | <b>275,736.28</b>    | <b>21,681.49</b> | <b>7.86 %</b>     |
| <b>COST OF GOODS SOLD</b>        |                   |                      |                  |                   |
| 5001 Adult Program Costs         | 3,508.84          | 1,832.13             | 1,676.71         | 91.52 %           |
| 5004 Contracted Classes Costs    | 14,774.19         | 16,735.45            | -1,961.26        | -11.72 %          |
| 5005 Events Costs                | 23,214.20         | 24,670.92            | -1,456.72        | -5.90 %           |
| 5008 Youth Program Costs         | 1,379.39          | 1,786.07             | -406.68          | -22.77 %          |
| 5704 Purchases for Resale        | 92.43             | 595.70               | -503.27          | -84.48 %          |
| <b>Total Cost of Goods Sold</b>  | <b>42,969.05</b>  | <b>45,620.27</b>     | <b>-2,651.22</b> | <b>-5.81 %</b>    |
| <b>GROSS PROFIT</b>              | <b>254,448.72</b> | <b>230,116.01</b>    | <b>24,332.71</b> | <b>10.57 %</b>    |
| <b>EXPENSES</b>                  |                   |                      |                  |                   |
| 6000 Employee Costs              | 262,502.08        | 235,708.03           | 26,794.05        | 11.37 %           |
| 7010 Advertising & Marketing     | 6,541.12          | 4,711.15             | 1,829.97         | 38.84 %           |
| 7020 Bank Service Charges        | 2,299.72          | 3,327.89             | -1,028.17        | -30.90 %          |
| 7025 Cash Short/Over             |                   | -0.05                | 0.05             | 100.00 %          |
| 7026 Charitable Contribution     | 2,065.00          | 1,941.61             | 123.39           | 6.36 %            |
| 7030 Dues & Subscriptions        | 6,624.20          | 5,582.40             | 1,041.80         | 18.66 %           |
| 7035 Equipment Rents & Leases    | 998.41            | 2,299.20             | -1,300.79        | -56.58 %          |

|                                     |                       |                       |                      | Total           |
|-------------------------------------|-----------------------|-----------------------|----------------------|-----------------|
|                                     | Jul - Nov, 2015       | Jul - Nov, 2014 (PY)  | Change               | % Change        |
| 7050 Insurance                      | 8,879.00              | 7,116.57              | 1,762.43             | 24.77 %         |
| 7060 Licenses & Fees                | 3,246.44              | 1,981.83              | 1,264.61             | 63.81 %         |
| 7070 Maintenance                    | 54,471.73             | 27,481.47             | 26,990.26            | 98.21 %         |
| 7084 Meals & Entertainment          | 1,012.14              | 525.69                | 486.45               | 92.54 %         |
| 7090 Office Supplies                | 9,029.00              | 6,693.91              | 2,335.09             | 34.88 %         |
| 7120 Professional Development       | 10,071.03             | 9,225.51              | 845.52               | 9.17 %          |
| 7150 Professional Fees              | 27,501.33             | 22,620.76             | 4,880.57             | 21.58 %         |
| 7175 Scholarship Fund Expense       |                       | 612.50                | -612.50              | -100.00 %       |
| 7180 Security                       | 4,597.26              | 500.00                | 4,097.26             | 819.45 %        |
| 7210 Telephone                      | 6,839.53              | 7,200.95              | -361.42              | -5.02 %         |
| 7230 Uniforms & Apparel             | 2,200.20              | 2,427.25              | -227.05              | -9.35 %         |
| 7250 Utilities                      | 37,966.73             | 44,837.36             | -6,870.63            | -15.32 %        |
| <b>Total Expenses</b>               | <b>446,844.92</b>     | <b>384,794.03</b>     | <b>62,050.89</b>     | <b>16.13 %</b>  |
| NET OPERATING INCOME                | <b>-192,396.20</b>    | <b>-154,678.02</b>    | <b>-37,718.18</b>    | <b>-24.38 %</b> |
| OTHER INCOME                        |                       |                       |                      |                 |
| 8040 TVRPD Development Fee Revenues | 8,548.00              | 21,370.00             | -12,822.00           | -60.00 %        |
| <b>Total Other Income</b>           | <b>8,548.00</b>       | <b>21,370.00</b>      | <b>-12,822.00</b>    | <b>-60.00 %</b> |
| NET OTHER INCOME                    | <b>8,548.00</b>       | <b>21,370.00</b>      | <b>-12,822.00</b>    | <b>-60.00 %</b> |
| NET INCOME                          | <b>\$ -183,848.20</b> | <b>\$ -133,308.02</b> | <b>\$ -50,540.18</b> | <b>-37.91 %</b> |



# Statement of Cash Flows

July - November 2015

|   | Total               |
|---|---------------------|
| <b>OPERATING ACTIVITIES</b>   |                     |
| Net Income  | -183,848.20         |
| Adjustments to reconcile Net Income to Net Cash provided by operations: |                     |
| 1200 Accounts Receivable  | -1,676.71           |
| 1070 Prepaid Expenses   | 2,364.11            |
| 1075 Employee Cash Advances   | 370.67              |
| 1092 Credit Card Receivables  | -583.00             |
| 2000 Accounts Payable   | -28,045.26          |
| 2010 Cardmember Services Payable  | 3,152.12            |
| 2014 Home Depot Payable   | -440.70             |
| 2020 Year End Accruals  | -1,074.31           |
| 2021 Accrued Salaries & Wages   | -12,384.74          |
| 2022 Accrued Employer PR Taxes  | -1,680.02           |
| 2207 Sales tax payable  | -539.54             |
| 2208 Kern County Loan Payable   | 378,000.00          |
| 2211 Payroll Liabilities:CalPERS Payable                                | 1,029.99            |
| 2231 Payroll Liabilities:Health Plan Payable                            | -864.06             |
| 2250 Payroll Liabilities:Payroll Tax Liabilities                        | -2,288.86           |
| 2258 Deferred Revenue-Events  | -7,864.50           |
| 2261 Pool Fund Payable  | -2,000.00           |
| <b>Net cash provided by operating activities</b>                        | <b>141,626.99</b>   |
| <b>INVESTING ACTIVITIES</b>   |                     |
| 1162 Improvements   | -2,544.31           |
| 1163 Equipment  | -89,787.81          |
| 1163.1 Equipment Not Placed In Service                                  | -11,248.10          |
| 1180 Fleet Vehicles and Equipment                                       | -31,829.05          |
| 1190 Construction In Progress   | -20,536.90          |
| <b>Net cash provided by investing activities</b>                        | <b>-155,946.17</b>  |
| <b>FINANCING ACTIVITIES</b>   |                     |
| 2305 CalPERS Unfunded Accrued Liability Valuation                       | 3,280.00            |
| <b>Net cash provided by financing activities</b>                        | <b>3,280.00</b>     |
| <b>NET CASH INCREASE FOR PERIOD</b>                                     | <b>-11,039.18</b>   |
| Cash at beginning of period   | 825,624.79          |
| <b>CASH AT END OF PERIOD</b>  | <b>\$814,585.61</b> |

# TVRPD Budget vs Actual 2015-2016

July - November, 2015

|                                  | Actual            | Budget              | Remaining           | Total<br>% Remaining |
|----------------------------------|-------------------|---------------------|---------------------|----------------------|
| <b>INCOME</b>                    |                   |                     |                     |                      |
| 4010 Property Taxes              | 109,336.73        | 846,980.00          | 737,643.27          | 87.09 %              |
| 4020 Interest Income             | 1,906.63          | 3,500.00            | 1,593.37            | 45.52 %              |
| 4030 Adult Program Revenues      | 12,976.51         | 31,800.00           | 18,823.49           | 59.19 %              |
| 4050 Facility Revenue            | 52,093.04         | 140,000.00          | 87,906.96           | 62.79 %              |
| 4200 Contracted Classes Revenues | 16,331.81         | 42,575.00           | 26,243.19           | 61.64 %              |
| 4210 Events Revenues             | 22,243.50         | 59,000.00           | 36,756.50           | 62.30 %              |
| 4211 Grant Income                | 25,000.00         | 27,500.00           | 2,500.00            | 9.09 %               |
| 4213 Sponsorship Revenues        | 3,172.60          | 40,000.00           | 36,827.40           | 92.07 %              |
| 4215 Donations                   | 3,000.00          |                     | -3,000.00           |                      |
| 4300 Youth Program Revenues      | 42,780.00         | 78,000.00           | 35,220.00           | 45.15 %              |
| 4610 Billable Expense Income     | 6,463.81          | 25,000.00           | 18,536.19           | 74.14 %              |
| 4650 Discounts given             | -1,981.65         | -500.00             | 1,481.65            | -296.33 %            |
| 4704 Sales                       | 1,315.79          | 5,100.00            | 3,784.21            | 74.20 %              |
| 4760 Other Income                | 2,779.00          |                     | -2,779.00           |                      |
| <b>Total Income</b>              | <b>297,417.77</b> | <b>1,298,955.00</b> | <b>1,001,537.23</b> | <b>77.10 %</b>       |
| <b>COST OF GOODS SOLD</b>        |                   |                     |                     |                      |
| 5001 Adult Program Costs         | 3,508.84          | 4,700.00            | 1,191.16            | 25.34 %              |
| 5004 Contracted Classes Costs    | 14,774.19         | 36,000.00           | 21,225.81           | 58.96 %              |
| 5005 Events Costs                | 23,214.20         | 54,000.00           | 30,785.80           | 57.01 %              |
| 5008 Youth Program Costs         | 1,379.39          | 20,000.00           | 18,620.61           | 93.10 %              |
| 5704 Purchases for Resale        | 92.43             | 3,300.00            | 3,207.57            | 97.20 %              |
| <b>Total Cost of Goods Sold</b>  | <b>42,969.05</b>  | <b>118,000.00</b>   | <b>75,030.95</b>    | <b>63.59 %</b>       |
| <b>GROSS PROFIT</b>              | <b>254,448.72</b> | <b>1,180,955.00</b> | <b>926,506.28</b>   | <b>78.45 %</b>       |
| <b>EXPENSES</b>                  |                   |                     |                     |                      |
| 6000 Employee Costs              | 262,502.08        | 725,056.00          | 462,553.92          | 63.80 %              |
| 7010 Advertising & Marketing     | 6,541.12          | 16,000.00           | 9,458.88            | 59.12 %              |
| 7020 Bank Service Charges        | 2,299.72          | 9,000.00            | 6,700.28            | 74.45 %              |
| 7026 Charitable Contribution     | 2,065.00          | 3,000.00            | 935.00              | 31.17 %              |
| 7030 Dues & Subscriptions        | 6,624.20          | 7,000.00            | 375.80              | 5.37 %               |
| 7035 Equipment Rents & Leases    | 998.41            | 7,500.00            | 6,501.59            | 86.69 %              |
| 7050 Insurance                   | 8,879.00          | 21,000.00           | 12,121.00           | 57.72 %              |
| 7056 Interest Expense            |                   | 300.00              | 300.00              | 100.00 %             |

|                                     |                       |                     |                     | Total              |
|-------------------------------------|-----------------------|---------------------|---------------------|--------------------|
|                                     | Actual                | Budget              | Remaining           | % Remaining        |
| 7060 Licenses & Fees                | 3,246.44              | 8,000.00            | 4,753.56            | 59.42 %            |
| 7070 Maintenance                    | 54,471.73             | 146,200.00          | 91,728.27           | 62.74 %            |
| 7084 Meals & Entertainment          | 1,012.14              | 2,000.00            | 987.86              | 49.39 %            |
| 7090 Office Supplies                | 9,029.00              | 14,500.00           | 5,471.00            | 37.73 %            |
| 7120 Professional Development       | 10,071.03             | 20,000.00           | 9,928.97            | 49.64 %            |
| 7150 Professional Fees              | 27,501.33             | 62,500.00           | 34,998.67           | 56.00 %            |
| 7160 Property Tax Collection Fee    |                       | 12,500.00           | 12,500.00           | 100.00 %           |
| 7170 Publications & Legal           |                       | 500.00              | 500.00              | 100.00 %           |
| 7175 Scholarship Fund Expense       |                       | 5,000.00            | 5,000.00            | 100.00 %           |
| 7180 Security                       | 4,597.26              | 1,800.00            | -2,797.26           | -155.40 %          |
| 7210 Telephone                      | 6,839.53              | 11,000.00           | 4,160.47            | 37.82 %            |
| 7230 Uniforms & Apparel             | 2,200.20              | 5,500.00            | 3,299.80            | 60.00 %            |
| 7250 Utilities                      | 37,966.73             | 101,000.00          | 63,033.27           | 62.41 %            |
| <b>Total Expenses</b>               | <b>446,844.92</b>     | <b>1,179,356.00</b> | <b>732,511.08</b>   | <b>62.11 %</b>     |
| NET OPERATING INCOME                | <b>-192,396.20</b>    | <b>1,599.00</b>     | <b>193,995.20</b>   | <b>12,132.28 %</b> |
| OTHER INCOME                        |                       |                     |                     |                    |
| 8040 TVRPD Development Fee Revenues | 8,548.00              |                     | -8,548.00           |                    |
| <b>Total Other Income</b>           | <b>8,548.00</b>       | <b>0.00</b>         | <b>-8,548.00</b>    | <b>0.00%</b>       |
| NET OTHER INCOME                    | <b>8,548.00</b>       | <b>0.00</b>         | <b>-8,548.00</b>    | <b>0.00%</b>       |
| NET INCOME                          | <b>\$ -183,848.20</b> | <b>\$1,599.00</b>   | <b>\$185,447.20</b> | <b>11,597.70 %</b> |

**BID FORM**

**TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**

**FOR THE**

**MEADOWBROOK PARK IMPROVEMENTS PROJECT**

**NAME OF BIDDER** Moalej Builders, Inc.  
**BUSINESS P.O. BOX** 4335 Van Nuys Blvd #102  
Sherman Oaks, CA 91403  
**STATE, ZIP** \_\_\_\_\_  
**BUSINESS STREET ADDRESS** 7020 HAYVENTHURST #E  
**STATE, ZIP** VAN NUYS, CA 91406 (Please include even if P.O. Box used)  
**TELEPHONE NO:** **AREA CODE ( )** 800 284 1157  
**FAX NO:** **AREA CODE ( )** 310-744-0106  
**CONTRACTOR LICENSE NO.** 933331 - DIR # 1000022255

TO THE GOVERNING BODY OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Bids) and the other documents relating thereto, the undersigned bidder, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other contract documents, including Addenda Nos. 1, 2, and 3, for the prices hereinafter set forth.

The Board Members of the Tehachapi Valley Recreation & Park District reserve the right to reject any and all bids, and to waive any and all irregularities in any bid.

The work for which this proposal is submitted is for construction in conformance with the special provisions (including the payment of not less than the State general prevailing wage rates), the project plans described below, including any addenda thereto and the contract annexed hereto.

The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

Tehachapi Valley Recreation & Park District  
Meadowbrook Park Improvements Project  
140028

Bid Form  
Page 1 of 10  
October 2015

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, and that discretion will be exercised in the manner deemed by the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT to best protect the public interest in the prompt and economical completion of the work. The decision of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the Public Contract Code, with surety satisfactory to the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, within 8 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT that the contract has been awarded, the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein

prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the following prices, to wit:

Schedule of Work Items  
Tehachapi Valley recreation and Park District

**Meadowbrook Park Improvements Project**

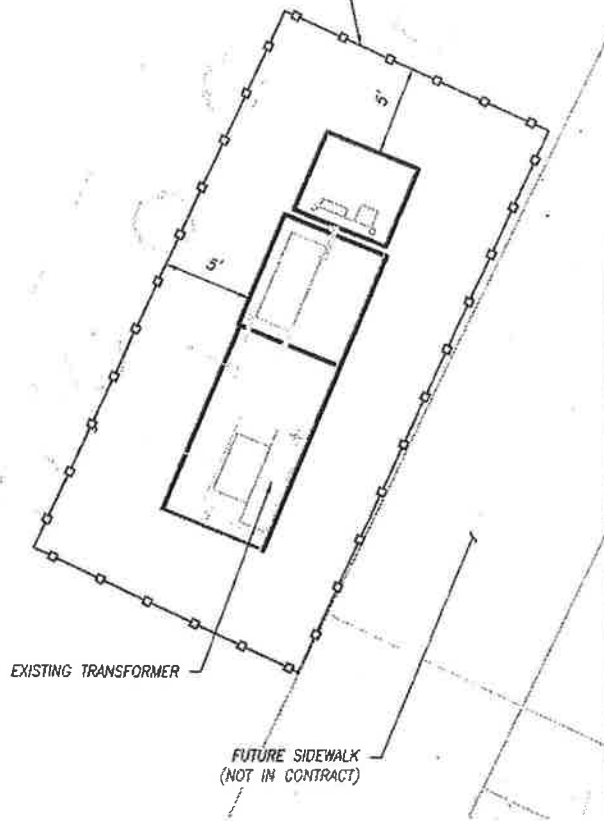
**BASE BID: PHASE I WORK**

| Item | Quantity | Unit | Item Description  | Unit Price           | Total Price          |
|------|----------|------|---|----------------------|----------------------|
| 1    | 1        | LS   | Mobilization and Demobilization*  | 20,000 <sup>00</sup> | 20,000 <sup>00</sup> |
| 2    | 1        | LS   | Traffic & Pedestrian Control  | 5,000 <sup>00</sup>  | 5,000 <sup>00</sup>  |
| 3    | 1        | LS   | Prepare and Maintain Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Measures | 10,000 <sup>00</sup> | 10,000 <sup>00</sup> |
| 4    | 1        | LS   | Prepare and Maintain Dust Control Plan  | 7,500 <sup>00</sup>  | 7,500 <sup>00</sup>  |
| 5    | 1        | LS   | Coordination and Scheduling for the installation of the Gametime Structure purchased by TVRPD     | 2,500 <sup>00</sup>  | 2,500 <sup>00</sup>  |
| 6    | 1        | LS   | Install Gametime Play Structure by Certified Installer and Certified Inspector.                   | 19,000 <sup>00</sup> | 19,000 <sup>00</sup> |
| 7    | 1        | EA   | Install Gametime Elliptical Trainer   | 1,000 <sup>00</sup>  | 1,000 <sup>00</sup>  |
| 8    | 1        | EA   | Install Gametime Chest Press  | 1,000 <sup>00</sup>  | 1,000 <sup>00</sup>  |
| 9    | 1        | EA   | Install Gametime Lat Pull-Down  | 1,000 <sup>00</sup>  | 1,000 <sup>00</sup>  |
| 10   | 1        | LS   | Clearing, Grubbing & Demolition   | 22,500 <sup>00</sup> | 22,500 <sup>00</sup> |
| 11   | 1        | LS   | Excavation, Earthwork & Grading   | 22,500 <sup>00</sup> | 22,500 <sup>00</sup> |
| 12   | 1        | LS   | Furnish & Install Lighting System/Electrical  | 57,500 <sup>00</sup> | 57,500 <sup>00</sup> |
| 13   | 14       | EA   | Install 5' Bench  | 200 <sup>00</sup>    | 2,800 <sup>00</sup>  |
| 13A  | 5        | EA   | Install 2'-0" x 6'-0" Bench Slab  | 200 <sup>00</sup>    | 1,000 <sup>00</sup>  |
| 14   | 6        | EA   | Install Trash Receptacle  | 200 <sup>00</sup>    | 1,200 <sup>00</sup>  |
| 15   | 520      | SF   | Furnish & Install 4" Thick Concrete   | 12 <sup>00</sup>     | 6,240 <sup>00</sup>  |
| 16   | 8100     | SF   | Furnish & Install 4" Thick Concrete w/ #3 Bars at 24" O.C. each way                               | \$9 <sup>00</sup>    | 81,000 <sup>00</sup> |

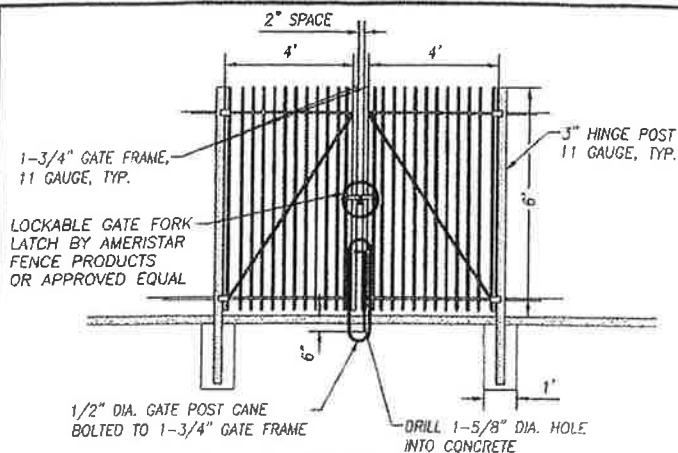
\$72,900<sup>00</sup> (45)

FILE NAME: L:\Projects\2014\140028\ACAD\Exhibits\140028-FENCE DET.dwg -- LAST SAVE: 12/1/2015 3:35:10 PM PDT -- BY: Orfil Muniz

CONSTRUCT 6' IRON FENCE PER DETAILS 1, 2, AND 3 HERE ON W/ DOUBLE GATE IN FRONT OF TRANSFORMER FACING FUTURE SIDEWALK

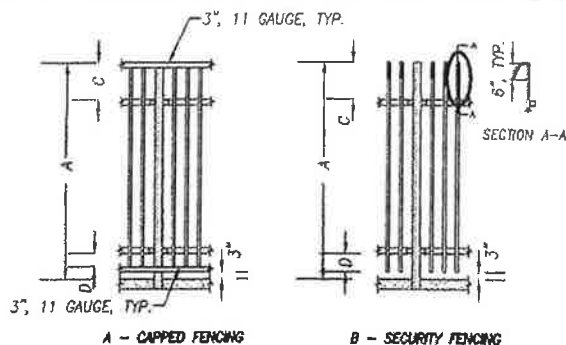


**SITE PLAN**  
NO SCALE



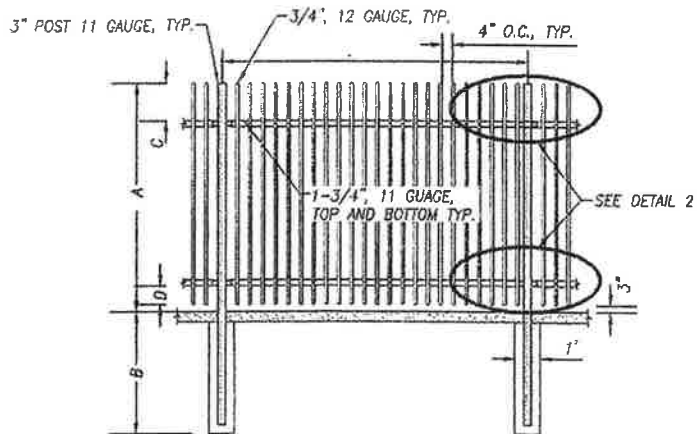
**① IRON DOUBLE GATE**

NO SCALE



**② TOP AND BOTTOM OF FENCING**

NO SCALE



**FENCE CONSTRUCTION TABLE**

| FENCE TYPE           | GATE     | TOP AND BOTTOM | DESIGN DETAILS |    |     |    |
|----------------------|----------|----------------|----------------|----|-----|----|
|                      |          |                | A              | B  | C   | D  |
| ELECTRICAL ENCLOSURE | DETAIL 1 | DETAIL 2-B     | 6'             | 3" | 12" | 6" |

**③ IRON FENCING**

NO SCALE

PLOT DATE:  
Dec-1-2015 03:35PM

JOB NO. 140028

DWG. NAME:  
140028-FENCE DET.dwg

SCALE:  
AS SHOWN

SHEET NO.: 1 OF 1

EXHIBIT FOR:  
**TEHACHAPI VALLEY RECREATION & PARK DISTRICT**  
490 WEST D STREET  
TEHACHAPI, CA 93561  
(861) 822-3228

**MEADOWBROOK PARK, PHASE 1 IMPROVEMENTS PROJECT**  
**SKETCH 1 - 6' IRON FENCE LOCATION AND DETAILS**

PREPARED BY:



**Quad Knopf**

© COPYRIGHT BY QUAD KNOPF, INC. UNAUTHORIZED USE PROHIBITED.

DRW BY: M.GAINES

801 E MAIN STREET  
P.O. BOX 3880  
VISALIA, CA 93292  
TEL: (559) 738-0440  
FAX: (559) 738-7821

CHK BY: GT

| Item           | Quantity | Unit | Item Description  | Unit Price           | Total Price             |
|----------------|----------|------|---|----------------------|-------------------------|
| 17             | 2        | EA   | Install Drinking Fountain                                 | 3,750 <sup>00</sup>  | 7,500 <sup>00</sup>     |
| 18             | 1        | EA   | Install Fountain Misting Stick                            | 1,000                | 1,000 <sup>00</sup>     |
| 19             | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line | 10 <sup>00</sup>     | 610 <sup>00</sup>       |
| 20             | 2        | EA   | Furnish & Install Dry Well                                | 1,250 <sup>00</sup>  | 2,500 <sup>00</sup>     |
| 21             | 159      | LF   | Furnish & Install 1" Water Line                           | 10 <sup>00</sup>     | 1,590 <sup>00</sup>     |
| 22             | 1        | LS   | Furnish & Install Fittings (Water)                        | 1,000 <sup>00</sup>  | 1,000 <sup>00</sup>     |
| 23             | 438      | LF   | Furnish & Install 6"W x 8" Deep Curb                      | 19 <sup>00</sup>     | 8,322 <sup>00</sup>     |
| 24             | 206      | LF   | Furnish & Install 12" Wide Mowstrip w/ Wrought Iron Fence | 52 <sup>50</sup>     | 10,815 <sup>00</sup>    |
| 25             | 730      | LF   | Furnish & Install 4' Chain Link Fence and Curbing         | 52 <sup>50</sup>     | 38,325 <sup>00</sup>    |
| 26             | 4        | EA   | Furnish & Install 4' Chain Link Gate                      | 150 <sup>00</sup>    | 600 <sup>00</sup>       |
| 27             | 8365     | SF   | Furnish & Install 6" Deep Rubber Mulch                    | 454                  | 37,977 <sup>10</sup>    |
| 28             | 4.2      | CY   | Furnish & Install 2" Deep Decomposed Granite              | 500 <sup>00</sup>    | 2,100 <sup>00</sup>     |
| 29             | 1        | LS   | Furnish & Install Landscaping                             | 25,000 <sup>00</sup> | 25,000 <sup>00</sup>    |
| 30             | 1        | LS   | Furnish & Install Irrigation System                       | 15,000 <sup>00</sup> | 15,000 <sup>00</sup>    |
| TOTAL BASE BID |          |      |   |                      | \$405,979 <sup>10</sup> |

\*Mobilization/Demobilization shall not exceed 5% of the total Base Bid.

Total amount of **Base Bid** (written in words) is: Four hundred and Five thousand nine hundred seventy nine Dollars and ten Cents.

**DEDUCTIVE ALTERNATE 1:** Deduct installation of Fitness Equipment, consisting of:

| Bid Item | Quantity | Unit | Item Description                    | Total Price         |
|----------|----------|------|-------------------------------------|---------------------|
| 7        | 1        | EA   | Install Gametime Elliptical Trainer | 3,000 <sup>00</sup> |
| 8        | 1        | EA   | Install Gametime Chest Press        |                     |
| 9        | 1        | EA   | Install Gametime Lat Pull-Down      |                     |

Total amount of **Deductive Alternate 1** (written in words) is: Three thousand Dollars and zero Cents.



**DEDUCTIVE ALTERNATE 2:** Deduct installation Benches, consisting of:

| Item | Quantity | Unit | Item Description | Total Price         |
|------|----------|------|------------------|---------------------|
| 13   | 14       | EA   | Install 5' Bench | 2,800 <sup>00</sup> |

Total amount of Deductive Alternate 2 (written in words) is:

Twenty eight hundred Dollars and Zero Cents.

**DEDUCTIVE ALTERNATE 3:** Deduct installation of Drinking Fountains, consisting of:

| Item | Quantity | Unit | Item Description  | Total Price          |
|------|----------|------|---|----------------------|
| 17   | 2        | EA   | Install Drinking Fountain                                 | 14,200 <sup>00</sup> |
| 18   | 1        | EA   | Install Fountain Misting Stick                            |                      |
| 19   | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line |                      |
| 20   | 2        | EA   | Furnish & Install Dry Well                                |                      |
| 21   | 159      | LF   | Furnish & Install 1" Water Line                           |                      |
| 22   | 1        | LS   | Furnish & Install Fittings (Water)                        |                      |

Total amount of Deductive Alternate 3 (written in words) is:

Fourteen thousand two hundred Dollars and Zero Cents.

**DEDUCTIVE ALTERNATE 4:** Deduct installation of Trash Receptacles, consisting of:

| Item | Quantity | Unit | Item Description         | Total Price         |
|------|----------|------|--------------------------|---------------------|
| 14   | 6        | EA   | Install Trash Receptacle | 1,200 <sup>00</sup> |

Total amount of Deductive Alternate 4 (written in words) is:

Twelve hundred USD Dollars and Zero Cents.

**DEDUCTIVE ALTERNATE 5:** Deduct installation of Wrought Iron Fencing ONLY at Swing Set area only, consisting of:

| Item | Quantity | Unit | Item Description                     | Total Price         |
|------|----------|------|--------------------------------------|---------------------|
| 24   | 103      | LF   | Furnish & Install Wrought Iron Fence | 5,407 <sup>50</sup> |

Total amount of Deductive Alternate 5 (written in words) is:

Five thousand four hundred & seven Dollars and 50 Cents.

Grand total amount of Base Bid, less Deductive Alternates 1, 2, 3, 4, and 5 (written in words) is:

\$379,241<sup>60</sup> Three hundred AND Seventy nine thousand three hundred & Sixty one Dollars and 60 Cents.

- A. Contract selection will be determined based on lowest responsible bidder for the **total of the base bid** only.
- B. Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.

The bids will be evaluated and a determination of the lowest responsive bidder, who has substantially met the bid requirements, will be made based on the total of the **BASE BID**.

As required by Section 4100-4107 of the Public Contract Code, the Contractor bidding shall hereinafter list the subcontractor(s) who will be the subcontractor(s) on the job for each particular trade or subdivision of the work and will state the firm name and principal location of the mill, shop, or office, state contractor's license number of each:

| DESCRIPTION OF WORK | NAME OF SUBCONTRACTOR | ADDRESS OF SUBCONTRACTOR | SUBCONTRACTOR'S LICENSE NUMBER | PERCENTAGE OF TOTAL PROJECT |
|---------------------|-----------------------|--------------------------|--------------------------------|-----------------------------|
| PLAYGROUND INSTALL  | C.S. CONST.           | BAKERSFIELD              | 953506                         | 5%                          |
|                     |                       |                          |                                |                             |
| FENCING             | SAN JOAQUIN FENCE     | BAKERSFIELD              | 752892                         | 10%                         |
|                     |                       |                          |                                |                             |
| ELECTRICAL          | ENCINO <sup>NS</sup>  | ENCINO                   | 898650                         | 12%                         |
|                     | Beeta Co.             |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |

The bidder's attention is directed to Section 6-1 of the General Provisions.

ACCOMPANYING THIS PROPOSAL IS "Bidders Bond" (insert the words "bidder's bond," "~~cashier's check~~," "~~certified check~~," or appropriate description of substitute security, as the case may be) in an amount equal to at least 10% of the total amount of the bid, payable to the

TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the District in case this proposal is accepted by the District and the undersigned fails to execute a contract with the District as specified in the Contract Documents or fails to furnish the required payment and performance bonds, or substitute, and insurance certificates and endorsements. Should the District be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay District's reasonable attorneys' fees, incurred with or without suit.

The bidder's execution on the signature portion of this proposal shall also constitute an endorsement and execution of those certifications which are a part of this proposal.

The names of all persons interested in the foregoing proposals as principals are as follows: (NOTICE - If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a general partnership, state true name of firm, also names of all individual partners composing firm; if a limited partnership, the names of all general partners and limited partners; if bidder or other interested person is an individual, state first and last names in full; if the bidder is a joint venture, state the complete name of each venturer).

**Moalej Builders, Inc.**

4335 Van Nuys Blvd #102

Sherman Oaks, CA 91403

Reza Moalej - President/CEO

Bidder hereby confirms that it has all licenses and permits required by federal, state, and local statutes, regulations, and ordinances. The following are the Contractor's applicable license numbers (add pages if needed):

Contractor's License No.

933331

Expiration Date

6/30/17

Classifications(s)


"A" + "B"

Pursuant to the requirements of California Business and Professions Code Section 7028.15(e), a bid submitted to the District by a contractor who is not licensed pursuant to Chapter 9 of Division 3 of the Business and Professions Code shall be considered nonresponsive and shall be rejected as provided for by law.

Tehachapi Valley Recreation & Park District  
Meadowbrook Park Improvements Project  
140028

Bid Form  
Page 7 of 10  
October 2015

Signature and Title of Bidder:

  
\_\_\_\_\_  
President JEG  
\_\_\_\_\_  
Keeta Moore  
\_\_\_\_\_

Dated:

12/04 2015

**NOTE:** If bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the bidder is an individual, his signature shall be placed above; if the bidder is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.

**INFORMATION REQUIRED OF BIDDER  
GENERAL INFORMATION**

The bidder shall furnish the following information. Failure to comply with this requirement will render the Proposal non-responsive and may cause its rejection. Additional sheets shall be attached as required.

(1) Number of years as a contractor in construction work of this type: 10+

(2) Names and titles of all officers of contractor's firm:

Reza Moates - President/CEO

(3) Name of person who inspected site of proposed work for your firm: Hessam Nesson

Date of Inspection: 12/4/15

(4) Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract: Peter Micciche

Preferred Bonding

(5) ATTACH TO THIS BID the experience resume of the person who will be designated chief construction superintendent.

(6) List three projects completed as of recent date involving work of similar type and complexity:

Project: CITY OF BANNING

Contract Price: \_\_\_\_\_

Name, address and telephone number of owner: CITY OF BANNING

JEFF NICHOLSON

909-941-5225

Project: CITY OF RIACTO

Contract Price: \_\_\_\_\_

Name, address and telephone number of owner: CITY OF RIACTO

TONY - 310-497-4960

\_\_\_\_\_

Project: LONG BEACH GAS AND OIL

Contract Price: \_\_\_\_\_

Name, address and telephone number of owner: EDUARDO - 626 806 1509

\_\_\_\_\_

\_\_\_\_\_

NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

**Moalej Builders, Inc.**

4335 Van Nuys Blvd #102  
Sherman Oaks, CA 91403

The undersigned declares:

I am the President/CEO \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bid or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 12/04/15 [date], at VAN NUYS [city], CA [state]."

X \_\_\_\_\_  
Bidder

**Moalej Builders, Inc.**  
4335 Van Nuys Blvd #102  
Sherman Oaks, CA 91403


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Cal/OSHA](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |                             |   |
|--|-----------------------------|---|
| Registration Year:   | Current Fiscal Year: 2016 ▼ |   |
| PWC Registration Number:   | 1000022255                  |   |
| Contractor Legal Name:   | example: ABC COMPANY        | <a href="#">Contractor License Lookup</a> |
| License Number:  | example: 606309 (CSLB)      |   |
| County:  | Select County ▼             |   |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |                             |   |

[Export as:](#) [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

[Details](#) **Legal Name**
[View](#) MOALEJ BUILDERS, INC.

| Registration Number | County      | City         | Registration Date | Expiration Date |
|---------------------|-------------|--------------|-------------------|-----------------|
| 1000022255          | LOS ANGELES | SHERMAN OAKS | 07/14/2015        | 06/30/2016      |

v2.20150806c

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California

## Contractor's License Detail for License # 933331

**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.5). If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

MOALEJ BUILDERS INC  
4335 VAN NUYS BLVD #102  
SHERMAN OAKS, CA 91403  
Business Phone Number: (310) 926-2290

**Entity** Corporation  
**Issue Date** 06/03/2009  
**Expire Date** 06/30/2017

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Additional Status

License may be suspended at a future date for failure to comply with a bond payout.

### Classifications

A - GENERAL ENGINEERING CONTRACTOR  
C21 - BUILDING MOVING, DEMOLITION  
B - GENERAL BUILDING CONTRACTOR

### Bonding Information

#### Contractor's Bond

This license filed a Contractor's Bond with WESCO INSURANCE COMPANY.

**Bond Number:** 04WB064845

**Bond Amount:** \$12,500

**Effective Date:** 06/14/2015

[Contractor's Bond History](#)

#### Bond of Qualifying Individual

The Responsible Managing Officer (RMO) MOALEJ REZA certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is not required.

**Effective Date:** 04/07/2014

[BQI's Bond History](#)

### Workers' Compensation

This license has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

**Policy Number:** 9047743

**Effective Date:** 03/01/2013

**Expire Date:** 03/01/2016

[Workers' Compensation History](#)

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.



**Fireman's Fund Insurance Company (NAIC #21873)**

BUSINESS ADDRESS: 777 San Marin Drive, Novato, CA 94998. PHONE: 415-899-2000. UNDERWRITING LIMITATION b/: \$204,995,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: California.

**First Founders Assurance Company (NAIC #12150)**

BUSINESS ADDRESS: 6 Mill Ridge Lane, Chester, NJ 07930 - 2486. PHONE: 908-879-0990. UNDERWRITING LIMITATION b/: \$393,000. SURETY LICENSES c/f/: NJ, NY. INCORPORATED IN: New Jersey.

**First Insurance Company of Hawaii, Ltd. (NAIC #41742)**

BUSINESS ADDRESS: P.O. Box 2866, Honolulu, HI 96803. PHONE: 808-527-7777. UNDERWRITING LIMITATION b/: \$28,883,000. SURETY LICENSES c/f/: GU, HI. INCORPORATED IN: Hawaii.

**First Liberty Insurance Corporation (The) (NAIC #33588)**

BUSINESS ADDRESS: 2815 Forbs Avenue, Suite 200, Hoffman Estates, IL 60192. PHONE: 617-357-9500. UNDERWRITING LIMITATION b/: \$2,225,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, VI, WA, WV, WI, WY. INCORPORATED IN: Illinois.

**First Net Insurance Company (NAIC #10972)**

BUSINESS ADDRESS: 424 WEST O'BRIEN DRIVE, STE 202, HAGATNA, GU 96910. PHONE: 671-477-8613. UNDERWRITING LIMITATION b/: \$1,102,000. SURETY LICENSES c/f/: GU, MP. INCORPORATED IN: Guam.

[\\* Back To Top](#)

**G****General Casualty Company Of Wisconsin (NAIC #24414)**

BUSINESS ADDRESS: One General Drive, Sun Prairie, WI 53596. PHONE: 608-837-4440. UNDERWRITING LIMITATION b/: \$23,871,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, GA, HI, ID, IL, IN, IA, KS, KY, LA, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Wisconsin.

**General Reinsurance Corporation (NAIC #22039)**

BUSINESS ADDRESS: 120 LONG RIDGE ROAD, STAMFORD, CT 06902 - 1843. PHONE: 203-328-5000. UNDERWRITING LIMITATION b/: \$1,170,661,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, ID, IL, IN, IA, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Delaware.

**GRANGE INSURANCE COMPANY OF MICHIGAN (NAIC #11136)**

BUSINESS ADDRESS: 671 South High Street, P.O. Box 1218, Columbus, OH 43216 - 1218. PHONE: 614-445-2900. UNDERWRITING LIMITATION b/: \$3,773,000. SURETY LICENSES c/f/: MI. INCORPORATED IN: Ohio.

**GRANGE MUTUAL CASUALTY COMPANY (NAIC #14060)**

BUSINESS ADDRESS: 671 South High Street, Columbus, OH 43206 - 1014. PHONE: 614-445-2900. UNDERWRITING LIMITATION b/: \$101,957,000. SURETY LICENSES c/f/: AL, GA, IL, IN, IA, KS, KY, MO, OH, PA, SC, TN, VA, WI. INCORPORATED IN: Ohio.

**GRANITE RE, INC. (NAIC #26310)**

BUSINESS ADDRESS: 14001 Quailbrook Drive, Oklahoma City, OK 73134. PHONE: 405-752-2600. UNDERWRITING LIMITATION b/: \$1,852,000. SURETY LICENSES c/f/: AL, AZ, AR, CO, FL, GA, ID, IL, IN, IA, KS, KY, LA, MD, MI, MN, MS, MO, MT, NE, NV, NM, NC, ND, OH, OK, PA, SC, SD, TN, TX, UT, VA, WV, WI, WY. INCORPORATED IN: Oklahoma.

**Granite State Insurance Company (NAIC #23809)<sup>§</sup>**

BUSINESS ADDRESS: 175 WATER STREET, 18TH FLOOR, NEW YORK, NY 10038. PHONE: 212-770-7000. UNDERWRITING LIMITATION b/: \$3,087,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Illinois.

**GRAY CASUALTY & SURETY COMPANY (THE) (NAIC #10671)**

BUSINESS ADDRESS: P.O. Box 6202, Metairie, LA 70009 - 6202. PHONE: 504-888-7790. UNDERWRITING LIMITATION b/: \$1,461,000. SURETY LICENSES c/f/: AL, AZ, AR, CA, DC, GA, IL, KY, LA, MD, MS, MO, NV, NM, NY, NC, OK, PA, SC, TN, TX. INCORPORATED IN: Louisiana.

**GRAY INSURANCE COMPANY (THE) (NAIC #36307)**

BUSINESS ADDRESS: P.O. BOX 6202, METAIRIE, LA 70009 - 6202. PHONE: 504-888-7790. UNDERWRITING LIMITATION b/: \$9,686,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Louisiana.

**Great American Alliance Insurance Company (NAIC #26832)**

BUSINESS ADDRESS: 301 E Fourth Street, Cincinnati, OH 45202. PHONE: 513-369-5000. UNDERWRITING LIMITATION b/: \$2,911,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID,

## Contractor's License Detail for License # 898650

**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.5) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7171.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

BEETA CONSTRUCTION

3666 SAPPHIRE DR

ENCINO, CA 91436

Business Phone Number: (818) 430-7278

**Entity** Corporation

**Issue Date** 06/16/2007

**Reissue Date** 02/03/2012

**Expire Date** 02/29/2016

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

A - GENERAL ENGINEERING CONTRACTOR

B - GENERAL BUILDING CONTRACTOR

C10 - ELECTRICAL

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with BUSINESS ALLIANCE INSURANCE COMPANY.

**Bond Number:** G201502064636

**Bond Amount:** \$12,500

**Effective Date:** 02/06/2015

[Contractor's Bond History](#)

#### **Bond of Qualifying Individual**

The Responsible Managing Officer (RMO) MOALEJ MOHAMMAD certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 07/11/2013

The Responsible Managing Officer (RMO) MOALEJ POUYA certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 02/03/2012

### Workers' Compensation

This license is exempt from having workers compensation insurance; they certified that they have no employees at this time.

**Effective Date:** 07/03/2014

**Expire Date:** None

[Workers' Compensation History](#)

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

## Contractor's License Detail for License # 953506

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

C S CONSTRUCTION  
13049 LYNN CHRISTI AVE  
BAKERSFIELD, CA 93314  
Business Phone Number:(661) 978-9748

**Entity** Sole Ownership

**Issue Date** 10/14/2010

**Expire Date** 10/31/2016

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

B - GENERAL BUILDING CONTRACTOR  
C-61 / D34 - PREFABRICATED EQUIPMENT  
C-8 - CONCRETE

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with WESTERN SURETY COMPANY.

**Bond Number:** 61455375

**Bond Amount:** \$12,500

**Effective Date:** 09/29/2012

[Contractor's Bond History](#)

### Workers' Compensation

This license has workers compensation insurance with the EVEREST NATIONAL INSURANCE COMPANY

**Policy Number:** 7600010715

**Effective Date:** 01/01/2015

**Expire Date:** 01/01/2016

[Workers' Compensation History](#)

## Contractor's License Detail for License # 752892

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

SAN JOAQUIN FENCE & SUPPLY  
1933 EAST CALIFORNIA AVENUE  
BAKERSFIELD, CA 93307  
Business Phone Number:(661) 322-9700

**Entity** Partnership

**Issue Date** 08/12/1998

**Expire Date** 08/31/2016

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

C13 - FENCING

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Bond Number:** SC1023845

**Bond Amount:** \$12,500

**Effective Date:** 03/02/2009

[Contractor's Bond History](#)

### Workers' Compensation

This license has workers compensation insurance with the INSURANCE COMPANY OF THE WEST

**Policy Number:** WSA5025853

**Effective Date:** 02/12/2014

**Expire Date:** 02/12/2016

[Workers' Compensation History](#)

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

[Press Room](#) | [Contact DIR](#) | [CA.gov](#)

[Go to Search](#)
[Home](#) | [Labor Law](#) | [Construction](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |                             |   |
|--|-----------------------------|---|
| Registration Year:   | Current Fiscal Year: 2016 ▼ |   |
| PWC Registration Number:   | example: 1234567890         |   |
| Contractor Legal Name:   | example: ABC COMPANY        | <a href="#">Contractor License Lookup</a> |
| License Number:  | 898650                      |   |
| County:  | Select County ▼             |   |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |                             |   |

 Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

| Details              | Legal Name         | Registration Number | County      | City   | Registration Date | Expiration Date |
|----------------------|--------------------|---------------------|-------------|--------|-------------------|-----------------|
| <a href="#">View</a> | BEETA CONSTRUCTION | 1000023276          | LOS ANGELES | ENCINO | 12/02/2015        | 06/30/2016      |
|                      |                    |                     |             |        |                   | v2.20150806c    |

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California

[Press Room](#) | [Contact DIR](#) | [CA.gov](#)[Go to Search](#)[Home](#) [Labor Law](#) [CalSBPRA](#) [Safety & Health](#) [Workers' Comp](#) [Self Insurance](#) [Apprenticeship](#) [Director's Office](#) [Search](#)[Public Works](#)

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|                                       |                           |   |
|---------------------------------------|---------------------------|---|
| Registration Year:                    | Current Fiscal Year: 2016 | ▼   |
| PWC Registration Number:              | example: 1234567890       |   |
| Contractor Legal Name:                | example: ABC COMPANY      | <a href="#">Contractor License Lookup</a> |
| License Number:                       | 953506                    |   |
| County:                               | Select County             | ▼   |
| <input type="button" value="Search"/> |                           | <input type="button" value="Reset"/>      |

Export as: [Excel](#) | [PDF](#)

### Search Results

One registered contractor found. 1

| Details              | Legal Name           | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|----------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | CHRISTOPHER L. AMICK | 1000002095          | KERN   | BAKERSFIELD | 06/04/2015        | 06/30/2015      |

v2.20150806c

### About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

### Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

### Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) [Privacy Policy](#) [Disclaimer](#) [Disability accommodation](#) [Site Help](#)

Copyright © 2015 State of California

[Press Room](#) | [Contact DIR](#) | [CA.gov](#)[Go to Search](#)[Home](#) [Labor Law](#) [Cal/OSHA](#) [Safety & Health](#) [Workers' Comp](#) [Self Insurance](#) [Apprenticeship](#) [Director's Office](#) [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

Registration Year:

PWC Registration Number:

Contractor Legal Name:  [Contractor License Lookup](#)

License Number:

County:

Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

| Details              | Legal Name                 | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|----------------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | SAN JOAQUIN FENCE & SUPPLY | 1000002799          | KERN   | BAKERSFIELD | 06/11/2015        | 06/30/2016      |
| v2.20150806c         |                            |                     |        |             |                   |                 |

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) [Privacy Policy](#) [Disclaimer](#) [Disability accommodation](#) [Site Help](#)

Copyright © 2015 State of California

## Contractor's License Detail for License # 609030

**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.5) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

**Business Information**

PROFFITT CONSTRUCTION INC  
dba SUPERIOR CONSTRUCTION

4241 E BRUNDAGE LANE  
BAKERSFIELD, CA 93307  
Business Phone Number: (661) 588-0552

**Entity** Corporation

**Issue Date** 01/09/1991

**Expire Date** 01/31/2017

**License Status**

**This license is current and active.**

**All information below should be reviewed.**

**Classifications**

B - GENERAL BUILDING CONTRACTOR  
C33 - PAINTING AND DECORATING  
C21 - BUILDING MOVING, DEMOLITION  
A - GENERAL ENGINEERING CONTRACTOR

**Bonding Information****Contractor's Bond**

This license filed a Contractor's Bond with INDEMNITY COMPANY OF CALIFORNIA.

**Bond Number:** 214024C

**Bond Amount:** \$12,500

**Effective Date:** 01/01/2007

[Contractor's Bond History](#)

**Bond of Qualifying Individual**

The Responsible Managing Officer (RMO) PROFFITT DANIEL GENE certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 01/09/1991

This license filed Bond of Qualifying Individual number **51955** for PETERSON RICHARD WAYNE in the amount of **\$12,500** with AMERICAN CONTRACTORS INDEMNITY COMPANY

**Effective Date:** 01/01/2007

[BQI's Bond History](#)

**Workers' Compensation**

This license has workers compensation insurance with the NEW HAMPSHIRE INSURANCE COMPANY

**Policy Number:** WC15656062

**Effective Date:** 09/01/2015

**Expire Date:** 09/01/2016

[Workers' Compensation History](#)

**Other**

Personnel listed on this license (current or disassociated) are listed on other licenses.



**BID FORM**  
**TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**  
**FOR THE**  
**MEADOWBROOK PARK IMPROVEMENTS PROJECT**

NAME OF BIDDER Proffitt Construction Inc., dba Superior Construction  
BUSINESS P.O. BOX \_\_\_\_\_  
STATE, ZIP \_\_\_\_\_  
BUSINESS STREET ADDRESS 4241 E. Brundage Lane, Bakersfield  
*(Please include even if P.O. Box used)*  
STATE, ZIP California, 93307  
TELEPHONE NO: AREA CODE (661) 588-0552  
FAX NO: AREA CODE (661) 588-0264  
CONTRACTOR LICENSE NO. 609030

TO THE GOVERNING BODY OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Bids) and the other documents relating thereto, the undersigned bidder, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other contract documents, including Addenda Nos. 1, 2, 3, and \_\_\_\_\_, for the prices hereinafter set forth.

The Board Members of the Tehachapi Valley Recreation & Park District reserve the right to reject any and all bids, and to waive any and all irregularities in any bid.

The work for which this proposal is submitted is for construction in conformance with the special provisions (including the payment of not less than the State general prevailing wage rates), the project plans described below, including any addenda thereto and the contract annexed hereto.

The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

Tehachapi Valley Recreation & Park District  
Meadowbrook Park Improvements Project  
140028

Bid Form  
Page 1 of 10  
October 2015

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, and that discretion will be exercised in the manner deemed by the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT to best protect the public interest in the prompt and economical completion of the work. The decision of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the Public Contract Code, with surety satisfactory to the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, within 8 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT that the contract has been awarded, the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein

prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the following prices, to wit:

Schedule of Work Items  
Tehachapi Valley recreation and Park District  
Meadowbrook Park Improvements Project

**BASE BID: PHASE I WORK**

| Item | Quantity | Unit | Item Description  | Unit Price                                    | Total Price             |
|------|----------|------|---|---|-------------------------|
| 1    | 1        | LS   | Mobilization and Demobilization*  | \$ 10,913.10                                  | \$ 10,913.10            |
| 2    | 1        | LS   | Traffic & Pedestrian Control  | \$ 1,474. <sup>63</sup>                       | \$ 1,474. <sup>63</sup> |
| 3    | 1        | LS   | Prepare and Maintain Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Measures | \$ 5,529.87                                   | \$ 5,529.87             |
| 4    | 1        | LS   | Prepare and Maintain Dust Control Plan  | \$ 3,072.15                                   | \$ 3,072.15             |
| 5    | 1        | LS   | Coordination and Scheduling for the installation of the Gametime Structure purchased by TVRPD     | \$ 1,228.86                                   | \$ 1,228.86             |
| 6    | 1        | LS   | Install Gametime Play Structure by Certified Installer and Certified Inspector.                   | \$ 27,034.91                                  | \$ 27,034.91            |
| 7    | 1        | EA   | Install Gametime Elliptical Trainer   | \$ 1,228.86                                   | \$ 1,228.86             |
| 8    | 1        | EA   | Install Gametime Chest Press  | \$ 1,228.86                                   | \$ 1,228.86             |
| 9    | 1        | EA   | Install Gametime Lat Pull-Down  | \$ 1,228.86                                   | \$ 1,228.86             |
| 10   | 1        | LS   | Clearing, Grubbing & Demolition   | \$ 24,884.41                                  | \$ 24,884.41            |
| 11   | 1        | LS   | Excavation, Earthwork & Grading   | \$ 29,590.94                                  | \$ 29,590.94            |
| 12   | 1        | LS   | Furnish & Install Lighting System/Electrical  | \$ 111,012.46                                 | \$ 111,012.46           |
| 13   | 14       | EA   | Install 5' Bench  | V.H.<br><del>\$ 184.33</del><br>\$ 184.33     | \$ 2,580. <sup>61</sup> |
| 13A  | 5        | EA   | Install 2'-0" x 6'-0" Bench Slab  | V.H.<br><del>\$ 1,105.97</del><br>\$ 1,105.97 | \$ 5,529. <sup>57</sup> |
| 14   | 6        | EA   | Install Trash Receptacle  | \$ 184.33                                     | \$ 1,105.97             |
| 15   | 520      | SF   | Furnish & Install 4" Thick Concrete   | \$ 4.73                                       | \$ 2,460. <sup>14</sup> |
| 16   | 8100     | SF   | Furnish & Install 4" Thick Concrete w/ #3 Bars at 24" O.C. each way                               | \$ 5.96                                       | \$ 48,275.76            |

| Item           | Quantity | Unit | Item Description  | Unit Price                     | Total Price                    |
|----------------|----------|------|---|--------------------------------|--------------------------------|
| 17             | 2        | EA   | Install Drinking Fountain                                 | 1017.82<br><del>4594.58</del>  | 9,789.64<br><del>2035.65</del> |
| 18             | 1        | EA   | Install Fountain Misting Stick                            | 10201.22<br><del>3163.08</del> | 3,463.08<br><del>1028.29</del> |
| 19             | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line | 7.40<br><del>27.50</del>       | 7,692.17<br><del>451.54</del>  |
| 20             | 2        | EA   | Furnish & Install Dry Well                                | 1172.04<br><del>2250.39</del>  | 4,500.52<br><del>2344.08</del> |
| 21             | 169      | LF   | Furnish & Install 1" Water Line                           | 9.87<br><del>21.15</del>       | 3,362.34<br><del>1569.30</del> |
| 22             | 1        | LS   | Furnish & Install Fittings (Water)                        | 814.26<br><del>13601.94</del>  | 814.26<br><del>814.26</del>    |
| 23             | 438      | LF   | Furnish & Install 6"W x 8" Deep Curb                      | 30.72                          | 13,456.01                      |
| 24             | 206      | LF   | Furnish & Install 12" Wide Mowstrip w/ Wrought Iron Fence | 55.70                          | 11,475.07                      |
| 25             | 730      | LF   | Furnish & Install 4' Chain Link Fence and Curbing         | 55.70                          | 40,664.07                      |
| 26             | 4        | EA   | Furnish & Install 4' Chain Link Gate                      | 157.29                         | 629.18                         |
| 27             | 8365     | SF   | Furnish & Install 6" Deep Rubber Mulch                    | 8.78                           | 73,424.37                      |
| 28             | 4.2      | CY   | Furnish & Install 2" Deep Decomposed Granite              | 921.64                         | 921.64                         |
| 29             | 1        | LS   | Furnish & Install Landscaping                             | 18,457.47                      | 18,457.47                      |
| 30             | 1        | LS   | Furnish & Install Irrigation System                       | 15,119.89                      | 15,119.89                      |
| TOTAL BASE BID |          |      |   |                                | 460,763.11                     |

\*Mobilization/Demobilization shall not exceed 5% of the total Base Bid.

Four Hundred Sixty Thousand, Seven Hundred Sixty Three and 11/100  
 Total amount of Base Bid (written in words) is: ~~Four Hundred Sixty Seven Hundred~~  
~~Sixty Three and 11/100~~ Dollars and \_\_\_\_\_ Cents.

**DEDUCTIVE ALTERNATE 1:** Deduct installation of Fitness Equipment, consisting of:

| Bid Item | Quantity | Unit | Item Description                    | Total Price |
|----------|----------|------|-------------------------------------|-------------|
| 7        | 1        | EA   | Install Gametime Elliptical Trainer | \$3000. -   |
| 8        | 1        | EA   | Install Gametime Chest Press        |             |
| 9        | 1        | EA   | Install Gametime Lat Pull-Down      |             |

Total amount of Deductive Alternate 1 (written in words) is: ~~Three Thousand and 00/100~~  
 \_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.

**DEDUCTIVE ALTERNATE 2:** Deduct installation Benches, consisting of:

| Item | Quantity | Unit | Item Description | Total Price |
|------|----------|------|------------------|-------------|
| 13   | 14       | EA   | Install 5' Bench | 2,100.-     |

Total amount of Deductive Alternate 2 (written in words) is: Two Thousand One Hundred and 00/100 Dollars and 00 Cents.

**DEDUCTIVE ALTERNATE 3:** Deduct installation of Drinking Fountains, consisting of:

| Item | Quantity | Unit | Item Description  | Total Price  |
|------|----------|------|---|--|
| 17   | 2        | EA   | Install Drinking Fountain                                 | 6675. <sup>00</sup><br><del>28,884.<sup>00</sup></del> |
| 18   | 1        | EA   | Install Fountain Misting Stick                            |  |
| 19   | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line |  |
| 20   | 2        | EA   | Furnish & Install Dry Well                                |  |
| 21   | 159      | LF   | Furnish & Install 1" Water Line                           |  |
| 22   | 1        | LS   | Furnish & Install Fittings (Water)                        |  |

Total amount of Deductive Alternate 3 (written in words) is: ~~Twenty Eight Thousand Eight Hundred and 00/100~~  
Six Thousand Six Hundred Seventy Five Dollars and 00/100 Cents.

**DEDUCTIVE ALTERNATE 4:** Deduct installation of Trash Receptacles, consisting of:

| Item | Quantity | Unit | Item Description         | Total Price |
|------|----------|------|--------------------------|-------------|
| 14   | 6        | EA   | Install Trash Receptacle | 900.-       |

Total amount of Deductive Alternate 4 (written in words) is: Nine Hundred Dollars and 00/100 Cents.

**DEDUCTIVE ALTERNATE 5:** Deduct installation of Wrought Iron Fencing ONLY at Swing Set area only, consisting of:

| Item | Quantity   | Unit | Item Description                     | Total Price |
|------|------------|------|--------------------------------------|-------------|
| 24   | <u>103</u> | LF   | Furnish & Install Wrought Iron Fence | 4,668.99    |

Total amount of Deductive Alternate 5 (written in words) is: Four Thousand Six Hundred and Sixty Eight and 99/100 Dollars and 99 Cents.

Grand total amount of Base Bid, less Deductive Alternates 1, 2, 3, 4, and 5 (written in words) is:

Four Hundred Forty Three Thousand Four Hundred Ninety Dollars and 12/100 Cents.

- A. Contract selection will be determined based on lowest responsible bidder for the total of the **base bid** only
- B. Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.

The bids will be evaluated and a determination of the lowest responsive bidder, who has substantially met the bid requirements, will be made based on the total of the **BASE BID**.

As required by Section 4100-4107 of the Public Contract Code, the Contractor bidding shall hereinafter list the subcontractor(s) who will be the subcontractor(s) on the job for each particular trade or subdivision of the work and will state the firm name and principal location of the mill, shop, or office, state contractor's license number of each:

| DESCRIPTION OF WORK | NAME OF SUBCONTRACTOR | ADDRESS OF SUBCONTRACTOR | SUBCONTRACTOR'S LICENSE NUMBER | PERCENTAGE OF TOTAL PROJECT |
|---------------------|-----------------------|--------------------------|--------------------------------|-----------------------------|
| SEE ATTACHMENT      |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |
|                     |                       |                          |                                |                             |

SUPERIOR CONSTRUCTION

Project: Meadowbrook Park Improvements

# Attachment to List of Subcontractors

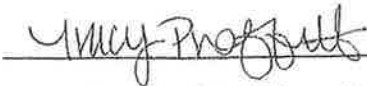
| Subcontractor                     | Address                                 | Scope of Work                         | License # |
|-----------------------------------|---|---------------------------------------|-----------|
| King Khan Drilling & Construction | 9315 N. Fowler Ave, Fresno, CA 93619    | Install Playground Items FBO          | 833691    |
| MD Concrete Cutting               | 2916 Gibson Street, Bakersfield, CA     | Demolition                            | 951204    |
| Abacus Surveying                  | 101 H Street "B", Bakersfield 93304     | Survey                                | LS 4798   |
| Reddig Excavation                 | 19896 Abajo Ave., Tehachapi CA          | Excavation, Grading                   | 852806    |
| Atkins Specialty Services         | PO Box 330 Tehachapi CA                 | Electrical Lighting                   | 982545    |
| King Khan Drilling & Construction | 9315 N. Fowler Ave, Fresno, CA 93619    | Install Benches and Trash Receptacles | 833691    |
| Central California Const.         | 7221 Downing Ave, Bakersfield, CA 93308 | Concrete                              | 770258    |
| Todd Plumbing                     | PO 6820 Visalia CA                      | Plumbing and Utilities                | 788798    |
| San Joaquin Fence                 | 1933 E. California Ave, Bakersfield, CA | Fencing - WI Fence                    | 752892    |
| San Joaquin Fence                 | 1933 E. California Ave, Bakersfield, CA | Chain Link Fencing                    | 752892    |
| Courts and Greens                 | 3540 Brian Way, Bakersfield, CA         | 6" Deep Rubber Mulch                  | 913646    |
| Reddig Excavation                 | 19896 Abajo Ave., Tehachapi CA          | F&I 2" Deep Decomposed Granite        | 852806    |
| Rudy's Landscape & Irrigation     | PO Box 70801, Bakersfield, CA 93387     | Landscape, Irrigation                 | 755373    |

3.68%  
 1.62%  
 .91%  
 4.31%  
 19.17%  
 6.07%  
 12.6%  
 1.44%  
 9.26%  
 12.96%  
 .16%  
 5.9%





Signature and Title of Bidder:



Tracy Proffitt- Chief Financial Officer

Dated: December 7, 2015.

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the bidder is an individual, his signature shall be placed above; if the bidder is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.

**INFORMATION REQUIRED OF BIDDER  
GENERAL INFORMATION**

The bidder shall furnish the following information. Failure to comply with this requirement will render the Proposal non-responsive and may cause its rejection. Additional sheets shall be attached as required.

(1) Number of years as a contractor in construction work of this type: 27 Years

(2) Names and titles of all officers of contractor's firm:

Dan Proffitt- President      Tim Proffitt- Vice President  
Julie Proffitt- Treasurer      Tracy Proffitt- Chief Financial Officer

(3) Name of person who inspected site of proposed work for your firm: \_\_\_\_\_

Darrell Ward- Project Manager

Date of Inspection: November 30th, 2015 At 11: AM

(4) Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract: Busby- Stone Risk Management  
9201 Camino Media Suite 250 Chevron Campus Building "D" Bakersfield, Ca 93311  
661-665-9150      Susana Ramirez or Dawn Vance

(5) ATTACH TO THIS BID the experience resume of the person who will be designated chief construction superintendent. Attachment "A"

(6) List three projects completed as of recent date involving work of similar type and complexity: Attachment "A"

Project: \_\_\_\_\_

Contract Price: \_\_\_\_\_

Name, address and telephone number of owner: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project: \_\_\_\_\_

Contract Price: \_\_\_\_\_

Name, address and telephone number of owner: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project: \_\_\_\_\_

Contract Price: \_\_\_\_\_

Name, address and telephone number of owner: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the CFO of Proffitt Construction Inc., dba Superior Construction, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 12/7/15 [date], at Bakersfield [city], California [state]."

Proffitt Construction Inc., dba  
Superior Construction.

  
Bidder Tracy Proffitt- Chief Financial Officer

- #22      Surety
- 1 Travelers Casualty and Surety Co of America  
11070 White Rock Rd. #130, Rancho Cordova, CA  
Nov 2012 - Current
  - 2 1st National Ins. Co of America  
330 N. Brand Blvd, Suite 500, Glendale CA  
2/2010 - 2/2011
  - 3 Liberty Mutual Surety  
330 N. Brand Blvd, Suite 500, Glendale CA  
4/2009 - 7/2013
  - 4 CAN Surety  
101 S. Phillips Ave. Sioux Falls SD  
5/2008 - 5/2009
- #26
- #1      Omni Family Health - (North Chester) Federal Funding from HRSA  
4900 California Avenue, Suite 400B, Bakersfield, CA 93309  
Contact: Oscar Fletes    661-630-7032  
New Medical Facility - \$ 4,274,150.00  
Architect: KSA Architects: Cesar Juarez 834-1331
  - #2      City of Bakersfield - Police Evidence Building  
1600 Truxtun Ave, Bakersfield CA 93301  
Nick Fiddler  
New Ground up Evidence Building - \$694,389  
Architect: Superior Construction
  - #3      City of Arvin - Arvin Spray Park  
200 Campus Drive, Arvin California  
New Spray Park - \$ 648,085.  
Engineer: Quad Knopf 5080 California Ave, Ste 220, Bakersfield CA  
Contact: Miguel Barcenar 661-616-2600 Ext. 220



Lic # 609030

4241 East Brundage Lane, Bakersfield, CA 93307

(661) 588-0552 – Fax 588-0264

---

**Contractor Qualification Questioner Attachment  
ATTACHMENT A**

Project: Meadowbrook Parks Improvements  
Modernization

Superior Constuction has been in business for over 30 years and the majority of work has been commercial building and industrial construcion. The work we have performed over the past years have included site development, complete ground-up development, design/build, modernization and Tenant Improvement. The previoius work has been very similar to this project from scope, duration and degree of complexity.

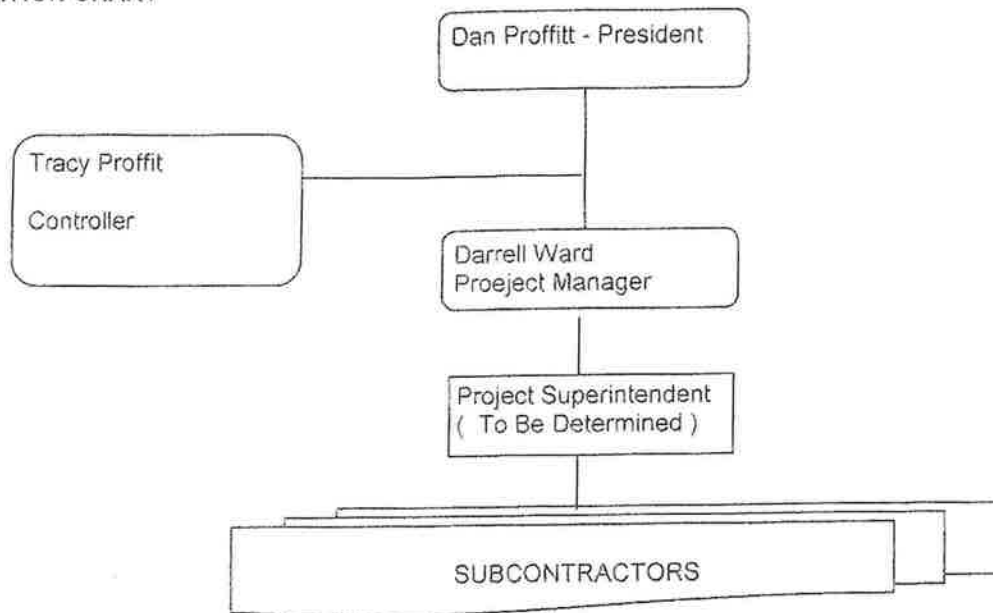
Experience on Public Works Projects: Over the last 4 years, Superior Construction started getting involved more heavily in public works projects. We hired Darrell Ward as a project manager, estimator. Darrell Ward previously owned his own Construction Company which did several Public Works Projects including but not limited to: Highland Elementry School, McKee Middle School, DiGiorgia School, Arvin High School (Multiple Projects); Lost Hills School; Kern Community College District; Lakeside School, Kern County Housing Authority; County of Kern General Services.

**#21 Staff Roster**

|                  |   |
|------------------|---|
| REM:             | Darrell Ward, Project Manager                         |
| Function:        | Estimate and Manage Project                           |
| Years with Firm: | Three Years with Superior Construction                |
| Experience       | Extensive experience with all aspects of public works |

|   |   |
|---|---|
| List of projects<br>(Not with Superior) | Darrell has overseen projects for the following schools:<br>McKee School<br>Arvin High School<br>DiGiorgio School District<br>Lakeside School Distirct<br>Standard School District<br>Elk Hills School District |
|---|---|

## ORGANIZATION CHART




[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workforce Development](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |  |
|--|--|
| Registration Year:   | Current Fiscal Year: 2016 ▼  |
| PWC Registration Number:   | example: 1234567890  |
| Contractor Legal Name:   | MD CONCRETE CUTTING AND DEMOLITION <a href="#">Contractor License Lookup</a> |
| License Number:  | example: 606309 (CSLB)   |
| County:  | Select County ▼  |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |  |

Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found: 1

Details **Legal Name**

|   | Registration Number | County | City    | Registration Date | Expiration Date |
|---|---------------------|--------|---------|-------------------|-----------------|
| View MD CONCRETE CUTTING AND DEMOLITION | 1000001818          | TULARE | VISALIA | 06/02/2015        | 06/30/2016      |
|   |                     |        |         |                   | v2.20150806c    |

## About DIR

Who we are  
 DIR Divisions, Boards & Commissions  
 Contact DIR

## Work with Us

Licensing, registrations, certifications & permits  
 Notification of activities  
 Public Records Act

## Learn More

Site Map  
 Frequently Asked Questions  
 Jobs at DIR

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

Registration Year: PWC Registration Number: Contractor Legal Name: 
[Contractor License Lookup](#)
License Number: County: 


Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

Details **Legal Name****Registration  
Number****County****City****Registration  
Date****Expiration  
Date**View [KARL SCOT REDDIG](#)

1000013270 KERN

TEHACHAPI

06/22/2015 06/30/2016

v2.20150806c

## About DIR

[Who we are](#)
[DIR Divisions, Boards & Commissions](#)
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)
[Notification of activities](#)
[Public Records Act](#)

## Learn More

[Site Map](#)
[Frequently Asked Questions](#)
[Jobs at DIR](#)
[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2013 State of California




[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workforce Dev.](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

**Registration Year:** 
**PWC Registration Number:** 
**Contractor Legal Name:** 
[Contractor License Lookup](#)
**License Number:** 
**County:** 



 Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

**Details** **Legal Name**
[View](#) SAN JOAQUIN FENCE & SUPPLY

**Registration  
Number**
**County**
**City**
**Registration  
Date**
**Expiration  
Date**

1000002799 KERN

BAKERSFIELD

06/11/2015

06/30/2016

v2.20150806c

## About DIR

[Who we are](#)
[DIR Divisions, Boards & Commissions](#)
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)
[Notification of activities](#)
[Public Records Act](#)

## Learn More

[Site Map](#)
[Frequently Asked Questions](#)
[Jobs at DIR](#)
[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

Registration Year: PWC Registration Number: Contractor Legal Name: 

Contractor License Lookup:

License Number: County: 

Search

Reset

Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

Details Legal Name

Registration  
Number

County

City

Registration  
DateExpiration  
Date[View](#) CENTRAL CALIFORNIA CONSTRUCTION, INC.

1000012692 KERN

BAKERSFIELD

06/05/2015

06/30/2016

v2.20150806c

## About DIR

[Who we are](#)[DIR Divisions, Boards & Commissions](#)[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)[Notification of activities](#)[Public Records Act](#)

## Learn More

[Site Map](#)[Frequently Asked Questions](#)[Jobs at DIR](#)
[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Certification](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |                           |   |
|--|---------------------------|---|
| Registration Year:   | Current Fiscal Year: 2016 |   |
| PWC Registration Number:   | example: 1234567890       |   |
| Contractor Legal Name:   | example: ABC COMPANY      | <a href="#">Contractor License Lookup</a> |
| License Number:  | 609030                    |   |
| County:  | Select County             |   |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |                           |   |

[Export as:](#) [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

Details **Legal Name**

|   | Registration Number | County | City        | Registration Date | Expiration Date |
|---|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> PROFFITT CONSTRUCTION INC. | 1000014365          | KERN   | BAKERSFIELD | 07/06/2015        | 06/30/2016      |
|   |                     |        |             |                   | v2.20150806c    |

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California

UNDERWRITING LIMITATION b/: \$729,000. SURETY LICENSES c,f/: AR, OK, TX. INCORPORATED IN: Texas.

**TRANSATLANTIC REINSURANCE COMPANY (NAIC #19453)**

BUSINESS ADDRESS: One Liberty Plaza, 165 Broadway, NEW YORK, NY 10006. PHONE: 212-365-2200.  
UNDERWRITING LIMITATION b/: \$477,050,000. SURETY LICENSES c,f/: AK, AZ, AR, CA, CO, DE, DC, GA, ID, IL, IN, IA, KS, KY, LA, MI, MN, MS, NE, NV, NJ, NM, NY, OH, OK, PA, SD, UT, WA, WI. INCORPORATED IN: New York.

**Travelers Casualty and Surety Company (NAIC #19038)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$406,716,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, VI, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

**Travelers Casualty and Surety Company of America (NAIC #31194)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$211,466,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, VI, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

**Travelers Casualty Insurance Company of America (NAIC #19046)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$56,618,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

**Travelers Indemnity Company (The) (NAIC #25658)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$663,341,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

**TRAVELERS INDEMNITY COMPANY OF AMERICA (THE) (NAIC #25666)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$20,280,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CO, CT, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

**Travelers Indemnity Company of Connecticut (The) (NAIC #25682)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$38,307,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, VI, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

**Travelers Property Casualty Company of America (NAIC #25674)**

BUSINESS ADDRESS: ONE TOWER SQUARE, HARTFORD, CT 06183. PHONE: 860-277-0111.  
UNDERWRITING LIMITATION b/: \$50,501,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Connecticut.

[Back To Top](#)

**U**

**U.S. Specialty Insurance Company (NAIC #29599)**

BUSINESS ADDRESS: 13403 Northwest Freeway, Houston, TX 77040. PHONE: 713-462-1000.  
UNDERWRITING LIMITATION b/: \$57,707,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Texas.

**UNITED CASUALTY AND SURETY INSURANCE COMPANY (NAIC #36226)**

BUSINESS ADDRESS: 1250 Hancock Street, Suite 803N, Quincy, MA 02169. PHONE: 617-471-1112 x-109.  
UNDERWRITING LIMITATION b/: \$474,000. SURETY LICENSES c,f/: CT, DC, FL, ME, MD, MA, NH, NJ, NY, PA, RI. INCORPORATED IN: Massachusetts.

**United Fire & Casualty Company (NAIC #13021)**

BUSINESS ADDRESS: P. O. BOX 73909, CEDAR RAPIDS, IA 52407 - 3909. PHONE: 319-399-5700.  
UNDERWRITING LIMITATION b/: \$58,240,000. SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, DC, FL, GA, ID, IL, IN, IA, KS, KY, LA, MD, MI, MN, MS, MO, MT, NE, NV, NJ, NM, NY, NC, ND, OH, OK, OR, PA, SC, SD, TN, TX, UT, VA, WA, WV, WI, WY. INCORPORATED IN: Iowa.

**UNITED FIRE & INDEMNITY COMPANY (NAIC #19496)**

BUSINESS ADDRESS: P.O. BOX 73909, CEDAR RAPIDS, IA 52407 - 3909. PHONE: 319-399-5700.



Department of Consumer Affairs

Board for Professional Engineers, Land Surveyors  
and Geologists
[About us](#) | [Contact Us](#) | [Licensee Lookup](#) | [Forms](#) | [Laws](#)

Search

This Site

California

[CONSUMERS](#)[LICENSEES](#)[APPLICANTS](#)[PUBLICATIONS](#)[ONLINE SERVICES](#)

## Search Results for Professional Engineers and Professional Land Surveyors

This information is updated Monday through Friday - Last updated: DEC-09-2015

To see all the information for a licensee, click on the highlighted name. This will also include disciplinary actions if any are present.

| Name                       | Type | Number | Status    | Address                 | City        | Zip   | County        |
|----------------------------|------|--------|-----------|-------------------------|-------------|-------|---------------|
| DELSON MARTIN G            | CS   | 4798   | CLEAR     | 633 PALM HAVEN AVE      | SAN JOSE    | 95125 | SANTA CLARA   |
| FERDINAND MARTIN ANDRÉ W L |      | 4798   | CLEAR     | 1905 RIDGEWOOD DR       | BAKERSFIELD | 93306 | KERN          |
| HUXLEY RYAN PERRY          | S    | 4798   | CLEAR     | 1102 Q STREET STE 5100  | SACRAMENTO  | 95811 | SACRAMENTO    |
| SAUER THOMAS H             | E    | 4798   | DECEASED  | 835 KOLDING AVE         | SOLVANG     | 93463 | SANTA BARBARA |
| WADE CHARLES ODELL         | QU   | 4798   | CANCELLED | 3650 STOBBER BLVD, #100 | LAS VEGAS   | 89103 | OUT OF STATE  |
| WARD CAMILLE MICHELLE      | CH   | 4798   | CLEAR     | 1106 MARLOWE COURT      | VACAVILLE   | 95687 | SOLANO        |

Records 1 to 6

[First](#) [Previous](#)

### Disclaimer

All information provided by the Department of Consumer Affairs on this web page, and on its other web pages and internet sites, is made available to provide immediate access for the convenience of interested persons. While the Department believes the information to be reliable, human or mechanical error remains a possibility, as does delay in the posting or updating of information. Therefore, the Department makes no guarantee as to the accuracy, completeness, timeliness, currency, or correct sequencing of the information. Neither the Department, nor any of the sources of the information, shall be responsible for any errors or omissions, or for the use or results obtained from the use of this information. Other specific cautionary notices may be included on other web pages maintained by the Department. All access to and use of this web page and any other web page or internet site of the Department is governed by the Disclaimers and Conditions for Access and Use as set forth at California Department of Consumer Affairs' Disclaimer Information and Use Information.

[Back](#)
[New Search](#)
[Main Page](#)

## Contractor's License Detail for License # 982545

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

ATKINS SPECIALTY SERVICES INC  
P O BOX 330  
TEHACHAPI, CA 93581  
Business Phone Number:(661) 717-5797

**Entity** Corporation  
**Issue Date** 04/08/2013  
**Expire Date** **04/30/2017**

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

C10 - ELECTRICAL

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with OLD REPUBLIC SURETY COMPANY.

**Bond Number:** W150155206

**Bond Amount:** \$12,500

**Effective Date:** 04/01/2013

#### **Bond of Qualifying Individual**

The Responsible Managing Officer (RMO) ATKINS JEFFREY GENE certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 04/08/2013

### Workers' Compensation

This license has workers compensation insurance with the GRANITE STATE INSURANCE COMPANY

**Policy Number:** 65258538

**Effective Date:** 02/26/2015

**Expire Date:** 02/26/2016

Workers' Compensation History

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

## Contractor's License Detail for License # 770258

**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.5). If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

CENTRAL CALIFORNIA CONSTRUCTION INC  
7221 DOWNING AVENUE  
BAKERSFIELD, CA 93308  
Business Phone Number:(661) 588-5054

**Entity** Corporation

**Issue Date** 10/15/1999

**Expire Date** 10/31/2017

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

B - GENERAL BUILDING CONTRACTOR  
C-8 - CONCRETE  
C-61 / D06 - CONCRETE RELATED SERVICES  
C21 - BUILDING MOVING, DEMOLITION

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Bond Number:** SC1035610

**Bond Amount:** \$12,500

**Effective Date:** 03/02/2009

[Contractor's Bond History](#)

#### **Bond of Qualifying Individual**

The Responsible Managing Officer (RMO) GERECKE DEREKE ROLAND certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 02/11/2010

[BQI's Bond History](#)

The Responsible Managing Officer (RMO) RANKIN-GERECKE TAMMIE KRISTINE certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 02/08/2010

### Workers' Compensation

This license has workers compensation insurance with the BENCHMARK INSURANCE COMPANY

**Policy Number:** CST5006665

**Effective Date:** 07/26/2015

**Expire Date:** 07/26/2016

[Workers' Compensation History](#)

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

## Contractor's License Detail for License # 913646

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

COURTS & GREENS  
4039 WELL TECH WAY  
BAKERSFIELD, CA 93308  
Business Phone Number:(661) 587-4602

**Entity** Sole Ownership  
**Issue Date** 04/08/2008  
**Expire Date** **04/30/2016**

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

A - GENERAL ENGINEERING CONTRACTOR  
C21 - BUILDING MOVING, DEMOLITION  
C-61 / D06 - CONCRETE RELATED SERVICES  
C-61 / D12 - SYNTHETIC PRODUCTS  
C-61 / D63 - CONSTRUCTION CLEAN-UP  
C-61 / D34 - PREFABRICATED EQUIPMENT  
B - GENERAL BUILDING CONTRACTOR

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with WESCO INSURANCE COMPANY.

**Bond Number:** 04WB044742

**Bond Amount:** \$12,500

**Effective Date:** 03/19/2014

[Contractor's Bond History](#)

### Workers' Compensation

This license has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

**Policy Number:** 9040960

**Effective Date:** 01/01/2013

**Expire Date:** 01/01/2016

[Workers' Compensation History](#)



## Contractor's License Detail for License # 833691

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

KING KHAN DRILLING AND CONSTRUCTION INC  
9315 NORTH FOWLER AVENUE  
CLOVIS, CA 93619  
Business Phone Number:(559) 994-6025

**Entity** Corporation

**Issue Date** 03/09/2004

**Reissue Date** 07/07/2010

**Expire Date** 07/31/2016

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

A - GENERAL ENGINEERING CONTRACTOR

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with SURETEC INSURANCE COMPANY.

**Bond Number:** 115338

**Bond Amount:** \$12,500

**Effective Date:** 07/07/2013

Contractor's [Bond History](#)

#### **Bond of Qualifying Individual**

The Responsible Managing Officer (RMO) DIEP TUYEN KHANH certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 07/07/2010

### Workers' Compensation

This license has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

**Policy Number:** 9073759

**Effective Date:** 10/01/2013

**Expire Date:** 10/01/2016

Workers' Compensation History

## Contractor's License Detail for License # 951204

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

AMERICAN INCORPORATED  
dba MD CONCRETE CUTTING AND DEMOLITION

7533 AVE 304  
VISALIA, CA 93291  
Business Phone Number:(559) 651-1776

Entity Corporation  
Issue Date 08/13/2010  
Expire Date **08/31/2016**

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

C21 - BUILDING MOVING, DEMOLITION  
C-61 / D06 - CONCRETE RELATED SERVICES

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA.

**Bond Number:** 105461838

**Bond Amount:** \$12,500

**Effective Date:** 07/28/2010

#### **Bond of Qualifying Individual**

This license filed Bond of Qualifying Individual number **105461839** for HACOBIAN DARWIN ASTO in the amount of **\$12,500** with TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA.

**Effective Date:** 07/28/2010

### Workers' Compensation

This license has workers compensation insurance with the STARR INDEMNITY & LIABILITY COMPANY

**Policy Number:** 1000001111

**Effective Date:** 02/01/2013

**Expire Date:** 02/01/2016

Workers' Compensation History

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

## Contractor's License Detail for License # 852806

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

REDDIG EXCAVATION  
19896 ABAJO AVE  
TEHACHAPI, CA 93561-6818  
Business Phone Number:(661) 823-1300

**Entity** Sole Ownership

**Issue Date** 01/13/2005

**Expire Date** 01/31/2017

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

A - GENERAL ENGINEERING CONTRACTOR

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with WESCO INSURANCE COMPANY.

**Bond Number:** 04WB012771

**Bond Amount:** \$12,500

**Effective Date:** 12/31/2012

[Contractor's Bond History](#)

### Workers' Compensation

This license has workers compensation insurance with the EVEREST NATIONAL INSURANCE COMPANY

**Policy Number:** 7600015555

**Effective Date:** 10/01/2015

**Expire Date:** 10/01/2016

[Workers' Compensation History](#)

## Contractor's License Detail for License # 755373

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

RUDY'S LANDSCAPE & IRRIGATION DESIGN  
P O BOX 70801  
BAKERSFIELD, CA 93387  
Business Phone Number:(661) 325-3596

**Entity** Sole Ownership

**Issue Date** 10/16/1998

**Expire Date** 05/31/2017

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

C27 - LANDSCAPING

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with WESCO INSURANCE COMPANY.

**Bond Number:** 04WB064816

**Bond Amount:** \$12,500

**Effective Date:** 07/10/2015

[Contractor's Bond History](#)

### Workers' Compensation

This license has workers compensation insurance with the MARKEL INSURANCE COMPANY

**Policy Number:** MWC0001406

**Effective Date:** 02/01/2012

**Expire Date:** 02/01/2016

[Workers' Compensation History](#)

## Contractor's License Detail for License # 752892

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

SAN JOAQUIN FENCE & SUPPLY  
1933 EAST CALIFORNIA AVENUE  
BAKERSFIELD, CA 93307  
Business Phone Number:(661) 322-9700

**Entity** Partnership  
**Issue Date** 08/12/1998  
**Expire Date** 08/31/2016

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

C13 - FENCING

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Bond Number:** SC1023845

**Bond Amount:** \$12,500

**Effective Date:** 03/02/2009

Contractor's Bond History

### Workers' Compensation

This license has workers compensation insurance with the INSURANCE COMPANY OF THE WEST

**Policy Number:** WSA5025853

**Effective Date:** 02/12/2014

**Expire Date:** 02/12/2016

Workers' Compensation History

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

## Contractor's License Detail for License # 788798

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

JT2 INC  
DBA TODD COMPANIES

PO BOX 6820  
VISALIA, CA 93290  
Business Phone Number:(559) 651-5820

**Entity** Corporation  
**Issue Date** 12/15/2000  
**Reissue Date** 05/06/2010  
**Expire Date** 05/31/2016

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Additional Status

The license may be suspended at a future date for failure to resolve an outstanding final liability from the Franchise Tax Board, Department of Industrial Relations, Employment Development Department, or the Contractors State License Board.

### Classifications

A - GENERAL ENGINEERING CONTRACTOR  
C36 - PLUMBING  
C-61 / D06 - CONCRETE RELATED SERVICES  
C21 - BUILDING MOVING, DEMOLITION

### Bonding Information

This license filed a Contractor's Bond with WESTERN SURETY COMPANY.

**Bond Number:** 929501643

**Bond Amount:** \$12,500

**Effective Date:** 05/06/2010

Contractor's Bond History

#### **Bond of Qualifying Individual**

The Responsible Managing Officer (RMO) TODD JAMES WILLIAM II certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is **not** required.

**Effective Date:** 05/07/2012

BQI's Bond History

#### **Workers' Compensation**

This license has workers compensation insurance with the DEPARTMENT OF INDUSTRIAL RELATIONS

**Policy Number:** INT45030243

**Effective Date:** 06/22/2015

**Expire Date:** 12/19/2015

Workers' Compensation History

#### **Miscellaneous Information**

05/06/2010 - LICENSE REISSUED TO ANOTHER ENTITY


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|                          |                           |                           |
|--------------------------|---------------------------|---------------------------|
| Registration Year:       | Current Fiscal Year: 2016 | ▼                         |
| PWC Registration Number: | example: 1234567890       |                           |
| Contractor Legal Name:   | Abacus Surveying          | Contractor License Lookup |
| License Number:          | example: 606309 (CSLB)    |                           |
| County:                  | Select County             | ▼                         |
| Search                   |                           | Reset                     |

[Export as:](#) [Excel](#) | [PDF](#)

## Search Results

One registered contractor found, 1

| Details              | Legal Name       | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | ABACUS SURVEYING | 1000004988          | KERN   | BAKERSFIELD | 07/01/2015        | 06/30/2016      |
| v2.20150806c         |                  |                     |        |             |                   |                 |

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California




[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) [Labor Law](#) [Cal/OSHA](#) [Safety & Health](#) [Workers' Comp](#) [Self Insurance](#) [Apprenticeship](#) [Director's Office](#) [Boards](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |                           |                           |
|--|---------------------------|---------------------------|
| Registration Year:   | Current Fiscal Year: 2016 |                           |
| PWC Registration Number:   | example: 1234567890       |                           |
| Contractor Legal Name:   | example: ABC COMPANY      | Contractor License Lookup |
| License Number:  | 913646                    |                           |
| County:  | Select County             |                           |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |                           |                           |

Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

| Details              | Legal Name        | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|-------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | COURTS AND GREENS | 1000007095          | KERN   | BAKERSFIELD | 07/01/2015        | 06/30/2016      |
| v2.20150806c         |                   |                     |        |             |                   |                 |

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) [Privacy Policy](#) [Disclaimer](#) [Disability accommodation](#) [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|                                       |                           |                                      |
|---------------------------------------|---------------------------|--------------------------------------|
| Registration Year:                    | Current Fiscal Year: 2016 |                                      |
| PWC Registration Number:              | example: 1234567890       |                                      |
| Contractor Legal Name:                | example: ABC COMPANY      | Contractor License Lookup            |
| License Number:                       | 982545                    |                                      |
| County:                               | Select County             |                                      |
| <input type="button" value="Search"/> |                           | <input type="button" value="Reset"/> |

[Export as:](#) [Excel](#) | [PDF](#)

## Search Results

One registered contractor found, 1

| Details              | Legal Name                      | Registration Number | County | City      | Registration Date | Expiration Date |
|----------------------|---------------------------------|---------------------|--------|-----------|-------------------|-----------------|
| <a href="#">View</a> | ATKINS SPECIALTY SERVICES, INC. | 1000030736          | KERN   | TEHACHAPI | 10/12/2015        | 06/30/2016      |
|                      |                                 |                     |        |           |                   | v2.20150806c    |

## About DIR

Who we are  
 DIR Divisions, Boards & Commissions  
 Contact DIR

## Work with Us

Licensing, registrations, certifications & permits  
 Notification of activities  
 Public Records Act

## Learn More

Site Map  
 Frequently Asked Questions  
 Jobs at DIR

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Outreach](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|                          |                           |   |
|--------------------------|---------------------------|---|
| Registration Year:       | Current Fiscal Year: 2016 | ▼   |
| PWC Registration Number: | example: 1234567890       |   |
| Contractor Legal Name:   | example: ABC COMPANY      | <a href="#">Contractor License Lookup</a> |
| License Number:          | 770258                    |   |
| County:                  | Select County             | ▼   |
| Search                   |                           | Reset                                     |

[Export as:](#) [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

| Details              | Legal Name                            | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|---------------------------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | CENTRAL CALIFORNIA CONSTRUCTION, INC. | 1000012692          | KERN   | BAKERSFIELD | 06/05/2015        | 06/30/2016      |
|                      |                                       |                     |        |             |                   | v2.20150806c    |

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [Cal/OSHA](#) | [Safety & Health](#) | [Workers' Comp](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |                           |   |
|--|---------------------------|---|
| Registration Year:   | Current Fiscal Year: 2016 |   |
| PWC Registration Number:   | example: 1234567890       |   |
| Contractor Legal Name:   | example: ABC COMPANY      | <a href="#">Contractor License Lookup</a> |
| License Number:  | 833691                    |   |
| County:  | Select County             |   |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |                           |   |

[Export as:](#) [Excel](#) | [PDF](#)

## Search Results

One registered contractor found: 1

| Details | Legal Name                               | Registration Number | County | City   | Registration Date | Expiration Date |
|---------|--|---------------------|--------|--------|-------------------|-----------------|
| View    | KING KHAN DRILLING AND CONSTRUCTION, INC | 1000003324          | FRESNO | CLOVIS | 06/01/2015        | 06/30/2016      |
|         |  |                     |        |        |                   | v2.20150806c    |

## About DIR

Who we are  
 DIR Divisions, Boards & Commissions  
 Contact DIR

## Work with Us

Licensing, registrations, certifications & permits  
 Notification of activities  
 Public Records Act

## Learn More

Site Map  
 Frequently Asked Questions  
 Jobs at DIR

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California

**BID FORM**  
**TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**  
**FOR THE**  
**MEADOWBROOK PARK IMPROVEMENTS PROJECT**

**NAME OF BIDDER** DOD Construction  
**BUSINESS P.O. BOX** PO Box 70187  
**STATE, ZIP** Bakersfield CA 93387  
**BUSINESS STREET ADDRESS** 3501 Edison Highway  
*(Please include even if P.O. Box used)*  
**STATE, ZIP** Bakersfield CA 93307  
**TELEPHONE NO:** **AREA CODE (661)** 366-8000  
**FAX NO:** **AREA CODE (661)** 366-8001  
**CONTRACTOR LICENSE NO.** 624970

**TO THE GOVERNING BODY OF THE**  
**TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Bids) and the other documents relating thereto, the undersigned bidder, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other contract documents, including Addenda Nos. 1, 2, 3, and     , for the prices hereinafter set forth.

The Board Members of the Tehachapi Valley Recreation & Park District reserve the right to reject any and all bids, and to waive any and all irregularities in any bid.

The work for which this proposal is submitted is for construction in conformance with the special provisions (including the payment of not less than the State general prevailing wage rates), the project plans described below, including any addenda thereto and the contract annexed hereto.

The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

Tehachapi Valley Recreation & Park District  
Meadowbrook Park Improvements Project  
140028

Bid Form  
Page 1 of 10  
October 2015

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, and that discretion will be exercised in the manner deemed by the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT to best protect the public interest in the prompt and economical completion of the work. The decision of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the Public Contract Code, with surety satisfactory to the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, within 8 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT that the contract has been awarded, the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein

prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the following prices, to wit:

Schedule of Work Items  
Tehachapi Valley recreation and Park District

**Meadowbrook Park Improvements Project**

**BASE BID: PHASE I WORK**

| Item | Quantity | Unit | Item Description  | Unit Price | Total Price |
|------|----------|------|---|------------|-------------|
| 1    | 1        | LS   | Mobilization and Demobilization*  | 20,000     | 20,000      |
| 2    | 1        | LS   | Traffic & Pedestrian Control  | 15,000     | 15,000      |
| 3    | 1        | LS   | Prepare and Maintain Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Measures | 7,500      | 7,500       |
| 4    | 1        | LS   | Prepare and Maintain Dust Control Plan  | 1,500      | 1,500       |
| 5    | 1        | LS   | Coordination and Scheduling for the installation of the Gametime Structure purchased by TVRPD     | 5,000      | 5,000       |
| 6    | 1        | LS   | Install Gametime Play Structure by Certified Installer and Certified Inspector                    | 25,000     | 25,000      |
| 7    | 1        | EA   | Install Gametime Elliptical Trainer   | 1,500      | 1,500       |
| 8    | 1        | EA   | Install Gametime Chest Press  | 1,500      | 1,500       |
| 9    | 1        | EA   | Install Gametime Lat Pull-Down  | 1,500      | 1,500       |
| 10   | 1        | LS   | Clearing, Grubbing & Demolition   | 27,000     | 27,000      |
| 11   | 1        | LS   | Excavation, Earthwork & Grading   | 12,000     | 12,000      |
| 12   | 1        | LS   | Furnish & Install Lighting System/Electrical  | 85,000     | 85,000      |
| 13   | 14       | EA   | Install 5' Bench  | 200        | 2,800       |
| 13A  | 5        | EA   | Install 2'-0" x 6'-0" Bench Slab  | 300        | 1,500       |
| 14   | 6        | EA   | Install Trash Receptacle  | 200        | 1,200       |
| 15   | 520      | SF   | Furnish & Install 4" Thick Concrete   | 6          | 3,120       |
| 16   | 8100     | SF   | Furnish & Install 4" Thick Concrete w/ #3 Bars at 24" O.C. each way                               | 8          | 64,800      |

| Item           | Quantity | Unit | Item Description  | Unit Price | Total Price |
|----------------|----------|------|---|------------|-------------|
| 17             | 2        | EA   | Install Drinking Fountain                                 | 1,000      | 2,000       |
| 18             | 1        | EA   | Install Fountain Misting Stick                            | 1,200      | 1,200       |
| 19             | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line | 40         | 2,440       |
| 20             | 2        | EA   | Furnish & Install Dry Well                                | 1,500      | 3,000       |
| 21             | 159      | LF   | Furnish & Install 1" Water Line                           | 30         | 4,770       |
| 22             | 1        | LS   | Furnish & Install Fittings (Water)                        | 4,500      | 4,500       |
| 23             | 438      | LF   | Furnish & Install 6"W x 8" Deep Curb                      | 16         | 7,008       |
| 24             | 206      | LF   | Furnish & Install 12" Wide Mowstrip w/ Wrought Iron Fence | 90         | 18,540      |
| 25             | 730      | LF   | Furnish & Install 4' Chain Link Fence and Curbing         | 40         | 29,200      |
| 26             | 4        | EA   | Furnish & Install 4' Chain Link Gate                      | 1,000      | 4,000       |
| 27             | 8365     | SF   | Furnish & Install 6" Deep Rubber Mulch                    | 4.25       | 35,551.25   |
| 28             | 4.2      | CY   | Furnish & Install 2" Deep Decomposed Granite              | 200        | 840         |
| 29             | 1        | LS   | Furnish & Install Landscaping                             | 66,000     | 66,000      |
| 30             | 1        | LS   | Furnish & Install Irrigation System                       | 33,000     | 33,000      |
| TOTAL BASE BID |          |      |   |            | 488,469.25  |

**\*Mobilization/Demobilization shall not exceed 5% of the total Base Bid.**

Total amount of **Base Bid** (written in words) is: Four hundred eighty eight thousand, four  
hundred sixty nine Dollars and twenty five Cents.

**DEDUCTIVE ALTERNATE 1:** Deduct installation of Fitness Equipment, consisting of:

| Bid Item | Quantity | Unit | Item Description                    | Total Price |
|----------|----------|------|-------------------------------------|-------------|
| 7        | 1        | EA   | Install Gametime Elliptical Trainer | 4,500       |
| 8        | 1        | EA   | Install Gametime Chest Press        |             |
| 9        | 1        | EA   | Install Gametime Lat Pull-Down      |             |

Total amount of **Deductive Alternate 1** (written in words) is: \_\_\_\_\_  
Four thousand, five hundred Dollars and no Cents.



**DEDUCTIVE ALTERNATE 2:** Deduct installation Benches, consisting of:

| Item | Quantity | Unit | Item Description | Total Price |
|------|----------|------|------------------|-------------|
| 13   | 14       | EA   | Install 5' Bench | 2,800       |

Total amount of **Deductive Alternate 2** (written in words) is: \_\_\_\_\_

\_\_\_\_\_ Two thousand, eight hundred \_\_\_\_\_ Dollars and \_\_\_\_\_ no \_\_\_\_\_ Cents.

**DEDUCTIVE ALTERNATE 3:** Deduct installation of Drinking Fountains, consisting of:

| Item | Quantity | Unit | Item Description  | Total Price |
|------|----------|------|---|-------------|
| 17   | 2        | EA   | Install Drinking Fountain                                 | 17,870      |
| 18   | 1        | EA   | Install Fountain Misting Stick                            |             |
| 19   | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line |             |
| 20   | 2        | EA   | Furnish & Install Dry Well                                |             |
| 21   | 159      | LF   | Furnish & Install 1" Water Line                           |             |
| 22   | 1        | LS   | Furnish & Install Fittings (Water)                        |             |

Total amount of **Deductive Alternate 3** (written in words) is: \_\_\_\_\_

\_\_\_\_\_ Seventeen thousand, eight hundred seventy \_\_\_\_\_ Dollars and \_\_\_\_\_ no \_\_\_\_\_ Cents.

**DEDUCTIVE ALTERNATE 4:** Deduct installation of Trash Receptacles, consisting of:

| Item | Quantity | Unit | Item Description         | Total Price |
|------|----------|------|--------------------------|-------------|
| 14   | 6        | EA   | Install Trash Receptacle | 1,200       |

Total amount of **Deductive Alternate 4** (written in words) is: \_\_\_\_\_

\_\_\_\_\_ One thousand, two hundred \_\_\_\_\_ Dollars and \_\_\_\_\_ no \_\_\_\_\_ Cents.

**DEDUCTIVE ALTERNATE 5:** Deduct installation of Wrought Iron Fencing ONLY at Swing Set area only, consisting of:

| Item | Quantity   | Unit | Item Description                     | Total Price |
|------|------------|------|--------------------------------------|-------------|
| 24   | <u>103</u> | LF   | Furnish & Install Wrought Iron Fence | 9,270       |

Total amount of **Deductive Alternate 5** (written in words) is: \_\_\_\_\_

\_\_\_\_\_ Nine thousand, two hundred seventy \_\_\_\_\_ Dollars and \_\_\_\_\_ no \_\_\_\_\_ Cents.

**Grand total amount of Base Bid, less Deductive Alternates 1, 2, 3, 4, and 5 (written in words) is:**

\_\_\_\_\_ Four hundred fifty two thousand, eight hundred twenty nine \_\_\_\_\_

\_\_\_\_\_ Dollars and twenty five \_\_\_\_\_ Cents.

- A. Contract selection will be determined based on lowest responsible bidder for the **total of the base bid** only.
- B. Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.

The bids will be evaluated and a determination of the lowest responsive bidder, who has substantially met the bid requirements, will be made based on the total of the **BASE BID**.

As required by Section 4100-4107 of the Public Contract Code, the Contractor bidding shall hereinafter list the subcontractor(s) who will be the subcontractor(s) on the job for each particular trade or subdivision of the work and will state the firm name and principal location of the mill, shop, or office, state contractor's license number of each:

| DESCRIPTION OF WORK  | NAME OF SUBCONTRACTOR | ADDRESS OF SUBCONTRACTOR                       | SUBCONTRACTOR'S LICENSE NUMBER | PERCENTAGE OF TOTAL PROJECT |
|----------------------|-----------------------|--|--------------------------------|-----------------------------|
| Equipment Installer  | CS Construction       | 13049 Lynn Christi Ave<br>Bakersfield CA 93314 | 953506<br>DIR# 100 000 2095    | < 1%                        |
| Electrical Installer | Markham Electric      | 1112 Dorian Drive<br>Bakersfield CA 93304      | 952367<br>DIR# 100 001 8804    | < 1%                        |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |
|                      |                       |  |                                |                             |

The bidder's attention is directed to Section 6-1 of the General Provisions.

ACCOMPANYING THIS PROPOSAL IS bidder's bond (insert the words "bidder's bond," "cashier's check," "certified check," or appropriate description of substitute security, as the case may be) in an amount equal to at least 10% of the total amount of the bid, payable to the

#### TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the District in case this proposal is accepted by the District and the undersigned fails to execute a contract with the District as specified in the Contract Documents or fails to furnish the required payment and performance bonds, or substitute, and insurance certificates and endorsements. Should the District be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay District's reasonable attorneys' fees, incurred with or without suit.

The bidder's execution on the signature portion of this proposal shall also constitute an endorsement and execution of those certifications which are a part of this proposal.

The names of all persons interested in the foregoing proposals as principals are as follows: (NOTICE - If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a general partnership, state true name of firm, also names of all individual partners composing firm; if a limited partnership, the names of all general partners and limited partners; if bidder or other interested person is an individual, state first and last names in full; if the bidder is a joint venture, state the complete name of each venturer).

Derrick Dickerson

---

---

---

---

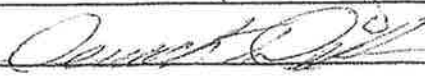
---

Bidder hereby confirms that it has all licenses and permits required by federal, state, and local statutes, regulations, and ordinances. The following are the Contractor's applicable license numbers (add pages if needed):

| <u>Contractor's License No.</u> | <u>Expiration Date</u> | <u>Classifications(s)</u> |
|---------------------------------|------------------------|---------------------------|
| <u>624970</u>                   | <u>8/31/2017</u>       | <u>A, B, C-8</u>          |
| <u> </u>                        | <u> </u>               | <u> </u>                  |
| <u> </u>                        | <u> </u>               | <u> </u>                  |

Pursuant to the requirements of California Business and Professions Code Section 7028.15(e), a bid submitted to the District by a contractor who is not licensed pursuant to Chapter 9 of Division 3 of the Business and Professions Code shall be considered nonresponsive and shall be rejected as provided for by law.

Signature and Title of Bidder:

  
Derrick Dickerson - President

Dated: December 8, 2015

**NOTE:** If bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the bidder is an individual, his signature shall be placed above; if the bidder is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.

**INFORMATION REQUIRED OF BIDDER  
GENERAL INFORMATION**

The bidder shall furnish the following information. Failure to comply with this requirement will render the Proposal non-responsive and may cause its rejection. Additional sheets shall be attached as required.

(1) Number of years as a contractor in construction work of this type: 24 years

(2) Names and titles of all officers of contractor's firm:  
Derrick Dickerson - President

(3) Name of person who inspected site of proposed work for your firm: Derrick Dickerson  
Date of Inspection: 12/8/2015

(4) Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract: Walter Mortensen Insurance. 8500 Stockdale Highway  
Bakersfield CA 93311 Wendy Ryan (661) 834-6222

(5) ATTACH TO THIS BID the experience resume of the person who will be designated chief construction superintendent.

(6) List three projects completed as of recent date involving work of similar type and complexity:

Project: Phase II Hardscape and Pedestrian Improvement on Hwy 43  
Contract Price: \$802,920  
Name, address and telephone number of owner:  
City of Wasco Bob Wren (661) 758-7219  
745 8th Street  
Wasco CA 93280

Project: Bicentennial Park Phase II - Accessibility upgrades  
Contract Price: 348,771  
Name, address and telephone number of owner:  
City of Clovis Marianne Mollring (559) 324-2064  
1033 Fifth Street  
Clovis CA 93612

Project: Sherwood Avenue - Safe Routes to School  
Contract Price: 304,745.20  
Name, address and telephone number of owner:  
City of McFarland Jesse Craft (661) 792-3091  
401 W. Kern Avenue  
McFarland CA 93250

Resume  
**Peltra Brim**  
(661) 201-6048

Experience: 30 years - Construction

DOD Construction, PO Box 70187, Bakersfield CA 93387

Position Held: Superintendent - 20 years

Project: Phase II Hardscape and Pedestrian Improvement on Hwy 43

Contract Price: \$802,920

Name, address and telephone number of owner:

City of Wasco (661) 758-7219

745 8th Street Bob Wren

Wasco CA 93280

Project: Bicentennial Park Phase II - Accessibility Upgrades

Contract Price: \$348,771

Name, address and telephone number of owner:

City of Clovis (559) 324-2064

1033 Fifth Street Marianne Mollring

Clovis CA 93612

Project: SRTS: Pinon Street and Curry Street

Contract Price: \$291,914

Name, address and telephone number of owner:

City of Tehachapi (661) 822-2200

115 S. Robinson Street Jay Schlosser

Tehachapi CA 93561

Project: Safe Routes To School Federal Cycle 3

Contract Price: \$328,676.75

Name, address and telephone number of owner:

City of Firebaugh (209) 854-3300

456 Sixth Street Linda Gouveia, (Project Eng.)

Gustine CA 95322

Project: CDBG Curb Ramps 2014

Contract Price: \$132,000

Name, address and telephone number of owner:

City of San Luis Obispo (805) 781-7195

919 Palm Street Mark Williams

San Luis Obispo 93401

Project: Sherwood Avenue - Safe Routes To School

Contract Price: \$304,745.20

Name, address and telephone number of owner:

City of McFarland (661) 792-3091

401 W. Kern Avenue Jessie Craft

McFarland CA 93250

NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the President of DOD Construction, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 12/8/2015 [date], at Bakersfield [city], California [state]."

  
\_\_\_\_\_  
Bidder

## Contractor's License Detail for License # 953506

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### **Business Information**

C S CONSTRUCTION  
13049 LYNN CHRISTI AVE  
BAKERSFIELD, CA 93314  
Business Phone Number:(661) 978-9748

**Entity** Sole Ownership

**Issue Date** 10/14/2010

**Expire Date** 10/31/2016

### **License Status**

**This license is current and active.**

**All information below should be reviewed.**

### **Classifications**

B - GENERAL BUILDING CONTRACTOR  
C-61 / D34 - PREFABRICATED EQUIPMENT  
C-8 - CONCRETE

### **Bonding Information**

#### **Contractor's Bond**

This license filed a Contractor's Bond with WESTERN SURETY COMPANY.

**Bond Number:** 61455375

**Bond Amount:** \$12,500

**Effective Date:** 09/29/2012

Contractor's Bond History

### **Workers' Compensation**

This license has workers compensation insurance with the EVEREST NATIONAL INSURANCE COMPANY

**Policy Number:** 7600010715

**Effective Date:** 01/01/2015

**Expire Date:** 01/01/2016

Workers' Compensation History




[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [CERTIFICATES](#) | [Safety & Health](#) | [Workforce Group](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|                                       |                           |                                      |
|---------------------------------------|---------------------------|--------------------------------------|
| Registration Year:                    | Current Fiscal Year: 2016 |                                      |
| PWC Registration Number:              | example: 1234567890       |                                      |
| Contractor Legal Name:                | example: ABC COMPANY      | Contractor License Lookup            |
| License Number:                       | 953506                    |                                      |
| County:                               | Select County             |                                      |
| <input type="button" value="Search"/> |                           | <input type="button" value="Reset"/> |

Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

| Details              | Legal Name           | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|----------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | CHRISTOPHER L. AMICK | 1000002095          | KERN   | BAKERSFIELD | 06/04/2015        | 06/30/2016      |
| v2.20150806c         |                      |                     |        |             |                   |                 |

## About DIR

[Who we are](#)
[DIR Divisions, Boards & Commissions](#)
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)
[Notification of activities](#)
[Public Records Act](#)

## Learn More

[Site Map](#)
[Frequently Asked Questions](#)
[Jobs at DIR](#)
[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California


[Press Room](#) | [Contact DIR](#) | [CA.gov](#)
[Go to Search](#)
[Home](#) | [Labor Law](#) | [CalPERS](#) | [Safety & Health](#) | [Workforce Center](#) | [Self Insurance](#) | [Apprenticeship](#) | [Director's Office](#) | [Search](#)

Public Works

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

|  |  |
|--|--|
| Registration Year:   | Current Fiscal Year: 2016 ▼                                    |
| PWC Registration Number:   | example: 1234567890  |
| Contractor Legal Name:   | example: ABC COMPANY <a href="#">Contractor License Lookup</a> |
| License Number:  | 624970   |
| County:  | Select County ▼  |
| <input type="button" value="Search"/> <input type="button" value="Reset"/> |  |

Export as: [Excel](#) | [PDF](#)

## Search Results

One registered contractor found. 1

| Details              | Legal Name       | Registration Number | County | City        | Registration Date | Expiration Date |
|----------------------|------------------|---------------------|--------|-------------|-------------------|-----------------|
| <a href="#">View</a> | DOD CONSTRUCTION | 1000007691          | KERN   | BAKERSFIELD | 07/08/2015        | 06/30/2016      |

v2.20150806c

## About DIR

[Who we are](#)  
[DIR Divisions, Boards & Commissions](#)  
[Contact DIR](#)

## Work with Us

[Licensing, registrations, certifications & permits](#)  
[Notification of activities](#)  
[Public Records Act](#)

## Learn More

[Site Map](#)  
[Frequently Asked Questions](#)  
[Jobs at DIR](#)

[Conditions of Use](#) | [Privacy Policy](#) | [Disclaimer](#) | [Disability accommodation](#) | [Site Help](#)

Copyright © 2015 State of California

**Hartford Insurance Company of the Midwest (NAIC #37478)**

BUSINESS ADDRESS: One Hartford Plaza, Hartford, CT 06155 - 0001. PHONE: 860-547-5000.

UNDERWRITING LIMITATION b/: \$45,293,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Indiana.

**Hartford Insurance Company of the Southeast (NAIC #38261)**

BUSINESS ADDRESS: One Hartford Plaza, Hartford, CT 06155 - 0001. PHONE: 860-547-5000.

UNDERWRITING LIMITATION b/: \$5,884,000. SURETY LICENSES c/f/: CT, FL, GA, KS, LA, MI, PA. INCORPORATED IN: Connecticut.

**Hudson Insurance Company (NAIC #25054)**

BUSINESS ADDRESS: 100 William Street, 5th Floor, New York, NY 10038. PHONE: 212-978-2800.

UNDERWRITING LIMITATION b/: \$44,018,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Delaware.

[⬆️ Back To Top](#)**I****IMT Insurance Company (NAIC #14257)**

BUSINESS ADDRESS: P.O. Box 1336, Des Moines, IA 50306 - 1336. PHONE: 515-327-2777.

UNDERWRITING LIMITATION b/: \$12,785,000. SURETY LICENSES c/f/: IL, IA, MN, MO, NE, SD, WI. INCORPORATED IN: Iowa.

**Indemnity Company of California (NAIC #25550)**

BUSINESS ADDRESS: P. O. BOX 19725, IRVINE, CA 92623 - 9725. PHONE: 949-263-3300.

UNDERWRITING LIMITATION b/: \$2,070,000. SURETY LICENSES c/f/: AK, AZ, CA, CO, GA, HI, ID, IN, MD, MT, NV, NM, OR, SC, UT, VA, WA, WY. INCORPORATED IN: California.

**Indemnity Insurance Company of North America (NAIC #43575)**

BUSINESS ADDRESS: 436 WALNUT STREET, P.O. Box 1000, Philadelphia, PA 19106. PHONE: 215-640-1000.

UNDERWRITING LIMITATION b/: \$11,198,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, VI, WA, WV, WI, WY. INCORPORATED IN: Pennsylvania.

**Indemnity National Insurance Company (NAIC #18468)**

BUSINESS ADDRESS: 4800 Old Kingston Pike, Suite 120, Knoxville, TN 37919. PHONE: 865-934-4360.

UNDERWRITING LIMITATION b/: \$1,186,000. SURETY LICENSES c/f/: AL, AZ, AR, CO, GA, KY, LA, MS, NV, NM, OK, SC, TN, TX, UT. INCORPORATED IN: Mississippi.

**Independence Casualty and Surety Company (NAIC #10024)<sup>2</sup>****Indiana Lumbermens Mutual Insurance Company (NAIC #14265)**

BUSINESS ADDRESS: 2005 Markert Street, Suite 1200, Philadelphia, PA 19103. PHONE: 267-825-9206.

UNDERWRITING LIMITATION b/: \$1,541,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Indiana.

**Inland Insurance Company (NAIC #23264)**

BUSINESS ADDRESS: P.O. Box 80468, Lincoln, NE 68501. PHONE: 402-435-4302.

UNDERWRITING LIMITATION b/: \$19,806,000. SURETY LICENSES c/f/: AZ, CO, IA, KS, MN, MO, MT, NE, ND, OK, SD, WY. INCORPORATED IN: Nebraska.

**Insurance Company Of North America (NAIC #22713)**

BUSINESS ADDRESS: 436 WALNUT STREET, P.O. Box 1000, Philadelphia, PA 19106. PHONE: 215-640-1000.

UNDERWRITING LIMITATION b/: \$22,523,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, GU, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MP, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Pennsylvania.

**Insurance Company of the State of Pennsylvania (The) (NAIC #19429)**

BUSINESS ADDRESS: 175 WATER STREET, 18TH FLOOR, NEW YORK, NY 10038. PHONE: 212-770-7000.

UNDERWRITING LIMITATION b/: \$4,277,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: Pennsylvania.

**Insurance Company of the West (NAIC #27847)**

BUSINESS ADDRESS: P.O. BOX 85563, SAN DIEGO, CA 92186 - 5563. PHONE: 858-350-2400 x-2550.

UNDERWRITING LIMITATION b/: \$54,776,000. SURETY LICENSES c/f/: AL, AK, AZ, AR, CA, CO, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY. INCORPORATED IN: California.

**Insurors Indemnity Company (NAIC #43273)**

BUSINESS ADDRESS: P.O. Box 2683, Waco, TX 76702 - 2683. PHONE: 254-759-3703 x-3727.

## Contractor's License Detail for License # 952367

**DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.**

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

### Business Information

MARKHAM ELECTRIC SOLUTIONS  
1112 DORIAN DRIVE  
BAKERSFIELD, CA 93304  
Business Phone Number:(661) 927-8029

**Entity** Sole Ownership

**Issue Date** 09/15/2010

**Expire Date** 04/30/2017

### License Status

**This license is current and active.**

**All information below should be reviewed.**

### Classifications

C10 - ELECTRICAL

### Bonding Information

#### **Contractor's Bond**

This license filed a Contractor's Bond with SURETEC INDEMNITY COMPANY.

**Bond Number:** 128895

**Bond Amount:** \$12,500

**Effective Date:** 03/23/2015

[Contractor's Bond History](#)

### Workers' Compensation

This license is exempt from having workers compensation insurance; they certified that they have no employees at this time.

**Effective Date:** 04/06/2015

**Expire Date:** None

[Workers' Compensation History](#)

BID FORM

TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

FOR THE

MEADOWBROOK PARK IMPROVEMENTS PROJECT

NAME OF BIDDER Clean Cut Landscape  
BUSINESS P.O. BOX N/A  
STATE, ZIP \_\_\_\_\_  
BUSINESS STREET ADDRESS 8406 N. Armstrong, Clovis  
STATE, ZIP CA. 93619 (Please include even if P.O. Box used)  
TELEPHONE NO: AREA CODE (559) 322-2041  
FAX NO: AREA CODE (559) 322-2071  
CONTRACTOR LICENSE NO. 722882

TO THE GOVERNING BODY OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Bids) and the other documents relating thereto, the undersigned bidder, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other contract documents, including Addenda Nos. \*1, \*2, \*3, and \_\_\_\_\_, for the prices hereinafter set forth.

The Board Members of the Tehachapi Valley Recreation & Park District reserve the right to reject any and all bids, and to waive any and all irregularities in any bid.

The work for which this proposal is submitted is for construction in conformance with the special provisions (including the payment of not less than the State general prevailing wage rates), the project plans described below, including any addenda thereto and the contract annexed hereto.

The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

Tehachapi Valley Recreation & Park District  
Meadowbrook Park Improvements Project  
140028

Bid Form  
Page 1 of 10  
October 2015

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, and that discretion will be exercised in the manner deemed by the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT to best protect the public interest in the prompt and economical completion of the work. The decision of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the Public Contract Code, with surety satisfactory to the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, within 8 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT that the contract has been awarded, the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein

prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the following prices, to wit:

Schedule of Work Items  
Tehachapi Valley recreation and Park District  
**Meadowbrook Park Improvements Project**

**BASE BID: PHASE I WORK**

| Item | Quantity | Unit | Item Description  | Unit Price              | Total Price             |
|------|----------|------|---|-------------------------|-------------------------|
| 1    | 1        | LS   | Mobilization and Demobilization*  | \$13637. <sup>00</sup>  | \$13637. <sup>00</sup>  |
| 2    | 1        | LS   | Traffic & Pedestrian Control  | \$8265. <sup>00</sup>   | \$8265. <sup>00</sup>   |
| 3    | 1        | LS   | Prepare and Maintain Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Measures | \$6092. <sup>00</sup>   | \$6092. <sup>00</sup>   |
| 4    | 1        | LS   | Prepare and Maintain Dust Control Plan  | \$4508. <sup>00</sup>   | \$4508. <sup>00</sup>   |
| 5    | 1        | LS   | Coordination and Scheduling for the installation of the Gametime Structure purchased by TVRPD     | \$5712. <sup>00</sup>   | \$5712. <sup>00</sup>   |
| 6    | 1        | LS   | Install Gametime Play Structure by Certified Installer and Certified Inspector.                   | \$31696. <sup>00</sup>  | \$31696. <sup>00</sup>  |
| 7    | 1        | EA   | Install Gametime Elliptical Trainer   | \$1848. <sup>00</sup>   | \$1848. <sup>00</sup>   |
| 8    | 1        | EA   | Install Gametime Chest Press  | \$1848. <sup>00</sup>   | \$1848. <sup>00</sup>   |
| 9    | 1        | EA   | Install Gametime Lat Pull-Down  | \$1848. <sup>00</sup>   | \$1848. <sup>00</sup>   |
| 10   | 1        | LS   | Clearing, Grubbing & Demolition   | \$60776. <sup>00</sup>  | \$60776. <sup>00</sup>  |
| 11   | 1        | LS   | Excavation, Earthwork & Grading   | \$25713. <sup>00</sup>  | \$25713. <sup>00</sup>  |
| 12   | 1        | LS   | Furnish & Install Lighting System/Electrical  | \$139219. <sup>00</sup> | \$139219. <sup>00</sup> |
| 13   | 14       | EA   | Install 5' Bench  | \$274. <sup>00</sup>    | \$3836. <sup>00</sup>   |
| 13A  | 5        | EA   | Install 2'-0" x 6'-0" Bench Slab  | \$635. <sup>00</sup>    | \$3175. <sup>00</sup>   |
| 14   | 6        | EA   | Install Trash Receptacle  | \$359. <sup>00</sup>    | \$2154. <sup>00</sup>   |
| 15   | 520      | SF   | Furnish & Install 4" Thick Concrete   | \$4.50                  | \$2340. <sup>00</sup>   |
| 16   | 8100     | SF   | Furnish & Install 4" Thick Concrete w/ #3 Bars at 24" O.C. each way                               | \$5.10                  | \$41310. <sup>00</sup>  |

| Item           | Quantity | Unit | Item Description  | Unit Price             | Total Price             |
|----------------|----------|------|---|------------------------|-------------------------|
| 17             | 2        | EA   | Install Drinking Fountain                                 | \$1510. <sup>00</sup>  | \$3020. <sup>00</sup>   |
| 18             | 1        | EA   | Install Fountain Misting Stick                            | \$1737. <sup>00</sup>  | \$1737. <sup>00</sup>   |
| 19             | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line | \$11. <sup>75</sup>    | \$714. <sup>75</sup>    |
| 20             | 2        | EA   | Furnish & Install Dry Well                                | \$803. <sup>00</sup>   | \$1606. <sup>00</sup>   |
| 21             | 159      | LF   | Furnish & Install 1" Water Line                           | \$8. <sup>00</sup>     | \$1272. <sup>00</sup>   |
| 22             | 1        | LS   | Furnish & Install Fittings (Water)                        | \$817. <sup>00</sup>   | \$817. <sup>00</sup>    |
| 23             | 438      | LF   | Furnish & Install 6"W x 8" Deep Curb                      | \$14. <sup>40</sup>    | \$6394. <sup>80</sup>   |
| 24             | 206      | LF   | Furnish & Install 12" Wide Mowstrip w/ Wrought Iron Fence | \$110. <sup>00</sup>   | \$22660. <sup>00</sup>  |
| 25             | 730      | LF   | Furnish & Install 4' Chain Link Fence and Curbing         | \$45. <sup>00</sup>    | \$32850. <sup>00</sup>  |
| 26             | 4        | EA   | Furnish & Install 4' Chain Link Gate                      | \$890. <sup>00</sup>   | \$3560. <sup>00</sup>   |
| 27             | 8365     | SF   | Furnish & Install 6" Deep Rubber Mulch                    | \$5. <sup>40</sup>     | \$46844. <sup>00</sup>  |
| 28             | 4.2      | CY   | Furnish & Install 2" Deep Decomposed Granite              | \$298. <sup>00</sup>   | \$1251. <sup>60</sup>   |
| 29             | 1        | LS   | Furnish & Install Landscaping                             | \$23700. <sup>00</sup> | \$23700. <sup>00</sup>  |
| 30             | 1        | LS   | Furnish & Install Irrigation System                       | \$10800. <sup>00</sup> | \$10800. <sup>00</sup>  |
| TOTAL BASE BID |          |      |   |                        | \$511206. <sup>15</sup> |

\*Mobilization/Demobilization shall not exceed 5% of the total Base Bid.

Total amount of **Base Bid** (written in words) is: Five Hundred eleven  
Thousand Two Hundred Six Dollars and Fifteen Cents.

**DEDUCTIVE ALTERNATE 1:** Deduct installation of Fitness Equipment, consisting of:

| Bid Item | Quantity | Unit | Item Description                    | Total Price           |
|----------|----------|------|-------------------------------------|-----------------------|
| 7        | 1        | EA   | Install Gametime Elliptical Trainer | \$3000. <sup>00</sup> |
| 8        | 1        | EA   | Install Gametime Chest Press        |                       |
| 9        | 1        | EA   | Install Gametime Lat Pull-Down      |                       |

Total amount of **Deductive Alternate 1** (written in words) is: Three Thousand  
Dollars and Zero Cents.



**DEDUCTIVE ALTERNATE 2:** Deduct installation Benches, consisting of:

| Item | Quantity | Unit | Item Description | Total Price          |
|------|----------|------|------------------|----------------------|
| 13   | 14       | EA   | Install 5' Bench | \$2100 <sup>00</sup> |

Total amount of **Deductive Alternate 2** (written in words) is: \_\_\_\_\_

Two Thousand one Hundred Dollars and zero Cents.

**DEDUCTIVE ALTERNATE 3:** Deduct installation of Drinking Fountains, consisting of:

| Item | Quantity | Unit | Item Description  | Total Price          |
|------|----------|------|---|----------------------|
| 17   | 2        | EA   | Install Drinking Fountain                                 | \$3500 <sup>00</sup> |
| 18   | 1        | EA   | Install Fountain Misting Stick                            |                      |
| 19   | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line |                      |
| 20   | 2        | EA   | Furnish & Install Dry Well                                |                      |
| 21   | 159      | LF   | Furnish & Install 1" Water Line                           |                      |
| 22   | 1        | LS   | Furnish & Install Fittings (Water)                        |                      |

Total amount of **Deductive Alternate 3** (written in words) is: \_\_\_\_\_

Three Thousand Five Hundred Dollars and zero Cents.

**DEDUCTIVE ALTERNATE 4:** Deduct installation of Trash Receptacles, consisting of:

| Item | Quantity | Unit | Item Description         | Total Price         |
|------|----------|------|--------------------------|---------------------|
| 14   | 6        | EA   | Install Trash Receptacle | \$900 <sup>00</sup> |

Total amount of **Deductive Alternate 4** (written in words) is: \_\_\_\_\_

Nine Hundred Dollars and zero Cents.

**DEDUCTIVE ALTERNATE 5:** Deduct installation of Wrought Iron Fencing ONLY at Swing Set area only, consisting of:

| Item | Quantity   | Unit | Item Description                     | Total Price          |
|------|------------|------|--------------------------------------|----------------------|
| 24   | <u>103</u> | LF   | Furnish & Install Wrought Iron Fence | \$8700 <sup>00</sup> |

Total amount of **Deductive Alternate 5** (written in words) is: \_\_\_\_\_

Eight Thousand Seven Hundred Dollars and zero Cents.

Grand total amount of Base Bid, less Deductive Alternates 1, 2, 3, 4, and 5 (written in words) is:

Four Hundred ninety three Thousand six  
Dollars and Fifteen Cents.



The bidder's attention is directed to Section 6-1 of the General Provisions.

ACCOMPANYING THIS PROPOSAL IS Bidders Bond (insert the words "bidder's bond," "cashier's check," "certified check," or appropriate description of substitute security, as the case may be) in an amount equal to at least 10% of the total amount of the bid, payable to the

TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the District in case this proposal is accepted by the District and the undersigned fails to execute a contract with the District as specified in the Contract Documents or fails to furnish the required payment and performance bonds, or substitute, and insurance certificates and endorsements. Should the District be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay District's reasonable attorneys' fees, incurred with or without suit.

The bidder's execution on the signature portion of this proposal shall also constitute an endorsement and execution of those certifications which are a part of this proposal.

The names of all persons interested in the foregoing proposals as principals are as follows: (NOTICE - If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a general partnership, state true name of firm, also names of all individual partners composing firm; if a limited partnership, the names of all general partners and limited partners; if bidder or other interested person is an individual, state first and last names in full; if the bidder is a joint venture, state the complete name of each venturer).

Kerry Wendel  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder hereby confirms that it has all licenses and permits required by federal, state, and local statutes, regulations, and ordinances. The following are the Contractor's applicable license numbers (add pages if needed):

| <u>Contractor's License No.</u> | <u>Expiration Date</u> | <u>Classifications(s)</u> |
|---------------------------------|------------------------|---------------------------|
| <u>722882</u>                   | <u>5/31/16</u>         | <u>A, C27</u>             |
| _____                           | _____                  | _____                     |
| _____                           | _____                  | _____                     |

Pursuant to the requirements of California Business and Professions Code Section 7028.15(e), a bid submitted to the District by a contractor who is not licensed pursuant to Chapter 9 of Division 3 of the Business and Professions Code shall be considered nonresponsive and shall be rejected as provided for by law.

Signature and Title of Bidder:

John / owner  
\_\_\_\_\_  
\_\_\_\_\_

Dated: December 7, 2015.

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the bidder is an individual, his signature shall be placed above; if the bidder is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.

**INFORMATION REQUIRED OF BIDDER  
GENERAL INFORMATION**

The bidder shall furnish the following information. Failure to comply with this requirement will render the Proposal non-responsive and may cause its rejection. Additional sheets shall be attached as required.

(1) Number of years as a contractor in construction work of this type: 20 yrs.

(2) Names and titles of all officers of contractor's firm: N/A

(3) Name of person who inspected site of proposed work for your firm: Saul Rodriguez

Date of Inspection: 12/5/15

(4) Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract: Alliant Insurance Services, Inc.  
5 Riverpark East Suite 300 Fresno CA. 93720  
559-400-1805 - Steve EDWARDS.

(5) ATTACH TO THIS BID the experience resume of the person who will be designated chief construction superintendent. See ATTACHED.

(6) List three projects completed as of recent date involving work of similar type and complexity:

Project: irrigation & LANDSCAPE  
Contract Price: 451,494.80  
Name, address and telephone number of owner:  
City of Fresno 1721 Van Ness Ave. Fresno CA. 93721  
559 999 2307

Project: Concrete, Irrigation & Landscape  
Contract Price: 986,655.35  
Name, address and telephone number of owner:  
City of Fontana 8353 Sierra Ave Fontana CA. 92335  
909 350 7632

Project: Concrete, Irrigation & Landscape.  
Contract Price: 1,219,972.20  
Name, address and telephone number of owner:  
California Department of Trans. 4050 Taylor St. MS222 SANDIEGO 92116  
760 594 2008

NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the Owner of Clean Cut Landscape, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 12/7/15 [date], at Clovis [city], California [state]."

Clean Cut Landscape  
Bidder



# Saul Rodriguez

## Experience

### Clean Cut Landscape

*2005- Present*

1. Project Manager
2. On site foreman
3. Competent person
4. Safety officer
5. LCS and Traffic Control implementation
6. EEO Officer
7. Directed the implementation of various BMP's on site.
8. Manage an Emergency crew to repair and/or replace the displacement of soil and BMP's on site during rain events.

Projects that I have been involved with:

- Kern County In Bakersfield Ca. on Baker street (Landscape, Irrigation, PCC, A/C, Electrical)
- Clarkson Park in Kingsburg Ca. (Landscape, Irrigation, PCC Mow Curb, PCC Sidewalk, PCC Retaining wall, Grading)
- Reagan Elementary School in Clovis Ca. (Landscape, Irrigation, PCC Sidewalk, PCC Mow Curb, PCC Curb and Gutter, Chain link fence)
- FMFCD Basin S-30 Landscape and Hardscape in Fresno Ca. (Pump Installation, PCC Mow Curb, Landscape, Irrigation)
- Mendota Safe Route to School in Mendota Ca. (PCC Sidewalk, PCC Curb and Gutter, PCC Drive approach, A/C, PCC V Gutter)
- Sanger Safe Route to School in Sanger Ca. (PCC Street Crossing, PCC Sidewalk, PCC Curb and Gutter, PCC Drive approach)
- Coalinga Educational Complex in Coalinga Ca. (Landscape, Irrigation, A/C, PCC Sidewalk, Pump Installation)
- Chico Sycamore Creek Mitigation Project (Landscape, Irrigation, Hot Tapping)
- CT. Project Marysville #03-4E4304 (Tree Removal, Landscape, Irrigation, Traffic Control Lane Closures)
- CT. Project Buena Park #12-1016A4 (Landscape, Irrigation, PCC Stamped Textured Paving, PCC Rock Blanket)
- CT. Project Santa Barbara #05-447814 (Landscape, Irrigation, Traffic Control Lane Closures)

- CT. Project Corona @ Magnolia #08-0C8204 (Landscape, Irrigation, Tree Trimming, Traffic Control Lane Closure, PCC Rock Blanket)
- CT. Project Corona @2 Green River #08-456624 (Landscape, Irrigation, Traffic Control Lane Closures)
- CT. Project Pasadena #07-1797A4 (Landscape and Irrigation Upgrade, Traffic Control Lane Closures)
- CT. Project San Diego #11-2T0974 (Landscape, Irrigation, PCC Stamped Textured Paving, Rock Mulch, Slope Repair on 2:1, Traffic Control Lane Closures)
- CT. Project Fontana #08-497504 (Excavation to 15' plus w/ shoring, Jack Boring, Landscape, Irrigation)
- CT. Project Norwalk #07-4T3204 (Landscape, Irrigation, LCS Access, Traffic Control Lane Closures)
- CT. Project South Lake Tahoe #03-1A73U4 (Landscape, Irrigation, Rock Mulch, Hydro seed)
- CT. Project Atascadero #05-402824 (Landscape, Irrigation, Mulch, Traffic Control Lane Closures)
- CT. Project Fresno Route 41 #06-0E9714 (Landscape, Irrigation, PCC Rock Blanket, PCC Curb and Gutter, Mulch, Traffic Control Lane Closures)
- CT. Project Fresno Route 180 #06-342564 (Landscape, Irrigation, Jack Bores, PCC Rock Blanket, PCC Stamped Textured Paving, PCC Curb and Gutter, PCC Drive approach, A/C MVP's, Maintenance Roads, Pump Install, Hot Taps, Traffic Control Lane Closures and Ramp Closures)
- CT. Project Los Angeles Route 118 #07-2770U4 (Landscape, Irrigation, PCC Rock Blanket, Hydro seed, Traffic Control Lane Closures)
- CT. Project Fresno Route 41 #06-0M9704 (Irrigation, Pump Installation, Electrical, Pump Installation, Traffic Control Lane Closures)
- CT. Project Riverside #08-334884 (Landscape, Irrigation, PCC Rock Blanket, Traffic Control Lane Closure)

## **Agri Valley Irrigation**

*2003-2005*

1. On Site Foreman
2. Directed the implementation of various BMP's on site.
3. Manage an Emergency crew to repair and/or replace the displacement of soil and BMP's on site during rain events.

Projects that I have been involved in:

- Multiple Almond, Walnut, Pistachio, and Tomato Fields near Five Points Ca. (Irrigation, Filter assembly, PCC Pump Pads)



## **Elite Landscape**

*2003*

1. Production Manager
2. Directed the implementation of various BMP's on site.
3. Manage an Emergency crew to repair and/or replace the displacement of soil and BMP's on site during rain events.

Projects that I have been involved in:

- Multiple Housing Development Sites in Fresno, Oakland, Modesto. (Landscape, Irrigation, Design)

## **J.S. Brar Co. /Contractors International**

*1998-2003*

1. Superintendent
2. On site Foreman
3. Machine Operator
4. Directed the implementation of various BMP's on site.
5. Manage an Emergency crew to repair and/or replace the displacement of soil and BMP's on site during rain events.

Projects that I have been involved in:

- CT. Project in Madera Ca. on Route 99 @ 145 (Landscape, Irrigation, Traffic Control, PCC Stamped Textured Paving)
- CT. Project in Merced Ca. on Route 99 @ Martin Luther King (Landscape, Irrigation, Traffic Control Lane Closures and Ramps)
- CT. Project in Hanford Ca. on Route 198 @ 43 (Landscape, Irrigation, Traffic Control Lane Closures)
- CT. Project in Sacramento Ca. on Route 50 @ 99 and 80 Interchange (Landscape and Irrigation Upgrade, Traffic Control, Directional Boring, Electrical, Pump Install)
- CT. Project in Visalia Ca. on Route 198 @ Shirk Rd. (Landscape and Irrigation Upgrade, Traffic Control, Directional Boring, Electrical, Pump Install)
- CT. Project in Fresno Ca. on Route 168 @ Ashlan (Landscape and Irrigation Upgrade, Traffic Control, Directional Boring, Electrical, Pump Install)
- CT. Project in Fresno Ca. on Route 180 @ 168 Interchange (Landscape and Irrigation Upgrade, Traffic Control, Directional Boring, Electrical, Pump Install)

- CT. Project in Fresno Ca. on Route 168 @ Bullard (Landscape and Irrigation Upgrade, Traffic Control, Directional Boring, Electrical, Pump Install)
- CT. Project in Livingston Ca. on Route 99 @ Winton Parkway Mitigation Site (Landscape and Irrigation Upgrade, Traffic Control, Directional Boring, Electrical, Pump Install)

## **Summit Landscape**

*1996-1998*

1. On site Foreman
2. Machine Operator
3. Directed the implementation of various BMP's on site.
4. Manage an Emergency crew to repair and/or replace the displacement of soil and BMP's on site during rain events.

Projects that I have been involved in:

- CT. Project in Delhi Ca. on Route 99 @ Winton Parkway Mitigation Site (Landscape, Irrigation, Transplant Elderberry Bushes)
- CT. Project in Fresno Ca. on Route 99 @ Jenson Ave. (Landscape, Irrigation, Electrical, Pump Install, Mulch)
- CT. Project in Fresno Ca. on Route 99 @ McKinley Ave. (Landscape, Irrigation, Electrical)
- CT. Project in Fowler Ca. on Route 99 @ Adams Ave. (Landscape, Irrigation, Electrical)
- CT. Project in Selma Ca. on Route 99 @ Floral Ave. (Landscape, Irrigation, Electrical)
- CT. Project in Kingsburg Ca. on Route 99 @ Sierra St. (Landscape, Irrigation, Electrical)

**BID FORM**  
**TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**  
**FOR THE**  
**MEADOWBROOK PARK IMPROVEMENTS PROJECT**

**NAME OF BIDDER** Stockbridge General Contracting, Inc.  
**BUSINESS P.O. BOX** N/A  
**STATE, ZIP** N/A  
**BUSINESS STREET ADDRESS** 2972 Larkin Avenue  
*(Please include even if P.O. Box used)*  
**STATE, ZIP** Clovis, CA 93611  
**TELEPHONE NO:**    **AREA CODE (    )** 559-292-2900  
**FAX NO:**            **AREA CODE (    )** 559-476-1780  
**CONTRACTOR LICENSE NO.** 967612

TO THE GOVERNING BODY OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Bids) and the other documents relating thereto, the undersigned bidder, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other contract documents, including Addenda Nos. 1, 2, 3, and \_\_\_\_\_, for the prices hereinafter set forth.

The Board Members of the Tehachapi Valley Recreation & Park District reserve the right to reject any and all bids, and to waive any and all irregularities in any bid.

The work for which this proposal is submitted is for construction in conformance with the special provisions (including the payment of not less than the State general prevailing wage rates), the project plans described below, including any addenda thereto and the contract annexed hereto.

The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

Tehachapi Valley Recreation & Park District  
Meadowbrook Park Improvements Project  
140028

Bid Form  
Page 1 of 10  
October 2015

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, and that discretion will be exercised in the manner deemed by the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT to best protect the public interest in the prompt and economical completion of the work. The decision of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the Public Contract Code, with surety satisfactory to the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, within 8 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT that the contract has been awarded, the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein

prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the following prices, to wit:

Schedule of Work Items  
Tehachapi Valley recreation and Park District

**Meadowbrook Park Improvements Project**

**BASE BID: PHASE I WORK**

| Item | Quantity | Unit | Item Description  | Unit Price | Total Price |
|------|----------|------|---|------------|-------------|
| 1    | 1        | LS   | Mobilization and Demobilization*  | 30,000.00  | 30,000.00   |
| 2    | 1        | LS   | Traffic & Pedestrian Control  | 3500.00    | 3500.00     |
| 3    | 1        | LS   | Prepare and Maintain Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Measures | 50000.00   | 50000.00    |
| 4    | 1        | LS   | Prepare and Maintain Dust Control Plan  | 7500.00    | 7500.00     |
| 5    | 1        | LS   | Coordination and Scheduling for the installation of the Gametime Structure purchased by TVRPD     | 12,500.00  | 12,500.00   |
| 6    | 1        | LS   | Install Gametime Play Structure by Certified Installer and Certified Inspector.                   | 20000.00   | 20000.00    |
| 7    | 1        | EA   | Install Gametime Elliptical Trainer   | 1000.00    | 1000.00     |
| 8    | 1        | EA   | Install Gametime Chest Press  | 1000.00    | 1000.00     |
| 9    | 1        | EA   | Install Gametime Lat Pull-Down  | 1000.00    | 1000.00     |
| 10   | 1        | LS   | Clearing, Grubbing & Demolition   | 55,000.00  | 55,000.00   |
| 11   | 1        | LS   | Excavation, Earthwork & Grading   | 32,000.00  | 32,000.00   |
| 12   | 1        | LS   | Furnish & Install Lighting System/Electrical  | 100,000.00 | 100,000.00  |
| 13   | 14       | EA   | Install 5' Bench  | 170.00     | 2380.00     |
| 13A  | 5        | EA   | Install 2'-0" x 6'-0" Bench Slab  | 275.00     | 1375.00     |
| 14   | 6        | EA   | Install Trash Receptacle  | 200.00     | 1200.00     |
| 15   | 520      | SF   | Furnish & Install 4" Thick Concrete   | 7.50       | 3900.00     |
| 16   | 8100     | SF   | Furnish & Install 4" Thick Concrete w/ #3 Bars at 24" O.C. each way                               | 10.50      | 85,050.00   |

| Item           | Quantity | Unit | Item Description  | Unit Price | Total Price |
|----------------|----------|------|---|------------|-------------|
| 17             | 2        | EA   | Install Drinking Fountain                                 | 3,300.00   | 6600.00     |
| 18             | 1        | EA   | Install Fountain Misting Stick                            | 2750.00    | 2750.00     |
| 19             | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line | 40.00      | 2440.00     |
| 20             | 2        | EA   | Furnish & Install Dry Well                                | 1300.00    | 2600.00     |
| 21             | 159      | LF   | Furnish & Install 1" Water Line                           | 20.00      | 3180.00     |
| 22             | 1        | LS   | Furnish & Install Fittings (Water)                        | 11,000.00  | 11,000.00   |
| 23             | 438      | LF   | Furnish & Install 6"W x 8" Deep Curb                      | 52.00      | 22,776.00   |
| 24             | 206      | LF   | Furnish & Install 12" Wide Mowstrip w/ Wrought Iron Fence | 70.00      | 14420.00    |
| 25             | 730      | LF   | Furnish & Install 4' Chain Link Fence and Curbing         | 75.00      | 54750.00    |
| 26             | 4        | EA   | Furnish & Install 4' Chain Link Gate                      | 185.00     | 740.00      |
| 27             | 8365     | SF   | Furnish & Install 6" Deep Rubber Mulch                    | 2.25       | 18821.25    |
| 28             | 4.2      | CY   | Furnish & Install 2" Deep Decomposed Granite              | 275.00     | 1155.00     |
| 29             | 1        | LS   | Furnish & Install Landscaping                             | 32,000.00  | 32,000.00   |
| 30             | 1        | LS   | Furnish & Install Irrigation System                       | 40,000.00  | 40,000.00   |
| TOTAL BASE BID |          |      |   |            | 620,637.25  |

\*Mobilization/Demobilization shall not exceed 5% of the total Base Bid.

Total amount of **Base Bid** (written in words) is: Six hundred twenty thousand  
Six hundred thirty seven Dollars and twenty five Cents.

**DEDUCTIVE ALTERNATE 1:** Deduct installation of Fitness Equipment, consisting of:

| Bid Item | Quantity | Unit | Item Description                    | Total Price |
|----------|----------|------|-------------------------------------|-------------|
| 7        | 1        | EA   | Install Gametime Elliptical Trainer | 2,250.00    |
| 8        | 1        | EA   | Install Gametime Chest Press        |             |
| 9        | 1        | EA   | Install Gametime Lat Pull-Down      |             |

Total amount of **Deductive Alternate 1** (written in words) is: two thousand two  
hundred fifty Dollars and zero Cents.

**DEDUCTIVE ALTERNATE 2:** Deduct installation Benches, consisting of:

| Item | Quantity | Unit | Item Description | Total Price         |
|------|----------|------|------------------|---------------------|
| 13   | 14       | EA   | Install 5' Bench | 1,750 <sup>00</sup> |

Total amount of **Deductive Alternate 2** (written in words) is: One thousand Seven hundred Fifty Dollars and Zero Cents.

**DEDUCTIVE ALTERNATE 3:** Deduct installation of Drinking Fountains, consisting of:

| Item | Quantity | Unit | Item Description  | Total Price          |
|------|----------|------|---|----------------------|
| 17   | 2        | EA   | Install Drinking Fountain                                 | 20,000 <sup>00</sup> |
| 18   | 1        | EA   | Install Fountain Misting Stick                            |                      |
| 19   | 61       | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line |                      |
| 20   | 2        | EA   | Furnish & Install Dry Well                                |                      |
| 21   | 159      | LF   | Furnish & Install 1" Water Line                           |                      |
| 22   | 1        | LS   | Furnish & Install Fittings (Water)                        |                      |

Total amount of **Deductive Alternate 3** (written in words) is: twenty thousand Dollars and Zero Cents.

**DEDUCTIVE ALTERNATE 4:** Deduct installation of Trash Receptacles, consisting of:

| Item | Quantity | Unit | Item Description         | Total Price       |
|------|----------|------|--------------------------|-------------------|
| 14   | 6        | EA   | Install Trash Receptacle | 900 <sup>00</sup> |

Total amount of **Deductive Alternate 4** (written in words) is: Nine hundred Dollars and Zero Cents.

**DEDUCTIVE ALTERNATE 5:** Deduct installation of Wrought Iron Fencing ONLY at Swing Set area only, consisting of:

| Item | Quantity | Unit | Item Description                     | Total Price        |
|------|----------|------|--------------------------------------|--------------------|
| 24   | 103      | LF   | Furnish & Install Wrought Iron Fence | 6000 <sup>00</sup> |

Total amount of **Deductive Alternate 5** (written in words) is: Six thousand Dollars and Zero Cents.

Grand total amount of **Base Bid, less Deductive Alternates 1, 2, 3, 4, and 5** (written in words) is: Five hundred eighty seven thousand thirty seven Dollars and Twenty five Cents.

- A. Contract selection will be determined based on lowest responsible bidder for the **total of the base bid** only.
- B. Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.

The bids will be evaluated and a determination of the lowest responsive bidder, who has substantially met the bid requirements, will be made based on the total of the **BASE BID**.

As required by Section 4100-4107 of the Public Contract Code, the Contractor bidding shall hereinafter list the subcontractor(s) who will be the subcontractor(s) on the job for each particular trade or subdivision of the work and will state the firm name and principal location of the mill, shop, or office, state contractor's license number of each:

| DESCRIPTION OF WORK | NAME OF SUBCONTRACTOR                 | ADDRESS OF SUBCONTRACTOR              | SUBCONTRACTOR'S LICENSE NUMBER | PERCENTAGE OF TOTAL PROJECT |
|---------------------|---------------------------------------|---------------------------------------|--------------------------------|-----------------------------|
| Landscape           | Elite Landscape Construction, Inc.    | 2972 Larkin Ave. Clovis, CA 93612     | 967955                         | 6%                          |
| Maintenance         | EMTS, Inc.                            | 2972 Larkin Ave. Clovis, CA 93612     | 911565                         | 1%                          |
| Grading, Concrete   | Live Action General Engineering, Inc. | 20800 Ave. 352, Lot G Woodlake, CA    | 1000057                        | 20%                         |
| Fencing             | San Joaquin Fence                     | 1933 E California Ave Bakersfield, CA | 752892                         | 7%                          |
| Electrical          | Atkins Specialty Services Inc         | P.O. Box 330 Tehachapi, CA            | 982545                         | 15%                         |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |
|                     |                                       |                                       |                                |                             |



The bidder's attention is direction to Section 6-1 of the General Provisions.

ACCOMPANYING THIS PROPOSAL IS Bidder's Bond (insert the words "bidder's bond," "cashier's check," "certified check," or appropriate description of substitute security, as the case may be) in an amount equal to at least 10% of the total amount of the bid, payable to the

TEHACHAPI VALLEY RECREATION AND PARK DISTRICT

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the District in case this proposal is accepted by the District and the undersigned fails to execute a contract with the District as specified in the Contract Documents or fails to furnish the required payment and performance bonds, or substitute, and insurance certificates and endorsements. Should the District be required to engage the services of an attorney in connection with the enforcement of this bid, bidder promises to pay District's reasonable attorneys' fees, incurred with or without suit.

The bidder's execution on the signature portion of this proposal shall also constitute an endorsement and execution of those certifications which are a part of this proposal.

The names of all persons interested in the foregoing proposals as principals are as follows: (NOTICE - If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a general partnership, state true name of firm, also names of all individual partners composing firm; if a limited partnership, the names of all general partners and limited partners; if bidder or other interested person is an individual, state first and last names in full; if the bidder is a joint venture, state the complete name of each venturer).

Legal Name: Stockbridge General Contracting, Inc.

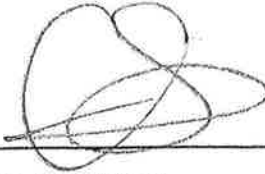
President, Secretary, Treasurer & Manager: Guy Stockbridge

Bidder hereby confirms that it has all licenses and permits required by federal, state, and local statutes, regulations, and ordinances. The following are the Contractor's applicable license numbers (add pages if needed):

| <u>Contractor's License No.</u> | <u>Expiration Date</u> | <u>Classifications(s)</u>  |
|---------------------------------|------------------------|----------------------------|
| <u>967612</u>                   | <u>11/30/17</u>        | <u>A, B, C-8, C27, C61</u> |
| <u> </u>                        | <u> </u>               | <u> </u>                   |
| <u> </u>                        | <u> </u>               | <u> </u>                   |

Pursuant to the requirements of California Business and Professions Code Section 7028.15(e), a bid submitted to the District by a contractor who is not licensed pursuant to Chapter 9 of Division 3 of the Business and Professions Code shall be considered nonresponsive and shall be rejected as provided for by law.

Signature and Title of Bidder:



Guy Stockbridge, President

Stockbridge General Contracting, Inc.

Dated: December 9, 2016.

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the bidder is an individual, his signature shall be placed above; if the bidder is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.

**INFORMATION REQUIRED OF BIDDER  
GENERAL INFORMATION**

The bidder shall furnish the following information. Failure to comply with this requirement will render the Proposal non-responsive and may cause its rejection. Additional sheets shall be attached as required.

(1) Number of years as a contractor in construction work of this type: 4 years

(2) Names and titles of all officers of contractor's firm:  
President, Secretary, Treasurer, Manager: Guy Stockbridge

(3) Name of person who inspected site of proposed work for your firm: Adam Wong  
Date of Inspection: 12-1-15

(4) Name, address, and telephone number of Surety Company and agent who will provide the required bonds on this contract: Zurich North America Surety, 525 Market Street, Suite 2900, San Francisco, CA 94105, (925) 787-4880  
Agent: Alliant Insurance Services, Inc., Cody Lyman, (559) 374-3594

(5) ATTACH TO THIS BID the experience resume of the person who will be designated chief construction superintendent.

(6) List three projects completed as of recent date involving work of similar type and complexity:

Project: LeRoy Jackson Park Improvements Phase IIB  
Contract Price: \$1,387,108.06  
Name, address and telephone number of owner:  
County of Kern  
1115 Truxtun Avenue, 3rd Floor, Bakersfield, CA 93301  
(661) 868-3000

Project: Caltrans Irrigation System Upgrade (06-0S0804)  
Contract Price: \$2,200,000.00  
Name, address and telephone number of owner:  
State of California Department of Transportation  
1352 W. Olive Avenue, M.S. 14, Fresno, CA 93728  
(559) 488-4247

Project: Cunningham Elementary  
Contract Price: \$261,300.00  
Name, address and telephone number of owner:  
Turlock Unified School District  
1574 E. Canal Drive, Turlock, CA 95380  
(209) 632-0645

NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

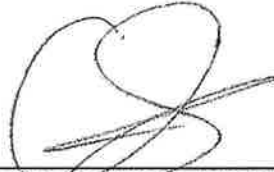
The undersigned declares:

I am the President of Stockbridge General Contracting, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on December 9, 2015 [date], at Clovis [city], California [state]."



Bidder - Guy Stockbridge, President  
Stockbridge General Contracting, Inc.

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
 County of Fresno )  
 On December 9, 2015 before me, Britni Nicole Gardner, Notary Public,  
 Date Here Insert Name and Title of the Officer  
 personally appeared Guy Stockbridge  
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]  
 Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Noncollusion Declaration  
 Document Date: 12/9/15 Number of Pages: 10 of 10  
 Signer(s) Other Than Named Above: N/A

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: Guy Stockbridge  
☒ Corporate Officer — Title(s): President  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
 Signer Is Representing: Stockbridge General Contracting, Inc.

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
 Signer Is Representing: \_\_\_\_\_



December 10, 2015

LeAnn Williams  
Tehachapi Valley Recreation & Park District  
490 West D Street  
Tehachapi, CA 93561

**Re: Meadowbrook Park Improvements, bid award recommendation**

The low bid received for the subject project was \$405,979.10, submitted by Moalej Builders, Inc. Bids received ranged upwards from this amount as follows:

|  |              |
|--|--------------|
| Moalej Builders, Inc.                                  | \$405,979.10 |
| Proffitt Construction, Inc., dba Superior Construction | \$460,763.10 |
| DOD Construction                                       | \$488,469.25 |
| Clean Cut Landscape                                    | \$511,206.15 |
| Stockbridge General Contracting, Inc.                  | \$620,637.25 |

The Opinion of Probable Construction Costs for the project was \$435,097.95.

A discrepancy is noted in the low bidder's proposal; a resume for the superintendent was not included. Bid Form, page 9 states this "may cause [the bid proposal's] rejection." General Provisions, section 3-1 states the District reserves the right "to reject any and all bids, and to waive any irregularity in bids received." It further states that "Before award of the contract, any bidder shall furnish upon request ... previous construction experience or such other evidence of his qualifications as may be requested by the District."

It appears that the Bid Documents allow the District to request the missing qualification data prior to award, or to waive this irregularity, if you should so choose.

After careful review of the apparent low bid and verifying the contractor's submittal, contractor's license status, bonding company license status and Public Works Contractor Registration status, it is recommended that the TVRPD award the project to the apparent low bidder, Moalej Builders, Inc., in the amount of \$405,979.10. The District should also review the deductive alternate pricing from the selected bidder to determine if a scope adjustment should be included for the work of any of the alternates.

Sincerely,

Gregory Thompson, P.E., QSD, QSP

140028  
CFL/wbc

L:\Projects\2014\140028\Bidding Documents\Meadowbrook Park Bid Award Recommendation.docx

# QUAD KNOFF, INC.

## BID PACKAGE CHECKLIST

PROJECT: Meadowbrook Park Improvements, Tehachapi Valley Recreation & Park District

PROJECT NO.: 140028

DATE: 12/09/15

TIME:

| BIDDER   | Bid Proposal Form | Acknowledge receipt of Addenda 1, 2, 3 | Subcontractors List | Bidders Bond (10% of Total Bid Amount) | Statement of Licensure | Information for Bidders (References) | Project Superintendent Resume | Noncollusion Affidavit | Check Contractors License Status | PWC Registration Status | Check Security Company for Validation |
|--|-------------------|--|---------------------|--|------------------------|--------------------------------------|-------------------------------|------------------------|----------------------------------|-------------------------|---------------------------------------|
| Moalej Builders, Inc.                                  | X                 | X                                      | X                   | X                                      | X                      | X                                    | --                            | X                      | X                                | X                       | X                                     |
| Proffitt Construction, Inc., dba Superior Construction | X                 | X                                      | X                   | X                                      | X                      | X                                    | TBD                           | X                      | X                                | X*                      | X                                     |
| DOD Construction                                       | X                 | X                                      | X                   | X                                      | X                      | X                                    | X                             | X                      | X                                | X**                     | X                                     |
|  |                   |  |                     |  |                        |                                      |                               |                        |                                  |                         |                                       |
|  |                   |  |                     |  |                        |                                      |                               |                        |                                  |                         |                                       |
|  |                   |  |                     |  |                        |                                      |                               |                        |                                  |                         |                                       |
|  |                   |  |                     |  |                        |                                      |                               |                        |                                  |                         |                                       |
|  |                   |  |                     |  |                        |                                      |                               |                        |                                  |                         |                                       |

\* The landscape and irrigation sub, Rudy's Landscape & Irrigation, does not have a PWC Registration.

\*\* The electrical installer, Markham Electric, has a PWC Reg number, but it is not appearing on the registry at this time.

L:\Projects\2014\140028\Bidding Documents\INTERNAL-Bid Pkg Checklist.docx



**Meadowbrook Park Improvements Project  
Tehachapi Valley Recreation and Park District**

| NAME & ADDRESS OF BIDDER |            |      |   | Moalej Builders, Inc.<br>4335 Van Nuys Blvd. #102<br>Sherman Oaks, CA 91403 |               | Superior Construction<br>4241 E. Brundage Lane<br>Bakersfield, CA 93307 |               | DOD Construction<br>PO Box 70167<br>Bakersfield, CA 93307 |               | Clean Cut Landscape<br>8406 N. Armstrong Ave.<br>Clovis, CA 93619 |               | Stockbridge Gen. Contracting, Inc.<br>2572 Larkin Avenue<br>Clovis, CA 93612 |               | Engineer's Estimate |               |
|--------------------------|------------|------|---|---|---------------|---|---------------|---|---------------|---|---------------|--|---------------|---------------------|---------------|
| Item                     | Approx Qty | Unit | Description   | Unit Price  | Total \$      | Unit Price  | Total \$      | Unit Price  | Total \$      | Unit Price  | Total \$      | Unit Price   | Total \$      | Unit Price          | Total \$      |
| 1                        | 1          | LS   | Mobilization and Demobilization   | 20000   | \$ 20,000.00  | 10913.1   | \$ 10,913.10  | 20000   | \$ 20,000.00  | 13637   | \$ 13,637.00  | 30000  | \$ 30,000.00  | \$ 16,000.00        | \$ 16,000.00  |
| 2                        | 1          | LS   | Traffic & Pedestrian Control  | 5000  | \$ 5,000.00   | 1474.63   | \$ 1,474.63   | 15000   | \$ 15,000.00  | 8205  | \$ 8,205.00   | 3500   | \$ 3,500.00   | \$ 2,500.00         | \$ 2,500.00   |
| 3                        | 1          | LS   | Prepare and Maintain Storm Water Pollution Prevention Plan (SWPPP) and Construction Site Measures | 10000   | \$ 10,000.00  | 5229.87   | \$ 5,229.87   | 7500  | \$ 7,500.00   | 6092  | \$ 6,092.00   | 5000   | \$ 5,000.00   | \$ 5,000.00         | \$ 5,000.00   |
| 4                        | 1          | LS   | Prepare and Maintain Dust Control Plan  | 7500  | \$ 7,500.00   | 3072.15   | \$ 3,072.15   | 1500  | \$ 1,500.00   | 4508  | \$ 4,508.00   | 7500   | \$ 7,500.00   | \$ 2,000.00         | \$ 2,000.00   |
| 5                        | 1          | LS   | Coordination and Scheduling for the installation of the Gamelane Structure purchased by TVRPD     | 2500  | \$ 2,500.00   | 1228.86   | \$ 1,228.86   | 5000  | \$ 5,000.00   | 3713  | \$ 3,713.00   | 12500  | \$ 12,500.00  | \$ 250.00           | \$ 250.00     |
| 6                        | 1          | LS   | Install Gamelane Play Structure by Certified Installer and Certified Inspector                    | 18000   | \$ 18,000.00  | 27034.91  | \$ 27,034.91  | 25000   | \$ 25,000.00  | 31698   | \$ 31,698.00  | 20000  | \$ 20,000.00  | \$ 37,500.00        | \$ 37,500.00  |
| 7                        | 1          | EA   | Install Gamelane Elliptical Trainer   | 1000  | \$ 1,000.00   | 1228.86   | \$ 1,228.86   | 1500  | \$ 1,500.00   | 1848  | \$ 1,848.00   | 1000   | \$ 1,000.00   | \$ 1,200.00         | \$ 1,200.00   |
| 8                        | 1          | EA   | Install Gamelane Chest Press  | 1000  | \$ 1,000.00   | 1228.86   | \$ 1,228.86   | 1500  | \$ 1,500.00   | 1848  | \$ 1,848.00   | 1000   | \$ 1,000.00   | \$ 1,200.00         | \$ 1,200.00   |
| 9                        | 1          | EA   | Install Gamelane Lat Pull-Down  | 1000  | \$ 1,000.00   | 1228.86   | \$ 1,228.86   | 1500  | \$ 1,500.00   | 1848  | \$ 1,848.00   | 1000   | \$ 1,000.00   | \$ 1,200.00         | \$ 1,200.00   |
| 10                       | 1          | LS   | Clearing, Grubbing & Demolition   | 22500   | \$ 22,500.00  | 24884.41  | \$ 24,884.41  | 27000   | \$ 27,000.00  | 60776   | \$ 60,776.00  | 55000  | \$ 55,000.00  | \$ 6,000.00         | \$ 6,000.00   |
| 11                       | 1          | LS   | Excavation, Earthwork & Grading   | 22500   | \$ 22,500.00  | 29593.94  | \$ 29,593.94  | 12000   | \$ 12,000.00  | 25713   | \$ 25,713.00  | 32000  | \$ 32,000.00  | \$ 16,500.00        | \$ 16,500.00  |
| 12                       | 1          | LS   | Furnish & Install Lighting System/Electrical  | 57500   | \$ 57,500.00  | 111012.46   | \$ 111,012.46 | 85000   | \$ 85,000.00  | 139219  | \$ 139,219.00 | 100000   | \$ 100,000.00 | \$ 76,300.00        | \$ 76,300.00  |
| 13                       | 14         | EA   | Install 5' Bench  | 200   | \$ 2,000.00   | 184.33  | \$ 2,580.62   | 200   | \$ 2,000.00   | 274   | \$ 3,836.00   | 170  | \$ 2,380.00   | \$ 400.00           | \$ 5,800.00   |
| 13A                      | 5          | EA   | Install 2'-0" x 8'-0" Bench Spots   | 200   | \$ 1,000.00   | 1105.97   | \$ 5,529.85   | 300   | \$ 1,500.00   | 635   | \$ 3,175.00   | 275  | \$ 1,375.00   |                     |               |
| 14                       | 6          | EA   | Install Trash Receptacles   | 200   | \$ 1,200.00   | 184.33  | \$ 1,105.98   | 200   | \$ 1,200.00   | 359   | \$ 2,154.00   | 200  | \$ 1,200.00   | \$ 200.00           | \$ 1,200.00   |
| 15                       | 520        | SF   | Furnish & Install 4" Thick Concrete   | 12  | \$ 6,240.00   | 4.73  | \$ 2,459.80   | 6   | \$ 3,120.00   | 4.5   | \$ 2,340.00   | 7.5  | \$ 3,800.00   | \$ 6.00             | \$ 3,120.00   |
| 16                       | 8100       | SF   | Furnish & Install 4" Thick Concrete w/ 33 Bars w/ 24" O.C. each way                               | 8   | \$ 72,900.00  | 5.96  | \$ 48,276.00  | 8   | \$ 64,800.00  | 5.1   | \$ 41,310.00  | 10.5   | \$ 85,050.00  | \$ 8.00             | \$ 64,800.00  |
| 17                       | 2          | EA   | Install Drinking Fountain   | 3750  | \$ 7,500.00   | 1017.82   | \$ 2,035.64   | 1000  | \$ 2,000.00   | 1510  | \$ 3,020.00   | 3300   | \$ 6,600.00   | \$ 900.00           | \$ 1,200.00   |
| 18                       | 1          | EA   | Install Fountain Mixing Stick   | 1000  | \$ 1,000.00   | 1020.28   | \$ 1,020.28   | 1200  | \$ 1,200.00   | 1737  | \$ 1,737.00   | 2750   | \$ 2,750.00   | \$ 600.00           | \$ 600.00     |
| 19                       | 61         | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line   | 10  | \$ 610.00     | 7.4   | \$ 451.40     | 40  | \$ 2,440.00   | 11.75   | \$ 716.75     | 40   | \$ 2,440.00   | \$ 15.00            | \$ 915.00     |
| 20                       | 2          | EA   | Furnish & Install Dry Wall  | 1250  | \$ 2,500.00   | 1172.04   | \$ 2,344.08   | 1500  | \$ 3,000.00   | 803   | \$ 1,606.00   | 1300   | \$ 2,600.00   | \$ 2,000.00         | \$ 4,000.00   |
| 21                       | 159        | LF   | Furnish & Install 1" Water Line   | 10  | \$ 1,590.00   | 9.87  | \$ 1,569.33   | 30  | \$ 4,770.00   | 11  | \$ 1,772.00   | 20   | \$ 3,160.00   | \$ 10.00            | \$ 1,590.00   |
| 22                       | 1          | LS   | Furnish & Install Fittings (Water)  | 1000  | \$ 1,000.00   | 814.26  | \$ 814.26     | 4500  | \$ 4,500.00   | 817   | \$ 817.00     | 11000  | \$ 11,000.00  | \$ 1,500.00         | \$ 1,500.00   |
| 23                       | 438        | LF   | Furnish & Install 8" W x 8" Deep Curb   | 19  | \$ 8,322.00   | 30.72   | \$ 13,455.36  | 16  | \$ 7,008.00   | 14.8  | \$ 6,394.80   | 52   | \$ 22,776.00  | \$ 29.00            | \$ 8,760.00   |
| 24                       | 205        | LF   | Furnish & Install 12" Wide Monotile w/ Wrought Iron Fence   | 52.5  | \$ 10,815.00  | 55.7  | \$ 11,474.20  | 90  | \$ 18,540.00  | 110   | \$ 22,860.00  | 70   | \$ 14,420.00  | \$ 45.00            | \$ 9,270.00   |
| 25                       | 730        | LF   | Furnish & Install 4" Chain Link Fence   | 52.5  | \$ 38,325.00  | 55.7  | \$ 40,861.00  | 40  | \$ 29,200.00  | 45  | \$ 32,850.00  | 75   | \$ 54,750.00  | \$ 32.00            | \$ 23,360.00  |
| 26                       | 4          | EA   | Furnish & Install 4' Chain Link Gate  | 150   | \$ 600.00     | 157.26  | \$ 629.16     | 1000  | \$ 4,000.00   | 890   | \$ 3,560.00   | 185  | \$ 740.00     | \$ 300.00           | \$ 1,200.00   |
| 27                       | 8365       | SF   | Furnish & Install 6" Deep Rubber Mulch  | 1.54  | \$ 37,977.10  | 6.76  | \$ 73,444.70  | 4.25  | \$ 35,551.25  | 5.6   | \$ 48,644.00  | 2.25   | \$ 18,821.25  | \$ 10.00            | \$ 83,580.00  |
| 28                       | 4.2        | CY   | Furnish & Install 2" Deep Decomposed Granite  | 500   | \$ 2,100.00   | 921.64  | \$ 3,970.89   | 200   | \$ 840.00     | 296   | \$ 1,251.90   | 275  | \$ 1,155.00   | \$ 45.00            | \$ 189.00     |
| 29                       | 1          | LS   | Furnish & Install Landscaping   | 25000   | \$ 25,000.00  | 18457.47  | \$ 18,457.47  | 86000   | \$ 86,000.00  | 23700   | \$ 23,700.00  | 32000  | \$ 32,000.00  | \$ 17,250.00        | \$ 17,250.00  |
| 30                       | 1          | LS   | Furnish & Install Irrigation System   | 15000   | \$ 15,000.00  | 15119.88  | \$ 15,119.88  | 33000   | \$ 33,000.00  | 10800   | \$ 10,800.00  | 40000  | \$ 40,000.00  | \$ 26,525.00        | \$ 26,525.00  |
| 31                       |            |      |   |   |               |   |               |   |               |   |               |  |               |                     | \$ 414,379.00 |
|                          | 1          | SF   | Contingencies   |   |               |   |               |   |               |   |               |  |               |                     | \$ 20,719.95  |
| <b>TOTAL BID</b>         |            |      |   |   | \$ 405,979.10 |   | \$ 405,979.10 |   | \$ 405,979.10 |   | \$ 405,979.10 |  | \$ 405,979.10 |                     | \$ 405,979.10 |
| <b>Contractor Total</b>  |            |      |   |   |               |   |               |   |               |   |               |  |               |                     |               |
| <b>Difference</b>        |            |      |   |   |               |   |               |   |               |   |               |  |               |                     |               |

| Deductive Alternative 1 |            |      |                                     |             |             |
|-------------------------|------------|------|-------------------------------------|-------------|-------------|
| Item                    | Approx Qty | Unit | Description                         | Total \$    | Total \$    |
| 7                       | 1          | EA   | Install Gamelane Elliptical Trainer |             |             |
| 8                       | 1          | EA   | Install Gamelane Chest Press        | \$ 3,000.00 | \$ 3,000.00 |
| 9                       | 1          | EA   | Install Gamelane Lat Pull-Down      |             | \$ 4,500.00 |

| Deductive Alternative 2 |            |      |                  |             |             |
|-------------------------|------------|------|------------------|-------------|-------------|
| Item                    | Approx Qty | Unit | Description      | Total \$    | Total \$    |
| 7                       | 14         | EA   | Install 5' Bench | \$ 1,800.00 | \$ 2,100.00 |

| Deductive Alternative 3 |            |      |   |              |             |
|-------------------------|------------|------|---|--------------|-------------|
| Item                    | Approx Qty | Unit | Description   | Total \$     | Total \$    |
| 17                      | 2          | EA   | Install Drinking Fountain                                 |              |             |
| 18                      | 1          | EA   | Install Fountain Mixing Stick                             |              |             |
| 19                      | 61         | LF   | Furnish & Install 1-1/2" PVC Drinking Fountain Drain Line | \$ 14,200.00 | \$ 8,875.00 |
| 20                      | 2          | EA   | Furnish & Install Dry Wall                                |              |             |
| 21                      | 159        | LF   | Furnish & Install 1" Water Line                           |              |             |
| 22                      | 1          | LS   | Furnish & Install Fittings (Water)                        |              |             |

| Deductive Alternative 4 |            |      |                           |             |           |
|-------------------------|------------|------|---------------------------|-------------|-----------|
| Item                    | Approx Qty | Unit | Description               | Total \$    | Total \$  |
| 14                      | 6          | EA   | Install Trash Receptacles | \$ 1,200.00 | \$ 900.00 |

| Deductive Alternative 5 |            |      |                                      |             |             |
|-------------------------|------------|------|--------------------------------------|-------------|-------------|
| Item                    | Approx Qty | Unit | Description                          | Total \$    | Total \$    |
| 24                      | 103        | LF   | Furnish & Install Wrought Iron Fence | \$ 5,407.50 | \$ 4,668.99 |



**THE BOARD OF DIRECTORS OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**

IN THE MATTER OF

**AWARD OF BID FOR PHASE ONE OF THE MEADOWBROOK PARK  
IMPROVEMENT PROJECT**

---

I, Carrie Champlin, Clerk of the Board of Directors of the Tehachapi Valley Recreation and Park District, of the County of Kern, State of California, so hereby certify that the following resolution proposed by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ was duly passed and adopted by said Board of Directors at an official meeting thereof this 15<sup>th</sup> day of December 2015 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Clerk of the Board of Directors  
of the Tehachapi Valley Recreation  
and Park District

---

**RESOLUTION NO. 13-15**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY  
RECREATION AND PARK DISTRICT AWARDING BID FOR PHASE ONE OF THE  
MEADOWBROOK PARK IMPROVEMENT PROJECT**

**WHEREAS**, the Tehachapi Valley Recreation and Park District (TVRPD) is the owner in fee of certain real property commonly known as Meadowbrook Park;

**WHEREAS**, it has been determined that Meadowbrook Park is in need of refurbishment;  
and

**WHEREAS**, bids were received from construction companies for phase one of the Meadowbrook Park Improvement Project.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Tehachapi Valley Recreation and Park District Board of Directors awarded bid to \_\_\_\_\_ in an amount not to exceed \_\_\_\_\_ for phase one of the Meadowbrook Park Improvement Project; and

**AND BE IT FINALLY RESOLVED THAT** the Board authorizes the District Manager to pay for the indicated job upon the satisfactory completion of said job by \_\_\_\_\_ who was awarded the bid and the Board authorizes the District Manager to approve and pay for a change order not to exceed six percent.



## Tehachapi Valley Recreation & Park District

December 2, 2015

TO: TVRPD Board of Directors

FROM: LeAnn Williams, District Manager

SUBJECT: Safety Incentive Program

### Background

In an effort to save the customer money and to operate a more efficient employment system, I am asking for your approval of a new Recreation & Park District Safety Incentive Program. This program has four parts.

1. There will be an extensive monthly safety meeting where issues of safety will be addressed. These meetings will be mandatory with 100% attendance.
2. Financial incentives of \$250.00 per year for each full-time TVRPD worker to help employees focus on safety to achieve a financial goal. There will be two six-month incentive periods. Each employee will be eligible to receive \$125.00 per six-month period.
3. To obtain this financial incentive, the employee must have 100% attendance at meetings, have 0 hours of work lost due to injury, no workman's compensation claims and no written warning for safety violations.
4. Employees will be required to complete job specific safety training online through the Human Resources department.

In the past year, TVRPD has had two separate worker's compensation claims due to workers not performing their job safely. The City of Tehachapi implemented this program in 1998 for all Public Safety and Wastewater workers and extended it to all City employees in 2000. In the 17 years of implementation, the City has had an average of 98% success rate.

During the past two years, TVRPD has implemented a quarterly safety meeting with department heads. This program is looking to expand the safety meetings to the entire staff on a monthly basis. Staff has a safety manual in the works. TVRPD also will purchase some posters to remind employees that safety is their responsibility.

### Options

- Approve the safety incentive program
- Do not approve the safety incentive program
- Amend the safety program in a way the Board of Directors sees fit.

### Fiscal Impact

- With twelve full-time employees eligible for this award, the incentive will cost the district \$3000.00. This amount will be reflected in the 2016-17 budget.

### Recommendation

- Approve the new safety program and direct staff to create safety policy/program and implement.



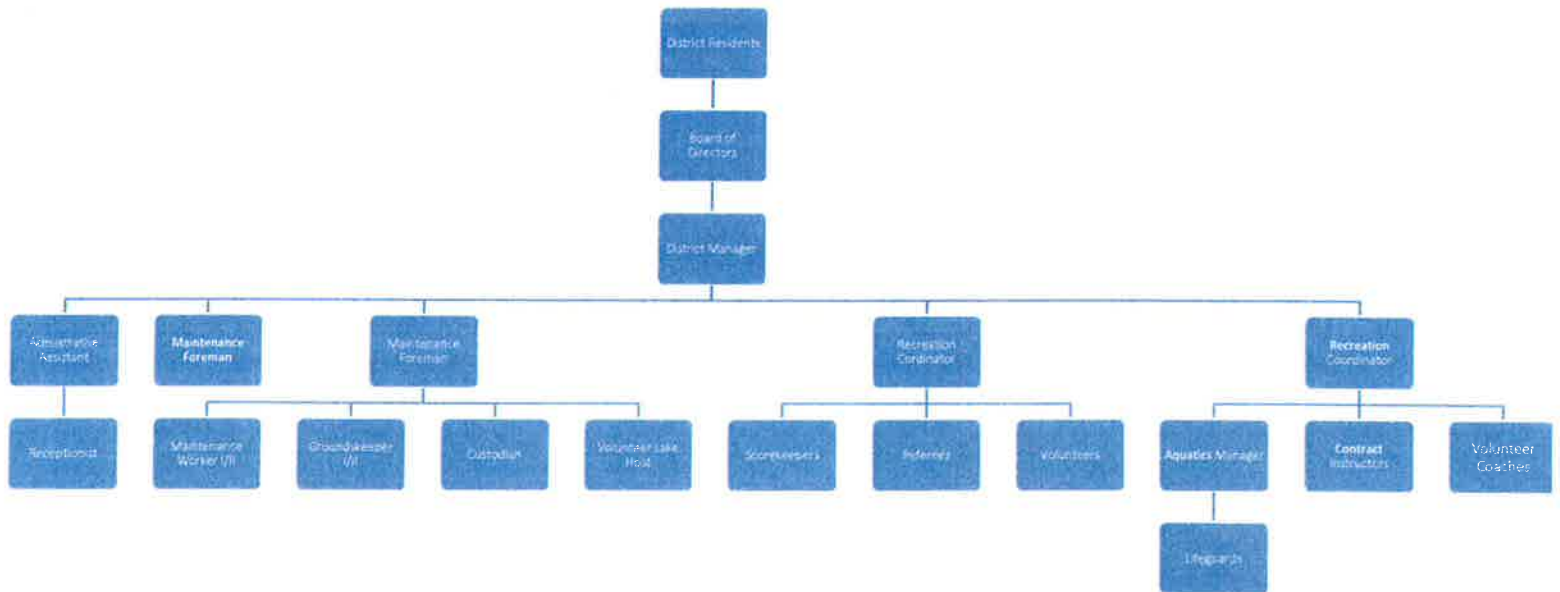
# SALARY SCHEDULE & JOB DESCRIPTIONS

## Table of Contents

- I. TVRPD Organizational Chart
- II. Administration
  - a. District Manager
  - b. Administrative Assistant
  - c. Receptionist/Reservationist
- III. Recreation
  - a. Recreation Supervisor
  - b. Recreation Coordinator
  - c. Gym Supervisor
  - d. Recreation Leader
  - e. Referee
  - f. Scorekeeper
  - g. Aquatics Manager
  - h. Lifeguard I/II
- IV. Maintenance
  - a. Maintenance Foreman
  - b. Maintenance I/II
  - c. Grounds I/II
  - d. Custodian

I.

# TVRPD Organizational Chart



# **II.**

# **ADMINISTRATION**

# DISTRICT MANAGER JOB DESCRIPTION

## SALARY RANGE

\$72,509 - \$98,530 Annually

**POSITION: DISTRICT MANAGER**

**CATEGORY: FULLTIME**

**REPORTS TO: BOARD OF DIRECTORS**

**FLSA STATUS: EXEMPT**

**SUPERVISES: DISTRICT STAFF**

Adopted: 02/17/15

This job description is established by the Tehachapi Valley Recreation & Park District (District) to outline the basic requirements, duties and general responsibilities of the position of District Manager. This position is "at will", which means the District may terminate the employment relationship at any time and for any or no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for any or no reason.

## POSITION SUMMARY

The District Manager is hired by and acts under the direction of the Board. As the Chief Executive Officer (CEO) of the District, the District Manager is responsible for all aspects of the efficient and cost-effective operation and administration of the District, including all District employees, volunteers, independent contractors, and consultants. The District Manager shall have the power and authority to organize, manage and control all activities necessary or appropriate for the efficient operation and administration of the District, in accordance with the policies and procedures established by the Board from time to time, in its sole discretion. The District Manager advises the Board on all matters relating to the planning, development, administration and operation of the District's departments. The District Manager performs a variety of complex executive work in planning, directing, and coordinating management of the District, including planning and implementing programming and recreational amenities, parks and facility operations, parks administration, public relations, marketing and special events. The District Manager works closely with the Board to develop and implement capital improvements, programming goals, and annual budgets.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the District Manager and do not constitute an all-inclusive list.

- Consistently promote a positive, professional image of the District and provide excellent customer service at all times;
- Efficiently and effectively administer and conduct the ordinary and usual business and affairs of the District in a reasonable, prudent and professional manner;
- Exercise supervision and control over all District departments, programs and activities, including the District's diverse, year-round recreation, park, and leisure programs, and the management and safe operation of the District's facilities, including but not limited to, the recreation center, ball fields, and parks;
- Annually evaluate and update as necessary short-and long-range plans for programming, capital improvements, facility construction/renovation, staffing, and grant writing; implement the plans as appropriate;



- Make recommendations to the Board regarding the establishment, consolidation, modification or elimination of any department, program or activity the District Manager believes is necessary or appropriate for the efficient and effective administration and operation of the District;
- Comply with the District Policy Handbook, and establish appropriate and effective practices and procedures for implementing and administering the District Policy Handbook, as the Board may amend from time to time;
- Responsible for the efficient and effective administration, management and supervision of the District's workforce, including but not limiting to, hiring/appointment, promotion, demotion, layoffs, transfers, discipline, training. Establish and administer compensation and benefits within parameters established by the Board. Organize, direct, coordinate and review work prepared by regularly employed staff.
- Develop and administer agreements with contract services providers. Determine work procedures, prepare work schedules, and expedite workflow. Plan and organize workloads and staff assignments. Promote harmony among workers and help resolve grievances. Review progress and direct changes as needed;
- Ensure proper human resources functions, including benefits and record-keeping. Oversee human resource functions of subordinate staff through management, including seasonal, temporary, and youth employees and volunteers. Coordinate and evaluate District employee benefit programs, and make recommendations to the Board on plan changes and updates;
- Promote District functions, programs and activities to continually improve public knowledge, understanding, confidence and support. Maintain and oversee effective, comprehensive public information efforts using telephone, email, newspaper, website, mailings or other media;
- Assure coordination of the District's programs with other community organizations, such as the school district and various community agencies. Represent the District's interests effectively and professionally in public meetings and in the community, and through verbal, paper and electronic communications with governmental agencies and private entities, the community and the District's citizens;
- Attend all study sessions, and all regular and special meetings, of the Board, and participate in discussions with the Board in an advisory capacity;
- Support Board functions by working with the Administrative Assistant to prepare and post agendas, prepare meeting minutes and Board packets, meeting regularly with the Board Chairman, and ensuring legal compliance;
- Prepare requests for proposals to provide for improvements to the District's parks and recreation facilities; oversee construction projects and facility improvements;
- Maintain, review, develop and implement administrative procedures and standards for efficient, safe, and effective operation of the District's recreation programs and parks. Enforce compliance with applicable laws, policies and procedures established by the Board, and industry best practices;
- Plan, organize, direct and control the financial activities of the District, including the accounting, revenue collection, investment, purchasing, and payroll functions, and management of the approved budget (and any amendments). Serve as the District's annual Budget Officer, ensuring the timely development and submission of a proposed budget each year in compliance with all statutory requirements and deadlines;
- Assure that all departments stay within the approved budget (and any approved amendments); perform cost control activities and internal financial mechanisms; monitor all revenues and expenditures to assure sound fiscal control; assure effective and efficient use of budgeted funds, personnel, materials, facilities, and time;
- Keep the Board advised of the financial condition and future needs of the District and make such recommendations as the District Manager determines are necessary or appropriate for sound financial management of the District, including but not limited to, periodically evaluating and recommending improvements to the District's administrative and financial internal control systems and procedures, and ensuring annual audit compliance;
- Direct the preparation of financial reports as required by law; prepare financial reports and analysis requested by the Board;

- Maintain the District's historical records, including Board activities, budgets, audits, capital projects, legal issues, and employment records; and,
- Establish and maintain positive working relationships with the Board, District employees/volunteers, and partnering agencies;
- Provide consistent high-quality service to the community; and,
- Perform such other duties as may be assigned by the Board, in its sole discretion, from time to time.

### **MANDATORY QUALIFICATIONS**

1. Possess a Bachelor's degree in Recreation and Park Administration or closely related field from a nationally accredited educational institution, *and* a minimum of five (5) years' experience in recreation programs and facility operations that include experience in coordinating, supervising and administering multi-program operations, *or* any combination of education and/or experience that has provided the knowledge, skills and abilities necessary for excellent job performance;
2. Certified Park and Recreation Professional, or ability to obtain certification within one (1) year of appointment;
3. Possess and maintain a valid Driver's License with good driving record;
4. Possess a positive attitude, and be a self-starter; and,
5. Ability to read, write, speak and understand the English language at a level adequate to perform the job.

### **PREFERRED QUALIFICATIONS**

1. Master's degree in Recreation and Park Administration, Public Administration or closely related field.
2. Ability to read, write, speak and understand the Spanish language.

### **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor pool environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# ADMINISTRATIVE ASSISTANT JOB DESCRIPTION

## SALARY RANGE

\$35,838 - \$51,000 Annually

**POSITION: ADMINISTRATIVE ASSISTANT**

**CATEGORY: FULL TIME**

**REPORTS TO: DISTRICT MANAGER**

**FLSA STATUS: EXEMPT**

**SUPERVISES: RECEPTIONIST**

Adopted: 03/18/14

## POSITION SUMMARY

Responsible for the organization and coordination of office operations, procedures, and resources to facilitate organizational effectiveness and efficiency.

## ESSENTIAL JOB FUNCTIONS

- Manage all aspects of the office to create an organized and efficient working environment for all employees.
- Opening and/or closing of the office at the beginning and/or ending of each day as needed.
- Oversee the process of inquiry requests, registrations, and deposits.
- Oversee all current processes in place, and adjust as needed to best suit the needs of the whole office.
- Receive and screen phone calls and visitors, provide information, take messages, and refer people to other sources of information.
- Assist disgruntled customers.
- Operate office machines including tape recorders, adding machine, fax machine, copy machine, and other office equipment.
- Provide comprehensive secretarial and clerical support to management including the design, implementation, and accuracy of filing systems; establish procedures and monitor record keeping; ensure confidentiality and security of data; etc.
- Types a variety of materials such as agendas, forms, reports, letters, memorandums, and other documents.
- Monitor and maintain printed materials in stock, office supplies, etc.
- Handle and process all cancellations, refunds, and credits
- Prepare agenda, take minutes, and prepare minutes for posterity/distribution at all board meetings
- Attends all TVRPD board meetings and transcribes and records minutes of the proceedings.
- Human resource administrative oversight (responsible for execution of background checks, fingerprinting, complete employee files, communication, employee benefit compliance, etc.)
- Assist with the execution of marketing-related initiatives such as printing brochures, ad placement, direct-mail, Web site updates, etc.
- Maintain a safe and secure working environment; maintains the required safety training designated for this position.
- Regular, punctual attendance.
- Performs special projects and other work as assigned.

## **QUALIFICATIONS**

### *Core Competencies and Skill Sets*

- General and efficient office practices and method; filing systems; business forms; letter writing; and office equipment.
- English usage, vocabulary, spelling, grammar, and punctuation.
- Well-developed written and oral communication skills; able to communicate clearly and sensitively with internal and external stakeholders of the Tehachapi Valley Recreation and Park District.
- Competency in information technology/computer skills and other general administrative tools.
- Ability to relate well to the public, in person and on the telephone, while remaining calm in stressful situations.
- Knowledge of and experience with the Brown Act.
- Handle all business matters confidentially.
- Able to work effectively with multiple supervisors, balance and prioritize multiple assignments.
- Ability to function successfully within a team environment.
- Capable and practiced in handling complex and/or multi-faceted tasks. Effective office (clerical / secretarial), time management, and organizational skills.

### *Personal Attributes*

- Diplomatic, tactful, creative, discreet, flexible, resourceful, dependable, well-organized, friendly, emotionally mature and professional.
- Work with trustworthiness and integrity and with a clear commitment to TVRPD core values and principles.
- Self-motivated with ability to manage work with limited direct supervision.
- Ability to operate effectively under stress; work in a flexible, adaptable, and resilient manner.
- Expert abilities in prioritization and multi-tasking; well planned and organized even within a fluid working environment and a capacity for initiative and decision-making with competent analytical and problem solving skills.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.

### *Education, Training, & Experience*

- High school diploma with a number of years' administrative and leadership experience.
- General knowledge of accounting, data, and administrative management practices and procedures.
- Knowledge of Microsoft Office products; QuickBooks Online
- Experience with clerical practices and procedures.
- Experience with human resources management practices and procedures.
- Computer skills

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

*Physical demands and work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Requires vision (which may be corrected) to read small print.
- Requires mobility of arms to reach and dexterity of hands to grasp and manipulate small objects; lower body mobility may not be required.
- Perform work that is primarily sedentary.
- Is subject to inside environmental conditions.
- May be subject to stressful situations involving complex problem solving.
- Required to work at a computer/display monitor for prolonged periods.

# RECEPTIONIST JOB DESCRIPTION

## SALARY RANGE

\$20,800 - \$30,000 Annually

**POSITION: RECEPTIONIST CATEGORY: FULL TIME**

**REPORTS TO: ADMINISTRATIVE ASSISTANT**

**FLSA STATUS: NON-EXEMPT**

Adopted: 06/04/14

Revised: 02/24/15

## POSITION SUMMARY

The Receptionist is responsible for providing secretarial, clerical and administrative support in order to ensure that District services are provided in an effective and efficient manner.

## ESSENTIAL JOB FUNCTIONS

- Greets, assists and provides detailed information to patrons and the public
- Answers District office phone calls and fields District related questions; directs specific public inquiries to appropriate Departments
- Records and registers facility reservations, activities, and patron registrations into the District's recreation software system; advises appropriate staff
- Maintains facility calendars
- Assists office staff to process registrations; receiving fees, receipting, and deposits
- Conducts a wide array of secretarial and clerical duties; draft, submit and file various District forms, letters, and communications
- Assists staff to coordinate facilities for District and various program use
- Maintains inventory of supplies and equipment; distributes supplies and equipment; assists with ordering office supplies and equipment.
- Reports accidents and unsafe conditions as they occur to the Administrative Assistant or assigned supervisor
- Assists with District office cleaning, sanitation and organization
- Maintains a safe and secure working environment
- All other duties assigned

*The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.*

## QUALIFICATIONS

### *Core Competencies and Skill Sets*

- Ability to communicate orally and in writing with staff members and/or supervisor and have working knowledge of appropriate technology in order to best serve the public; Microsoft Office Programs, Digital and Social Media.

- Prioritize job tasks and complete them within specified time frames meeting strict deadlines.
- Ability to function successfully within a team environment.
- Commitment to providing outstanding customer service.
- Interact with customers and co-workers in a positive and courteous manner.
- *Personal Attributes*
- Diplomatic, tactful, creative, discreet, flexible, resourceful, dependable, well-organized, friendly, emotionally mature and professional.
- Compliment co-workers and peers without exhibiting behavioral extremes and respond appropriately to criticism from a supervisor.
- Communicate effectively.
- Work with trustworthiness and integrity and with a clear commitment to TVRPD core values and principals.
- Self-motivated with ability to manage work with limited direct supervision.
- Exercise independent judgment and initiative with competent analytical and problem solving skills within established guidelines.
- Ability to operate effectively under stress; work in a flexible, adaptable, and resilient manner.
- Willingness to perform manual tasks requiring physical exertion.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.
- Understand, read, and follow instructions.

#### *Education, Training, & Experience*

- High School diploma or equivalent.
- Computer proficiency, to include Microsoft Office.
- Social and digital media fluency.
- Working knowledge of recreation POS software highly desired.

#### *Licenses and Certificates*

- American Red Cross First Aid/CPR/AED certified or wiliness to obtain in three (3) months.
- Valid California driver's license; driving record must comply with District safety standards.

### **PHYSICAL DEMANDS & WORKING CONDITIONS**

*Physical demands and work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- May be subject to stressful situations involving complex problem solving.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Work environments include:
  - Indoor office environment; and
  - Outdoor environmental conditions regardless of weather conditions.

# **III.**

# **RECREATION**



# RECREATION SUPERVISOR JOB DESCRIPTION

## SALARY RANGE

\$50,000 - \$70,000 Annually

**POSITION: RECREATION SUPERVISOR**

**CATEGORY: FULL TIME**

**REPORTS TO: DISTRICT MANAGER**

**FLSA STATUS: EXEMPT**

**SUPERVISES: RECREATION STAFF**

Adopted 1/15/13

This job description is established by the Tehachapi Valley Recreation & Park District (District) to outline the basic requirements, duties and general responsibilities of the position of Recreation Coordinator. This position is "at will", which means the District may terminate the employment relationship at any time and for any or no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for any or no reason.

## POSITION SUMMARY

Under general direction of the District Manager, the Recreation Supervisor plans, organizes and directs a comprehensive community services program to meet the needs of the diverse population within the District. This includes personnel, budget management, the purchasing of supplies, materials and equipment. Performs other work as required and maywork irregular hours, including evenings, weekends, holidays, and be willing to work outdoors in all weather conditions.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the position and do not constitute an all-inclusive list.

### PLANNING & OPERATIONS

- Consistently promote a positive, professional image of the District and provide excellent customer service at all times;
- Prepares goals and objectives for community based classes, programs, events and activities including adult and youth sports; aquatics; excursions; special events; and special activity classes;
- Expands and provides new programs, classes, events and activities for the community;
- Develops procedures for initiating, supervising, and evaluating activities;
- Recommends purchasing and inventory;
- Develops marketing strategies and materials to promote programs within budgetary constraints;
- Recruitment of volunteers, coaches, instructors, and sponsors;
- Coordinates with other units for the program registration and facility usage;
- Recommends and assists in the development of programmatic policies and procedures;
- Meets with the community and neighborhood groups to formulate program ideas;
- Actively seeks, establishes and nurtures equitable community partnerships and sponsorships enhancing District revenues;

#### PERSONNEL

- Conducts orientation, training, and appraisal of performance for subordinates;
- Schedule job assignments for subordinates, part-time, and other employees;
- Recommends to district manager for potential or actual employee performance problems;

#### EVALUATION

- Conducts evaluation of programs, activities, and subordinate employees;

#### FISCAL

- Maintains revenue and expense program budgets;
- Prepares and submits detailed unit budgets as required;
- Investigates and prepares approved grant applications and external funding mechanisms;

#### SAFETY

- Reports accidents & unsafe conditions as they occur;

#### SAFETY TRAINING REQUIRED

- CPR and First Aid, Defensive Driver Education training, Supervisor's Drug Awareness training, Supervisor's Sexual Harassment training;

#### OTHER

- Assists department staff as required.
- Ensure proper maintenance and repair of facilities;
- Attends and participates in staff meetings and training sessions;
- Represents their department at management team meetings;
- Provide consistent high-quality service to the community, and;
- Performs other related duties as assigned.

#### MANDATORY QUALIFICATIONS

- Possess a Bachelor's degree in Recreation and Park Administration or closely related field from a nationally accredited educational institution, *and* a minimum of two (2) years' experience in recreation programs and facility operations that include experience in coordinating, supervising and administering multi-program operations, *or* any combination of education and/or experience that has provided the knowledge, skills and abilities necessary for excellent job performance;
- Certified Park and Recreation Professional, or ability to obtain certification within one (1) year of appointment;
- Computer proficiency, to include Microsoft Office and recreation registration software;
- Social and digital media fluency;
- American Red Cross First Aid/CPR/AED certified or willingness to obtain in three (3) months;
- Possess and maintain a valid Driver's License with good driving record;
- Possess a positive attitude, and be a self-starter; and,
- Ability to read, write, speak and understand the English language at a level adequate to perform the job.

### **PREFERRED QUALIFICATIONS**

- Master's degree in Recreation and Park Administration, Sports Administration or closely related field.
- Certified Youth Sports Administrator.
- American Red Cross LGIT and WSIT certified.
- Statistical and photo editing software skills.
- Ability to read, write, speak and understand the Spanish language.
- NRPA and/or CPRS membership is highly desired.

### **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor pool environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# RECREATION COORDINATOR JOB DESCRIPTION

## SALARY RANGE

\$38,500 - \$59,000 Annually

**POSITION: RECREATION COORDINATOR**

**CATEGORY: FULL TIME**

**REPORTS TO: DISTRICT MANAGER**

**FLSA STATUS: EXEMPT**

**SUPERVISES: PART-TIME, SEASONAL STAFF, VOLUNTEERS, CONTRACT INSTRUCTORS**

Adopted: 7/16/13

Revised: 10/14/15

This job description is established by the Tehachapi Valley Recreation & Park District (District) to outline the basic requirements, duties and general responsibilities of the position of Recreation Coordinator. This position is "at will", which means the District may terminate the employment relationship at any time and for any or no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship without notice at any time for any or no reason.

## POSITION SUMMARY

Under the direction of the District Manager the Recreation Coordinator performs a variety of professional duties related to the successful research, development and delivery of recreational activities, events and athletic programs.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the position and do not constitute an all-inclusive list.

- Consistently promote a positive, professional image of the District and provide excellent customer service at all times; provides information and assistance to participants and the public;
- Direct on-site supervision and logistics of assigned programs, activities and events;
- Direct program staff and participants;
- Monitor the day-to-day operations of athletic and recreation programs and events to include scheduled site visits, handling and resolving complaints, appropriation of program materials and supplies, and formulation and organizing program plans and schedules for District programs;
- Collect activity and registration records and prepare routine and complex program plans and requirements well in advance for budgetary recommendations; prepares reports describing and evaluating programs at completion of activity and identifies methods and areas to improve, modify and expand programs and activities;
- Propose and prepare program budgets for departmental review and approval. Monitor and report approved expenditures to District Manager;
- Recruit community organizations, businesses, sponsorships, volunteers, and program support;
- Maintain the TVRPD master calendar, social and digital media as assigned;

- Public relations and correspondence; prepares digital, social and printed media, including flyers, brochures and press releases;
- Recruits, trains, supervises and evaluates part-time and seasonal staff, coaches, contract instructors and volunteers;
- Monitor employee and volunteer professionalism;
- Maintain a safe and secure working environment; ensure the security and safety of recreational facilities;
- Maintain inventory of supplies and equipment; distributes supplies and equipment; assists with ordering supplies and equipment for recreation and athletic programs.
- Assist with office staff to coordinate facilities for program use.
- Assist office staff to process registrations to include receiving fees, receipting, and deposits.
- Report accidents and unsafe conditions as they occur to the District Manager
- Perform special projects and other duties as assigned.

#### **MANDATORY QUALIFICATIONS**

- Possess a Bachelor's degree in Recreation and Park Administration, Sport Administration or closely related field from a nationally accredited educational institution.
- Possess a positive attitude, and be a self-starter; and,
- Computer proficiency, to include Microsoft Office.
- Social and digital media fluency.
- American Red Cross First Aid/CPR/AED certified or willingness to obtain in three (3) months;
- Ability to read, write, speak and understand the English language at a level adequate to perform the job.
- Possess and maintain a valid Driver's License with good driving record;
- 

#### **PREFERRED QUALIFICATIONS**

- Successful practices and knowledge of principals, rules and procedures of organized competitive sports, athletic and recreational programs; objective of public recreation and athletic programs, principals of supervisor organization, administration, maintenance and operation of aquatic facility.
- American Red Cross LGIT and WSIT certified.
- Aquatic Facility Operator certified.
- Statistical and photo editing software skills.
- Ability to read, write, speak and understand the Spanish language.
- NRPA and/or CPRS membership is highly desired.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor pool environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# GYM SUPERVISOR JOB DESCRIPTION

## SALARY RANGE

\$10.00 - \$13.00 per hour

**POSITION: GYM SUPERVISOR**

**CATEGORY: SEASONAL**

**REPORTS TO: RECREATION COORDINATOR**

**FLSA STATUS: NON EXEMPT**

## POSITION SUMMARY

Under the direction of the Recreation Coordinator, the Gym Supervisor performs a variety of professional duties related to the successful implementation of recreational programs, event supervision and facility management.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the position and do not constitute an all-inclusive list.

- Consistently promote a positive, professional image of the District and provide excellent customer service at all times; provides information and assistance to participants and the public;
- Direct on-site supervision and logistics of assigned programs, activities and events;
- Direct program staff and participants;
- Monitor the day-to-day operations of athletic and recreation programs and events to include scheduled site visits, handling and resolving complaints, appropriation of program materials and supplies,
- Monitor employee and volunteer professionalism;
- Maintain a safe and secure working environment; ensure the security and safety of recreational facilities;
- Maintain inventory of supplies and equipment; distributes supplies and equipment;
- Report accidents and unsafe conditions as they occur to the Recreation Coordinator;

## MANDATORY QUALIFICATIONS

- Possess a positive attitude, and be a self-starter;
- American Red Cross First Aid/CPR/AED certified or willingness to obtain in three (3) months;
- Ability to read, write, speak and understand the English language at a level adequate to perform the job.
- Possess and maintain a valid Driver's License with good driving record;

## PREFERRED QUALIFICATIONS

- Successful practices and knowledge of principals, rules and procedures of organized competitive sports, athletic and recreational programs;
- Ability to read, write, speak and understand the Spanish language.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.



# START SMART RECREATION LEADER JOB DESCRIPTION

## SALARY RANGE

\$13.00 - \$15.00 per hour

**POSITION: START SMART RECREATION LEADER**

**CATEGORY: SEASONAL**

**REPORTS TO: RERCREATION COORDINATOR**

**FLSA STATUS: NON-EXEMPT**

## POSITION SUMMARY

Under the direct supervision of the Recreation Coordinator, The Start Smart Recreation Leader instructs and leads children ages 3-7 in Start Smart Programs including (but not limited to) basketball, baseball, football and soccer.

## ESSENTIAL JOB FUNCTIONS

- Using the Coordinator Manual, successfully develop and implement a six-week program of the particular sport being offered at the time.
- Promote a fun and enjoyable environment
- Maintain a safe environment by always supervising the participants and being aware of potential hazards on the court/field.
- Report difficult situations that arise between the parents and takes appropriate action to resolve the complaints and maintain good parent relations.
- Participates in emergency drills and environmental safety activities, as requested.
- Performs other duties assigned.

*The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.*

## QUALIFICATIONS

Knowledge of:

- Principles, practices and application of customer service
- General rules and regulations pertaining to youth sports
- Work well with children of various ages
- Youth sports
- District rules and guidelines regarding youth sports
- Prior coaching experience is highly recommended

Ability to:

- Adhere to TVRPD core values and principles.
- Perform a broad range of supervisory responsibilities over others.
- Work independently within the established policies and procedures of the department.
- Maintain a safe and secure environment at all times
- Recognize and mitigate potential hazards and risks.
- Act quickly and calmly in emergencies.
- Maintain accurate records and spreadsheets.
- Work cooperatively with diverse populations.
- Provide outstanding customer service.

- Present a positive image of the organization to members of the community.

#### **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Outdoor fields
  - Gymnasium
- Required to work multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# REFEREE JOB DESCRIPTION

## SALARY RANGE

\$10.00 - \$13.00 per game

**POSITION: REFEREE**

**CATEGORY: SEASONAL**

**REPORTS TO: RECREATION COORDINATOR**

**FLSA STATUS: NON EXEMPT**

## POSITION SUMMARY

Under the direction of the Recreation Coordinator, the Referee officiates a variety of youth and adult sports.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the position and do not constitute an all-inclusive list.

- Consistently promote a positive, professional image of the District and provide excellent customer service at all times; provides information and assistance to participants and the public;
- Knowledge of National Federation of State High School Association rules and mechanics as well as municipal league rules, regulations and by-laws.;
- Proper attire and equipment. Officials must supply their own whistle;
- Responsible for keeping track of all equipment including balls first aid supplies etc.;
- Monitor employee and volunteer professionalism;
- Knowledge of TVRPD Sports Program policies
- Assist in game preparation and teardown
- The Referee will talk with each coach before the game and review any ground rules, unusual circumstances or local field hazards.
- The Referee will make sure all players are in proper uniform and notify the coach if any problems need to be rectified.
- The Referee will check all equipment and field for safety hazards
- The Referee will remain unbiased while umpiring contest and will avoid verbal contact with spectators.
- The Referee will approach his/her position as a representative of TVRPD recreation, displaying respect for the facility, participants, parents and co-workers.
- Keep track of game time
- Report accidents and unsafe conditions as they occur to the Recreation Coordinator;

## MANDATORY QUALIFICATIONS

- Possess a positive attitude, and be a self-starter;
- American Red Cross First Aid/CPR/AED certified or willingness to obtain in three (3) months;
- Ability to read, write, speak and understand the English language at a level adequate to perform the job.

### **PREFERRED QUALIFICATIONS**

- Successful practices and knowledge of principals, rules and procedures of organized competitive sports, athletic and recreational programs;
- Ability to read, write, speak and understand the Spanish language.
- CIF and/or NCAA certification.

### **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# SCOREKEEPER JOB DESCRIPTION

## SALARY RANGE

\$10.00 - \$11.00 per game

**POSITION: SCOREKEEPER**

**CATEGORY: SEASONAL**

**REPORTS TO: RECREATION COORDINATOR**

**FLSA STATUS: NON EXEMPT**

## POSITION SUMMARY

Under the direction of the Recreation Coordinator, the Scorekeeper keeps a variety of youth and adult sports.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the position and do not constitute an all-inclusive list.

- Keeping accurate score and time in accordance with the rules of the sport
- Assist in game preparation and teardown
- Knowledge of TVRPD Sports Program policies
- Maintain score and time for various youth and adult sports games throughout the year
- Be on time and alert for the whole game
- Time management should be enforced during the game
- Report accidents and unsafe conditions as they occur to the Recreation Coordinator

## MANDATORY QUALIFICATIONS

- Possess a positive attitude, and be a self-starter;
- American Red Cross First Aid/CPR/AED certified or willingness to obtain in three (3) months;
- Ability to read, write, speak and understand the English language at a level adequate to perform the job.

## PREFERRED QUALIFICATIONS

- Successful practices and knowledge of principals, rules and procedures of organized competitive sports, athletic and recreational programs;
- Ability to read, write, speak and understand the Spanish language.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# AQUATIC MANAGER JOB DESCRIPTION

## SALARY RANGE

\$13.00 - \$15.00 per hour

**POSITION: AQUATIC MANAGER**

**CATEGORY: SEASONAL**

**REPORTS TO: RECREATION COORDINATOR**

**FLSA STATUS: NON-EXEMPT**

**SUPERVISES: POOL STAFF**

Adopted 4/21/14

## POSITION SUMMARY

Under the direct supervision of the Recreation Coordinator, The Aquatic Manager supervises and evaluates TVRPD aquatic staff and ensures the safety and satisfaction of Dye Natatorium patrons and/or participants by enforcing the policies and procedures of the Tehachapi Valley Recreation and Park District.

## ESSENTIAL JOB FUNCTIONS

- Supervise the work of subordinate aquatic staff, safeguarding patrons and other persons using the swimming pool or facilities.
- Supervise the enforcement of rules and regulations relating to pool and fitness activities.
- Develop and maintain ongoing, in-service training for, Lifeguards, Water Safety Instructors, and Aquatic Fitness Instructors.
- Maintain, analyze and submit pertinent records in respect to daily user counts, sanitary water conditions (chlorine and pH readings) and pool decks, back-washing, incidents; rescues and assists, emergency equipment and first aid supplies.
- Resolve and report difficult situations that arise between the lifeguards and patrons and takes appropriate action to resolve the complaints and maintain good patron relations.
- Assist with staff recruitment, hiring, and performance evaluation processes.
- Assist with When2Work scheduling.
- Assist with the maintenance of pool pumps, filtration, and chemical feed systems.
- Reports the following to the Maintenance Foreman, or designated staff person:
  - Insufficient pool chemistry
  - Presence of animals, vermin or insects
  - Need for cleaning supplies or equipment repair in advance
  - Water leaks, and other maintenance needs
  - All other health and safety hazards noticed
- Assist with the development and revision of pool policies, procedures, and forms.
- Promote a cohesive aquatic team and positive work environment
- Participates in emergency drills and environmental safety activities, as requested.
- Attends and participates in District safety and in-service trainings.
- Performs other duties assigned.

*The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.*

## QUALIFICATIONS

Knowledge of:

- Principles, practices and application of lifesaving and first aid techniques.

- Essential functions of a head lifeguard and/or pool manager.
- Swimming pool operations, including sanitation, maintenance, safety, and public relations.
- General rules and regulations pertaining to pool use.

Ability to:

- Adhere to TVRPD core values and principles.
- Perform a broad range of supervisory responsibilities over others.
- Work independently within the established policies and procedures of the department.
- Enforce pool rules and regulations.
- Maintain a safe and secure environment at all times
- Recognize and mitigate potential hazards and risks.
- Act quickly and calmly in emergencies.
- Maintain accurate records and spreadsheets.
- Work cooperatively with diverse populations.
- Provide outstanding customer service.
- Present a positive image of the organization to members of the community.

### **Minimum Qualifications**

- Two (2) years lifeguarding experience, with evidence of substantial head lifeguard or equivalent aquatic leadership role and/or previous pool management experience.
- American Red Cross Lifeguard and Professional Rescuer or equivalent.
- Demonstrated leadership qualities.
- Experience working with diverse populations
- Strong interpersonal and communication skills
- Evidence of superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

### **Preferred Qualifications**

- Certification as an American Red Cross Lifeguard Instructor.
- Certification as an American Red Cross Water Safety Instructor.
- Certified Pool Operator (CPO) or Aquatic Facility Operator (AFO) certification.

### **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor pool environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.



# LIFEGUARD I/II JOB DESCRIPTION

## SALARY RANGE

\$10.25 - \$13.00 per hour

**POSITION: LIFEGUARD I/II CATEGORY: SEASONAL**

**REPORTS TO: RECREATION COORDINATOR**

**FLSA STATUS: NON-EXEMPT**

Adopted 1/6/15

## POSITION SUMMARY

Under the direct supervision of the Recreation Coordinator and/or Aquatic Manager ensures the safety and satisfaction of patrons and/or participants by enforcing the policies and procedures of the Tehachapi Valley Recreation and Park District; prevents and responds to emergencies. Performs other duties as assigned. The Lifeguard series provides two levels ranging from Lifeguard (I) to Head Lifeguard (II).

## DISTINGUISHING CHARACTERISTICS

**Lifeguard I** – This is the entry-level class in the Lifeguard series. Positions in this class perform most of the duties required of the Lifeguard II but are not expected to function at the same skill level and usually exercise less independent direction and judgment on matters related to work procedures and methods.

**Lifeguard II** – This is an advanced employment class in the Lifeguard series. Positions within this class are normally filled by advancement from the Lifeguard I class, or filled from the outside. Lifeguard II requires prior experience in the safeguarding of public pools or comparable facilities, knowledge of aquatic operations principles and practices, and proven leadership qualities.

*All positions assigned to the class require the ability to work within a team environment exercising judgment and initiative.*

## ESSENTIAL JOB FUNCTIONS

- Direct and safeguard guests using the swimming pool and District facilities.
- Enforce TVRPD rules, regulations, policies and procedures.
- Provide positive public relations, customer information and assistance.
- Conduct opening and closing duties; including, but not limited to, facility and equipment sanitation, equipment safety inspections, pool vacuuming, and point of sale procedures.
- Maintain, analyze and submit pertinent records in respect to daily user counts, sanitary water conditions (chlorine and pH readings) and pool decks, incidents; rescues and assists, emergency equipment and first aid supplies.
- Resolve and report difficult situations that arise and take appropriate action to resolve the complaints and maintain good public relations.
- Assist with the maintenance and operation of pool equipment.
- Report the following to the Aquatic Manager, or designated staff person:
  - Insufficient pool chemistry
  - Presence of animals, vermin or insects
  - Need for cleaning supplies or equipment repair in advance
  - Water leaks, and other maintenance needs
  - All other health and safety hazards noticed
- Promote a cohesive aquatic team and positive work environment

- Participate in scheduled in-services, emergency drills and environmental safety activities.
- Performs other duties assigned.

*The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.*

## **QUALIFICATIONS**

Knowledge of:

- Principles, practices and application of lifesaving and first aid techniques.
- Essential functions of a lifeguard/head lifeguard.
- Swimming pool operations, including sanitation, maintenance, safety, and public relations.
- General rules and regulations pertaining to pool use.

Ability to:

- Pass the TVRPD Lifeguard Employment Test.
- Adhere to TVRPD core values and principles.
- Perform a broad range of public pool responsibilities.
- Work independently within the established policies and procedures of the department.
- Enforce pool rules and regulations.
- Maintain a safe and secure environment at all times
- Recognize and mitigate potential hazards and risks.
- Act quickly and calmly in emergencies.
- Maintain accurate records and spreadsheets.
- Work cooperatively with diverse populations.
- Provide outstanding customer service.
- Present a positive image of the organization to members of the community.

### **Lifeguard I Qualifications**

- American Red Cross Lifeguard and Professional Rescuer or equivalent.
- Strong interpersonal and communication skills
- Friendly, customer service orientated, flexible, good sense of humor
- Team player

### **Lifeguard II Qualifications**

- Two (2) years lifeguarding experience.
- Demonstrated leadership qualities.
- Experience working with diverse populations
- Evidence of superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor pool environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

# **IV.**

# **MAINTENANCE**

# MAINTENANCE FOREMAN JOB DESCRIPTION

## SALARY RANGE

\$43,000 - \$54,000 Annually

**POSITION: MAINTENANCE FOREMAN**

**CATEGORY: FULL TIME**

**REPORTS TO: DISTRICT MANAGER**

**FLSA STATUS: EXEMPT**

**SUPERVISES: MAINTENANCE & GROUNDS STAFF**

Adopted 1/24/13

Revised 12/2/14

## POSITION SUMMARY

Under general direction of the District Manager, responsible for and participates in the maintenance and operations of assigned parks, grounds, facilities, and all their amenities. This includes personnel, budget management, the purchasing of supplies, materials and equipment. Performs other work as required and may work irregular hours, including evenings, weekends, holidays, and be willing to work outdoors in all weather conditions.

## ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the District Manager and do not constitute an all-inclusive list.

- Performs supervision and technical work in the daily maintenance and repair of parks, facilities, pool, streetscapes and related vehicles and equipment.
- Supervises, assigns, and performs complex and skilled park and facility maintenance tasks and technical work in the maintenance and routine care of the District's turf areas, landscape areas, playgrounds, buildings, pool, restrooms, hard surfaces, athletic fields, shelters and other public grounds and ensures that the results meet District standards.
- Performs regular inspections to ensure that parks, shelters, playgrounds, and facilities are in clean and orderly condition and there are no apparent safety hazards; evaluates and reports to supervisor on the condition of the resources and confers on practices necessary to correct any problems and improvements.
- Operates a District vehicle in performance of related duties.
- Responsible for the assignment of equipment, the proper operation and training, and participates in the preventative and routine maintenance of landscape maintenance equipment.
- Hiring of qualified individuals per District rules and regulation.
- Evaluate and participate in the maintenance of a safe environment and safe work practices and conducts employee safety training.
- Schedules and coordinates work assignments for the respective area of supervision; reports on potential or actual employee performance problems and recommends any disciplinary action, conducts staff evaluations and participates in staff selection and training.
- Use of appropriate and various computer programs to maintain records and efficiency.
- Maintains accurate records and prepares various reports, including MSDS sheets and other paperwork to maintain compliance with insurance and safety standards.
- Maintains organized inventory system of tools and equipment, including

maintenance yard/building; oversees key distribution and management including security systems.

- Supervise contract labor; make recommendations to the board for contracted labor.
- Participates in the development and implementation of objectives, policies, procedures and work standards.
- Maintains effective working relationships with the public and responds to emergencies and inquiries
- Purchases supplies and equipment following the established procedures.
- Participates in the set-up and take down of assigned special events.
- Participates in budget preparation and management of resources in the respective area of supervision.
- Is a member of the District's Management Team and as such participates in its functions.
- Provides monthly report to the board of directors.
- Recommend and implement objectives, policies, procedures, work standards and internal controls.
- Maintain a safe and secure working environment;
- Maintains the required safety training designated for this position.
- Regular, punctual attendance.
- Performs special projects and other work as assigned by the District Manager.

## **QUALIFICATIONS**

### *Core Competencies and Skill Sets*

- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities including: hazards associated with the work and proper safety precautions; traffic laws, ordinances and rules involved in maintenance and heavy equipment operations; purposes and uses of a variety of vehicles, equipment, power tools and hand tools including pneumatic, and hydraulic equipment; standards relating to the installation, location and required maintenance of plumbed and electrical features; properties of athletic field materials, construction materials, paints, and a variety of other materials used in maintenance work; equipment, methods, and materials used in the installations, repair, maintenance and cleaning of District parks and facilities, preparation and operation of spray painting equipment; methods of installing and maintaining play equipment.
- Ability to perform semi-skilled and skilled maintenance, construction, and repair work in the area of work assigned; perform heavy manual tasks in the absence of close supervision.
- Ability to learn and comprehend information from Procedures Manuals and established safety principles and practices.
- Ability to read and interpret basic maps, plans and diagrams; understand and carry out written and oral instructions.
- Ability to establish and maintain effective working relationship with employees, volunteers and other organizational agents.
- Ability to interact with customers and co-workers in a positive and courteous manner.
- Ability to present a positive image of the organization to members of the community.
- Commitment to providing outstanding customer service.
- Effective oral and written communication skills commensurate with the responsibilities of the position are required.
- Highly efficient in working with Microsoft office and POS system.

### *Personal Attributes*

- Minimum 18 years old.
- Communicate effectively.
- Adhere to TVRPD core values and principles.
- Self-motivated with ability to manage work with limited direct supervision.
- Exercise independent judgment and initiative with competent analytical and problem solving skills within established guidelines.
- Ability to operate effectively with park patrons; work in a flexible, adaptable, and resilient manner.
- Willingness to perform manual tasks requiring physical exertion.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.
- Understand, read, and follow instructions.

### *Education, Training, & Experience*

- A. High school graduate or GED equivalent and,
- B. Any equivalent of education and experience

### *Licenses and Certificates*

- Valid California Class C Driver's License along with a driving record acceptable to the District and the District's insurance carrier.
- Certified Playground Safety Inspector (CPSI) or ability obtain in three (3) months of hire.
- Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) or ability to obtain within three (3) months of hire.
- First Aid/CPR certified or ability to obtain in three (3) months of hire.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Requires the ability to lift, carry, push or pull medium weights, up to 75 pounds.
- Requires the use of hands for simple grasping and fine manipulations.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor office environment; and
  - Outdoor environmental conditions regardless of weather conditions.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Occasional exposure to dust, noise, and fumes, weather extremes and biological wastes.
- Required to work nights, weekends, holidays, and multiple shifts when needed.

# PARK MAINTENANCE WORKER I/II

## SALARY RANGE

\$20,800 - \$40,967 Annually

**POSITION: PARK MAINTENANCE WORKER I/II**

**CATEGORY: FULL TIME**

**REPORTS TO: MAINTENANCE FOREMAN**

**FLSA STATUS: NON-EXEMPT**

Adopted 3/18/14

## POSITION SUMMARY

Under the general supervision of the Maintenance Foreman, the Park Maintenance Worker performs a variety of semi-skilled and/or skilled tasks in maintenance and landscape work for District parks and facilities and operates equipment in the construction, operation, maintenance, and repair of District parks, landscaping, buildings, and facilities. Performs other duties as assigned. The Park Maintenance Worker series provides two levels ranging from training level (I) to journey level (II).

## DISTINGUISHING CHARACTERISTICS

**Park Maintenance Worker I** – This is the entry level class in the Park Maintenance Worker series. Positions in this class usually perform most of the duties required of the Maintenance Worker II but are not expected to function at the same skill level and usually exercise less independent direction and judgment on matters related to work procedures and methods.

**Park Maintenance Worker II** – This is an advanced employment class in the Park Maintenance Worker series. Positions within this class are normally filled by advancement from the Maintenance Worker I class, or filled from the outside. Maintenance Worker II requires prior experience in the construction and maintenance of parks, public facilities, or comparable facilities, knowledge of horticulture principles and practices including installing and maintenance of landscaping, irrigation systems, and/or arboricultural principles and practices. Appointment at the level II series requires the employee be performing substantially the full range of duties for the class and meet the qualification standards for the class.

All positions assigned to the class require the ability to work independently exercising judgment and initiative. Duties will normally require the ability to operate a full range of mechanical equipment and tools related to the specific functional assignment.

## SUPERVISION RECEIVED

**Park Maintenance Worker I** – Receives immediate supervision from higher level staff progressing to general supervision over time with training and demonstrated work performance.

**Park Maintenance Worker II** – Receives general level supervision from higher level staff. Technical and/or functional supervision is provided by the Maintenance Foreman.



## **SUPERVISION EXERCISED**

**Park Maintenance Worker I** – Generally no direct supervision. May provide technical or informational guidance on a project basis to seasonal and other staff.

**Park Maintenance Worker II** – Task assignments may require that the level II position provides technical supervision to Park Maintenance Worker I personnel, seasonal workers within the District, and occasionally may provide supervision to volunteer workers as assigned.

## **ESSENTIAL FUNCTIONS**

Functions may include, but are not limited to, the following:

- Provides positive public relations, customer information and assistance.
- Leads and/or works with a crew in park maintenance and trades work.
- Responds to complaints regarding functional areas such as tree conditions, ball field conditions, irrigation problems, park, building and lighting, water leaks, park facilities issues; evaluates situation; explains findings to Maintenance Foreman.
- Maintains a variety of records relating to inspections, maintenance activity, materials supply, inventory, etc.
- Inspects and/or repairs play equipment at frequent intervals to insure that all aspects of the equipment are safe, according to *Playground Safety Guidelines* and functioning properly.
- Installs and maintains park benches, tables, fences, signs, water features, lighting and related structures in conformance with established professional practices and safe working methods.
- Safely operates vehicles and landscape equipment around the public in the performance of routine and skilled labor in the field and facilities.
- Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
- Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to the Maintenance Foreman; cleans equipment.
- Performs all duties in conformance to appropriate safety and security standards.
- Performs required labor involved in construction and maintenance projects as part of an irrigation crew, including trenching, laying pipe, and backfilling.
- Maintains athletic fields including original layouts such as installation and leveling of surfaces; base positioning and installation; layout of all fields.
- Applies various pesticides, herbicides, fungicides and other related chemicals in park and recreation areas.
- Reports the following to the Maintenance Foreman, or designated staff person:
  - Any violation of TVRPD ordinances, rules and regulations involving injuries/accidents, property damages, theft, repeated violations or incidents requiring law enforcement and/or emergency medical service response.
  - All other health and safety hazards noticed.
- Participates in emergency drills and environmental safety activities, as requested.
- Attends and participates in District safety and in-service trainings.
- Performs other duties as assigned.

## **QUALIFICATIONS**

### *Core Competencies and Skill Sets*

- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities including: hazards associated with the work and proper safety precautions; traffic laws, ordinances and rules involved in maintenance and heavy equipment operations; purposes and uses of a variety of vehicles, equipment, power tools and hand tools including pneumatic, and hydraulic equipment; standards relating to the installation, location and required maintenance of plumbed and electrical features; properties of athletic field materials, construction materials, paints, and a variety of other materials used in maintenance work; equipment, methods, and materials used in the installations, repair, maintenance and cleaning of District parks and facilities, preparation and operation of spray painting equipment; methods of installing and maintaining play equipment.
- Ability to perform semi-skilled and skilled maintenance, construction, and repair work in the area of work assigned; perform heavy manual tasks in the absence of close supervision.
- Ability to learn and comprehend information from Procedures Manuals and established safety principles and practices.
- Ability to read and interpret basic maps, plans and diagrams and understand and carry out written and oral instructions.
- Ability to establish and maintain effective working relationship with employees, volunteers and other organizational agents.
- Ability to interact with customers and co-workers in a positive and courteous manner.
- Ability to present a positive image of the organization to members of the community.
- Commitment to providing outstanding customer service.
- Effective oral and written communication skills commensurate with the responsibilities of the position are required.

### *Personal Attributes*

- Minimum 18 years old.
- Communicate effectively.
- Adhere to TVRPD core values and principles.
- Self-motivated with ability to manage work with limited direct supervision.
- Exercise independent judgment and initiative with competent analytical and problem solving skills within established guidelines.
- Ability to operate effectively with park patrons; work in a flexible, adaptable, and resilient manner.
- Willingness to perform manual tasks requiring physical exertion.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.
- Understand, read, and follow instructions.

### *Education, Training, & Experience*

- High school graduate or GED equivalent and,
- Any equivalent of education and experience

### *Licenses and Certificates*

- Valid California Class C Driver's License along with a driving record acceptable to the District and the District's insurance carrier.
- First Aid/CPR certified or willingness to obtain in three (3) months.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Requires the ability to lift, carry, push or pull medium weights, up to 75 pounds.
- Requires the use of hands for simple grasping and fine manipulations.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor office environment; and
  - Outdoor environmental conditions regardless of weather conditions.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Occasional exposure to dust, noise, and fumes, weather extremes and biological wastes.
- Required to work nights, weekends, holidays, and multiple shifts when needed.

# GROUNDSKEEPER I/II

## SALARY RANGE

\$20,800 - \$39,000 Annually

**POSITION: GROUNDSKEEPER I/II**

**CATEGORY: FULL TIME OR SEASONAL**

**REPORTS TO: MAINTENANCE FOREMAN**

**FLSA STATUS: NON-EXEMPT**

Adopted 5/20/14

## POSITION SUMMARY

Under the general supervision of the Maintenance Foreman, the Groundskeeper performs a variety of semi-skilled and/or skilled tasks related to landscape and grounds maintenance for District parks, lands, athletic fields, green spaces, and facilities, including gardening, irrigation, mowing, landscaping, spraying, tree trimming, and equipment operation. Performs other duties as assigned. The Groundskeeper series provides two levels ranging from training level (I) to journey level (II).

## DISTINGUISHING CHARACTERISTICS

**Groundskeeper I** – This is the entry level class in the Groundskeeper series. Positions in this class usually perform most of the duties required of the Groundkeeper II but are not expected to function at the same skill level and usually exercise less independent direction and judgment on matters related to work procedures and methods.

**Groundskeeper II** – This is an advanced employment class in the Groundskeeper series. Positions within this class are normally filled by advancement from the Groundskeeper I class, or when filled from the outside, require previous Groundskeeper experience. Groundskeeper II requires a full range of experience and knowledge in the construction and maintenance of parks, public facilities, or comparable facilities, knowledge of horticulture principles and practices including installing and maintenance of landscaping, mixing and application of pesticides and herbicides, irrigation systems, and/or arboricultural principles and practices. Appointment at the level II series requires the employee be performing substantially the full range of duties for the class and meet the qualification standards for the class.

All positions assigned to the class require the ability to work independently exercising judgment and initiative. Duties will normally require the ability to operate a full range of mechanical equipment and tools related to the specific assignment.

## SUPERVISION RECEIVED

**Groundskeeper I** – Receives immediate supervision from higher level staff progressing to general supervision over time with training and demonstrated work performance.

**Groundskeeper II** – Receives general supervision from higher level staff. Technical and/or functional supervision is provided by the Maintenance Foreman.

## **SUPERVISION EXERCISED**

**Groundskeeper I** – Generally no direct supervision. May provide technical or informational guidance on a project basis to seasonal and other staff.

**Groundskeeper II** – Task assignments may require that the level II position provides technical supervision to Groundskeeper I personnel, seasonal workers within the District, and occasionally may provide supervision to volunteer workers as assigned.

## **ESSENTIAL FUNCTIONS**

Functions may include, but are not limited to, the following:

- Provides positive public relations, customer information and assistance.
- Leads and/or works with a crew in general ground maintenance and the operation of routine and complex equipment in conformance with established professional practices and safe working methods.
- Irrigates, mows, weeds, trims, aerates, renovates and fertilizes lawns.
- Plants, irrigates, fertilizes and maintains landscaped areas consisting of bushes, trees, flowers and shrubs.
- Trims, and prunes bushes, trees and shrubs; stake trees as necessary.
- Rakes leaves and clears debris from walkways, fields, courts, and other facilities.
- Picks up litter and debris; empty trash receptacles.
- Responds to complaints regarding functional areas such as tree conditions, ball field conditions, irrigation problems, park, building and lighting, water leaks, park facilities issues; evaluates situation; explains findings to Maintenance Foreman.
- Maintains a variety of records relating to inspections, maintenance activity, materials supply, inventory, etc.
- Inspects and/or repairs play equipment at frequent intervals to insure that all aspects of the equipment are safe, according to *Playground Safety Guidelines* and functioning properly.
- Performs minor maintenance and repairs park benches, tables, fences, signs, water features, lighting and related structures.
- Safely operates vehicles and landscape equipment including blowers, weed eaters, trimmers, edger's, chain saws, mowers, and power washers around the public in the performance of routine and skilled labor.
- Routinely cleans and maintains tools and equipment; performs minor equipment repairs and reports the need for major repairs; checks and adjusts fluid levels; greases and lubricates moving parts as required; handles and transports fuel for equipment; identifies equipment needs for each assigned project.
- Performs all duties in conformance to appropriate safety and security standards.
- Performs required labor involved in construction and maintenance projects as part of an irrigation crew, including trenching, laying pipe, and backfilling.
- Maintains athletic fields including original layouts such as installation and leveling of surfaces; base positioning and installation; layout of all fields.
- Applies various pesticides, herbicides, fungicides and other related chemicals in park and recreation areas in accordance with required safety and application procedures and/or standards; sets and monitors rodent traps.
- Reports the following to the Maintenance Foreman, or designated staff person:
  - Any violation of TVRPD ordinances, rules and regulations involving injuries/accidents, property damages, theft, repeated violations or incidents requiring law enforcement and/or emergency medical service response.
  - All other health and safety hazards noticed.
- Participates in emergency drills and environmental safety activities, as requested.

- Attends and participates in District safety and in-service trainings.
- Performs other duties as assigned.

## **QUALIFICATIONS**

### *Core Competencies and Skill Sets*

- Knowledge of equipment, facilities, materials, methods and procedures used in landscape maintenance, construction and repair activities including: hazards associated with the work and proper safety precautions; traffic laws, ordinances and rules involved in maintenance and heavy equipment operations; purposes and uses of a variety of vehicles, equipment, power tools and hand tools including rider and push mowers, blowers, trimmers, weed eaters, power washers, tractors, backhoes, and equipment trailers; properties of athletic field materials, landscape chemicals and fertilizers, and a variety of other materials used in landscape work; equipment, methods, and materials used in the installations, repair, maintenance and cleaning of District lands, parks and facilities, preparation and operation of irrigation systems.
- Ability to perform semi-skilled and skilled landscape maintenance, construction, and repair work in the area of work assigned; perform heavy manual tasks in the absence of close supervision.
- Ability to learn and comprehend information from Procedure Manuals and established safety principles and practices.
- Ability to read and interpret basic maps, plans and diagrams; understand and carry out written and oral instructions.
- Ability to establish and maintain effective working relationship with employees, volunteers and other organizational agents.
- Ability to interact with customers and co-workers in a positive and courteous manner.
- Ability to present a positive image of the organization to members of the community.
- Commitment to providing outstanding customer service.
- Effective oral and written communication skills commensurate with the responsibilities of the position are required.

### *Personal Attributes*

- Minimum 18 years old.
- Communicate effectively.
- Adhere to TVRPD core values and principles.
- Self-motivated with ability to manage work with limited direct supervision.
- Exercise independent judgment and initiative with competent analytical and problem solving skills within established guidelines.
- Ability to operate effectively with park patrons; work in a flexible, adaptable, and resilient manner.
- Willingness to perform manual tasks requiring physical exertion.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.
- Understand, read, and follow instructions.

### *Education, Training, & Experience*

- C. High school graduate or GED equivalent and,
- D. Any equivalent of education and experience

### *Licenses and Certificates*

- Valid California Class C Driver's License along with a driving record acceptable to the District and the District's insurance carrier.
- First Aid/CPR certified or willness to obtain in three (3) months.

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Requires the ability to lift, carry, push or pull medium weights, up to 75 pounds.
- Requires the use of hands for simple grasping and fine manipulations.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor office environment; and
  - Outdoor environmental conditions regardless of weather conditions.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Occasional exposure to dust, noise, and fumes, weather extremes and biological wastes.
- Required to work nights, weekends, holidays, and multiple shifts when needed.

# CUSTODIAN JOB DESCRIPTION

## SALARY RANGE

\$20,800 - \$33,000 Annually

**POSITION: CUSTODIAN**

**CATEGORY: FULL TIME**

**REPORTS TO: MAINTENANCE FOREMAN**

**FLSA STATUS: NON-EXEMPT**

Adopted 6/17/13

## POSITION SUMMARY

Under the general supervision of the Maintenance Foreman, the Custodian has the primary responsibility for cleaning District facilities in such a way to promote health and safety while reducing the spread of infection. It is the role of the custodian to follow daily, weekly and monthly cleaning schedules District-wide including, but not limited to, offices areas, classrooms, kitchen, bathrooms, storage areas and entrances. The custodian follows the cleaning schedule when the patrons are not in the center so no interference with recreational programming or events.

## ESSENTIAL JOB FUNCTIONS

- Follows and completes the District's daily, weekly and monthly cleaning schedule. These duties include:
  - Collects and bags all garbage from the center, placing the tied bags in a closed dumpster.
  - Disinfects and cleans garbage and trashcans, and changes bags daily.
  - Washes and sanitizes bathrooms' fixtures daily with germicidal solution.
  - Using germicidal solution, wet mops all washable floors daily including kitchen, bathroom, office and classroom.
  - Washes bathroom, kitchen, classroom and other windows (inside and outside) and walls using germicidal solution as scheduled or needed.
- Vacuums all carpeting daily.
- Sweeps and clears entrance spaces, daily.
- Dusts, washes and sanitizes other surfaces as specified in schedule.
- Performs other cleaning duties as specified in schedule.
- Refills paper towel, tissue, toilet paper and hand soap in all dispensers.
- Changes light bulbs, as needed.
- Reports the following to the Maintenance Foreman, or designated staff person:
  - Presence of animals, vermin or insects.
  - Need for cleaning supplies or equipment repair in advance.
  - Water leaks, and other maintenance needs.
  - All other health and safety hazards noticed.
- Participates in emergency drills and environmental safety activities, as requested.
- Attends and participates in District safety and in-service trainings.
- Performs other duties as specified in job description addendum or as assigned.

*The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.*



## **QUALIFICATIONS**

### *Core Competencies and Skill Sets*

- Experience in the custodial field.
- Knowledge of proper cleaning methods required.
- Effective oral and written communication skills commensurate with the responsibilities of the position are required.
- Knowledge and understanding of successful organization and execution of sanitary practices.
- Ability to prioritize multiple tasks.
- Ability to learn and comprehend information from Procedures Manuals and other materials.
- Ability to function successfully within a team environment.
- Commitment to providing outstanding customer service.
- Ability to interact with customers and co-workers in a positive and courteous manner.
- Ability to present a positive image of the organization to members of the community.
- Ability to pass a physical exam every two years and a TB test yearly.

### *Personal Attributes*

- Minimum 18 years old.
- Communicate effectively.
- Adhere to TVRPD core values and principles.
- Self-motivated with ability to manage work with limited direct supervision.
- Exercise independent judgment and initiative with competent analytical and problem solving skills within established guidelines.
- Ability to operate effectively under stress; work in a flexible, adaptable, and resilient manner.
- Willingness to perform manual tasks requiring physical exertion.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.
- Understand, read, and follow instructions.

### *Education, Training, & Experience*

- High school graduate or equivalent.
- Minimum of 12 months of custodial experience in public service settings or related facilities.

### *Licenses and Certificates*

- CPR & Red Cross First Aid certified or willness to obtain in three (3) months
- Valid California driver's license; driving record must comply with District safety standards.
- 

## **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Requires the ability to lift, carry, push or pull medium weights, up to 75 pounds.
- Requires the use of hands for simple grasping and fine manipulations.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor office environment; and
  - Outdoor environmental conditions regardless of weather conditions.
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/Cal OSHA regulations is required.
- Possible exposure to communicable diseases.

**THE BOARD OF DIRECTORS OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**

IN THE MATTER OF

**ADOPTING THE REVISED SALARY SCHEDULE AND JOB DESCRIPTIONS**

---

I, Carrie Champlin, Acting Clerk of the Board of Directors of the Tehachapi Valley Recreation and Park District, of the County of Kern, State of California, so hereby certify that the following resolution proposed by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ was duly passed and adopted by said Board of Directors at an official meeting thereof this 15<sup>th</sup> day of December 2015 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Acting Clerk of the Board of Directors  
of the Tehachapi Valley Recreation  
and Park District

---

**RESOLUTION NO. 14-15**

**RESOLUTION OF THE BOARD OF DEIRECTORS OF THE TEHACHAPI VALLEY  
RECREATION AND PARK DISTRICT ADOPTING THE REVISED SALARY  
SCHEDULE AND JOB DESCRIPTIONS**

**WHEREAS**, the Tehachapi Valley Recreation and Park District (TVRPD) has established its organizational structure and established positions that are necessary for the functioning of the District; and

**WHEREAS**, the Tehachapi Valley Recreation and Park District (TVRPD) has established a salary schedule and job description for each position; and

**WHEREAS**, the salary schedule and job descriptions in existence are no longer satisfactory to meet the needs of the District; and

**WHEREAS**, a revised salary schedule and job description has been developed and reviewed by counsel; and

**WHEREAS**, the board desires to adopt said salary schedule and said job descriptions.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Directors approve the revised salary schedule and job descriptions for each position within the District.