



Tehachapi Valley
Recreation & Park District

TO: Board of Directors

SUBJECT: Declaring Certain District Property as
Surplus/Excess Property – Discussion/Approval

FROM: District Manager

DATE: 01-20-2026

STAFF REPORT

REGULAR BOARD MEETING

TITLE: Declaring Certain District Property as Surplus/Excess Property – Discussion/Approval

BACKGROUND:

Staff is requesting Board approval to declare District-owned vehicles as surplus/excess property. These vehicles are no longer operationally efficient, are beyond their useful service life, or are no longer needed to meet current District operational demands. Declaring the vehicles as surplus will allow the District to proceed with appropriate disposal, sale, or transfer methods and reduce ongoing maintenance and storage costs.

The District periodically evaluates its assets to ensure they align with operational needs, safety standards, and fiscal responsibility. As part of this review, staff identified the above-listed vehicles as no longer necessary or cost-effective for District operations. Factors contributing to this determination may include age, maintenance costs, reliability concerns, replacement with newer equipment, or changes in operational requirements.

Declaring property as surplus is a standard governance practice that allows the District to responsibly manage public assets while ensuring transparency and compliance with applicable regulations.

Once declared surplus, staff will pursue disposal methods consistent with District policy and state law, which may include public auction, trade-in, or other authorized means. Proceeds from any sale will be returned to the appropriate District fund.

Disposing of these vehicles will help reduce ongoing costs associated with insurance and maintenance, while allowing staff to focus resources on current and future operational needs.

PROPERTY TO BE DECLARED SURPLUS

The following District vehicles are proposed to be declared surplus/excess property:

- **2012 Ford Escape** – VIN 1FMCU5K34CKB33211 –

The Ford Escape is no longer needed for District operations. Assigning this vehicle to a specific staff member is not operationally justified, as all full-time employees receive a gas stipend with each paycheck intended to offset work-related mileage. In addition, for conferences, trainings, or out-of-town meetings, employees are authorized to use the District-issued company Visa for fuel expenses or to utilize a rental vehicle when appropriate.

The District's current mileage reimbursement, stipend, and rental vehicle practices sufficiently meet staff transportation needs in a more flexible and cost-effective manner. As a result, retaining the Ford Escape is no longer justified.

- **2006 Ford Ranger PU** – VIN 1FTYR10U16PA56014 -

The Ford Ranger is no longer well suited to meet the District's operational needs. Due to its smaller size and limited hauling and towing capacity, the vehicle does not adequately support the types of tasks routinely performed by District staff. In practice, staff— including custodial and maintenance personnel—more frequently require larger trucks to safely and efficiently transport equipment, tools, materials, and supplies.

Additionally, the Ford Ranger is an older vehicle with high mileage, resulting in increased maintenance needs, reduced reliability, and higher lifecycle costs. Larger District trucks are better equipped to handle daily operational demands, making the Ford Ranger no longer a practical asset for District use.

- **2003 Ford F-150 PU** – VIN 1FTRF17213KA95759 –

The Ford F-150 currently assigned to Brite Lake is no longer suitable for continued District use due to ongoing mechanical and safety concerns. The vehicle has experienced persistent mechanical issues, including parking-related problems, engine concerns, and failing door hinges. These issues present reliability and safety risks for staff operating the vehicle in daily park operations.

An assessment of repair needs indicates that the cost to adequately address these mechanical deficiencies would exceed the current market value of the truck, making further investment irresponsible. In addition, the vehicle is not equipped with four-wheel drive, which limits its effectiveness at the property, particularly during inclement weather.

- **Gem Electric Utility Carts (2)** – License Plate Numbers 1229997 and 1311424

Not operational since 2017. Replacement batteries are close to \$1,000 each. Windshields are both cracked and broken.

FISCAL IMPACT:

The disposal of surplus vehicles may result in revenue depending on vehicle condition and market value. Regardless of sale proceeds, the District is expected to realize cost savings through reduced maintenance and insurance, and administrative expenses. There is no negative fiscal impact anticipated from this action.

STAFF RECOMMENDATION: Adopt a resolution declaring certain District owned property as surplus/excess property and authorize the District Manager to dispose of the vehicles in accordance with District policy and California law.