

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY APRIL 5, 2016, 4:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Mifflin at 4:30 P.M.

**BOARD MEMBERS**

Craig Mifflin, Chairperson  
Paulette Rush, Vice-Chairperson  
Brian Duhart, Director  
Mary Lou Corpus-Zamudio, Director  
Laura Lynn Wyatt, Director

**ALSO PRESENT**

LeAnn Williams, District Manager  
Seth Carroll, Community Relations & Sports Supervisor  
Corey Torres, Special Events & Youth Programs Supervisor  
Nolan Ferdinand, Park and Facility Maintenance Supervisor  
Nick Apel

**1. FLAG SALUTE:** Vice-Chairperson Rush led the Flag Salute.

**2. ROLL CALL:** Director Duhart and Director Corpus-Zamudio were absent.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Wyatt - Rush: Ayes: Mifflin; Rush; Wyatt;**

**Noes: None. Motion carried.**

**Absent: Duhart; Corpus-Zamudio**

**B. Approving District Manager to Spend an Amount not to Exceed \$4,500.00 for the Repair of the Skimmers and Main Drain Leaks at Dye Natatorium Facility.**

Board Approves the District Manager to Spend an Amount not to Exceed \$4,500.00 for the Repair of the Skimmers and Main Drain Leaks at Dye Natatorium Facility.

**Wyatt - Rush: Ayes: Mifflin; Rush; Wyatt;**

**Noes: None. Motion carried.**

**Absent: Duhart; Corpus-Zamudio**

## **5. OFFICE MANAGER REPORT**

Carrie Champlin gave the report.

Champlin reported that accrual errors were fixed in the payroll program. The corrected accrual amounts will be reflected on the May 6, 2016 paystubs.

## **6. AGENDA ITEMS**

### **A. Award of Bid for the Removal of Damaged Ceiling Insulation and Installation of New Ceiling Insulation at the Dye Natatorium Facility, Resolution #4-16.**

Nolan Ferdinand explained the repair process and presented the bids to the Board.

Ferdinand recommended awarding bid to Apex General Construction.

BOARD AWARDS BID TO APEX GENERAL CONSTRUCTION FOR THE CEILING INSULATION REMOVAL AND INSTALLATION OF NEW CEILING INSULATION AT THE DYE NATATORIUM FACILITY IN AN AMOUNT NOT TO EXCEED \$101,460.00, RESOLUTION #4-16.

**Rush - Wyatt: Ayes: Mifflin; Rush; Wyatt;**

**Noes: None. Motion carried.**

**Absent: Duhart; Corpus-Zamudio**

## **7. BOARD OF DIRECTORS TIME:** Board thanked the staff for their work.

## **9. ADJOURNMENT**


Having no further business the meeting was adjourned at 4:50 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on April 19, 2016.

**Wyatt - Rush: Ayes: Mifflin; Rush; Wyatt;**

**Noes: None. Motion carried.**

**Absent: Duhart; Corpus-Zamudio**

Respectfully Submitted,

  
Carrie Champlin, Clerk of the Board