



# **Tehachapi Valley**

## **Recreation & Park District**

**TEHACHAPI VALLEY  
RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CA 93561**

**SPECIAL BOARD MEETING  
THURSDAY, MARCH 23, 2023.  
CLOSED SESSION 4:30 P.M.  
OPEN SESSION 5:30 P.M.**

### **BOARD OF DIRECTORS**

**KALEB JUDY, CHAIRPERSON  
IAN STEELE, VICE-CHAIRPERSON  
DWIGHT DREYER, DIRECTOR  
SANDY CHAVEZ, DIRECTOR  
MARYANN PACIULLO, DIRECTOR**

### **A G E N D A**

#### **1. FLAG SALUTE**

#### **2. ROLL CALL**

#### **3. CLOSED SESSION**

##### **A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (a) of Section 54956.9 (1 potential case)

#### **4. PUBLIC COMMENTS**

*The Tehachapi Valley Recreation and Park District Board of Directors welcome public comments on any items within the subject matter jurisdiction of the District. We respectfully request that this public forum be utilized in a positive and constructive manner. Items addressed during Public Comment section are generally matters not included on the posted agenda and therefore the Board will take no action at this meeting. Such items, however, may be added to a future meeting's agenda. Speakers are limited to two (2) minutes. Please state your name or organization represented, if any, before making presentation. Thank you.*

**5. CONSENT CALENDAR**

*All items listed on the Consent Calendar shall be considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board request specific items to be removed from the Consent Calendar for separate action.*

- A. Clerk Declaration of Posting of Agenda 72 Hours in Advance of Meeting (Page 3).
- B. Approval of Minutes from the Regular Board Meeting held November 15, 2022 (Pages 4-5).
- C. Approval of the Preliminary Financial Reports for January 2023 (Pages 6-15).

**6. RECREATION MANAGER REPORT**

**7. PARK & FACILITIES MAINTENANCE SUPERVISOR REPORT**

**8. DISTRICT MANAGER REPORT**

**9. AGENDA ITEMS**

- A. Presentation by the City of Tehachapi for the Clean California Local Grant Program Cycle Two, (Pages 16-24).
- B. Letter of Support for the City of Tehachapi, Discussion/Approval, (Page 25).

**10. BOARD OF DIRECTORS' TIME**

*Opportunity for the Board to comment on items not listed on the agenda.*

**11. ADJOURNMENT**

*Adjourn to the next Regular Meeting of the Board of Directors of the Tehachapi Valley Recreation and Park District scheduled on April 18, 2023.*



# Tehachapi Valley

## Recreation & Park District

### CERTIFICATE OF POSTING AGENDA

I, the Clerk of the Tehachapi Valley Recreation and Park District Board of Directors hereby certify that a copy of the March 23, 2023, Special Board Meeting Agenda was posted at the following public places within the District on Wednesday, March 22, 2023, at 4:30 P.M. approximately:

- TVRPD District Office, 490 West D Street, Tehachapi, California 93561
- The TVRPD Web site at [www.tvrpd.org](http://www.tvrpd.org)

The agenda and related documents were also provided to the Tehachapi Valley Recreation and Park District Board of Directors on the 22<sup>nd</sup> day of March 2023.

Dated this 22<sup>nd</sup> day of March 2023.

Carrie Champlin  
Carrie Champlin  
Clerk of the Board of Directors

**REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
TUESDAY, NOVEMBER 15, 2022, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Vice-Chairperson Judy at 5:30 P.M.

**BOARD MEMBERS**

Ian Steele, Chairperson  
Kaleb Judy, Vice-Chairperson  
Sandy Chavez, Director  
Dwight Dreyer, Director  
Maryann Paciullo, Director

1. **FLAG SALUTE:** Corey Torres led the flag salute.

2. **ROLL CALL:** Chairperson Steele was absent.

3. **PUBLIC COMMENTS:** None.

4. **CONSENT CALENDAR**

A. **Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting.**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting.

BOARD APPROVED SECRETARY DECLARATION.

**Dreyer - Paciullo: Ayes: Judy; Chavez; Dreyer; Paciullo  
Noes: None. Motion carried.**

**Absent: Steele**

B. **Approval of the Minutes from the Regular Board Meeting held July 19, 2022.**

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD JULY 19, 2022.

**Dreyer - Paciullo: Ayes: Judy; Chavez; Dreyer; Paciullo  
Noes: None. Motion carried.**

**Absent: Steele**

C. **Approval of the Preliminary Financial Reports for August, 2022.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR AUGUST 2022.

**Dreyer - Paciullo: Ayes: Judy; Chavez; Dreyer; Paciullo  
Noes: None. Motion carried.**

**Absent: Steele**

**5. RECREATION MANGER REPORT**

Recreation Manager Brenda Cavazos gave the report.

*Report on file*

**6. PARK & FACILITIES MAINTENANCE SUPERVISOR REPORT**

Park & Facilities Supervisor Kent Beal gave the report.

*Report on file*

**7. DISTRICT MANAGER REPORT**

District Manager Torres gave the report.

*Report on file*

**8. AGENDA ITEMS**

**A. Election of Officers for the Tehachapi Valley Recreation and Park District's Board of Directors.**

Director Paciullo nominated Kaleb Judy for Chairperson.

BOARD ELECTS KALEB JUDY CHAIRPERSON OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

**Dreyer - Paciullo: Ayes: Judy; Chavez; Dreyer; Paciullo**

**Noes: None. Motion carried.**

**Absent: Steele**

Director Paciullo nominated Ian Steele for Vice-Chairperson.

BOARD ELECTS IAN STEELE VICE-CHAIRPERSON OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

**Dreyer - Paciullo: Ayes: Judy; Chavez; Dreyer; Paciullo**

**Noes: None. Motion carried.**

**Absent: Steele**

**9. BOARD OF DIRECTORS TIME**

Director Chavez thanked the TVRPD staff for helping with the Salvation Army Thanksgiving food distribution.

**10. ADJOURNMENT**

Having no further business, the meeting was adjourned at 6:26 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on January 17, 2023.

**Dreyer - Paciullo: Ayes: Judy; Chavez; Dreyer; Paciullo**

**Noes: None. Motion carried.**

**Absent: Steele**

Respectfully Submitted,

*Carrie Champlin*

Clerk of the Board



# Tehachapi Valley Recreation and Park District

Balance Sheet  
As of January 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Cash in County Treasury General Fund	955,860.41
1004 Check BOTS 4470	71,568.53
1005 County Treasury Capital Projects Fund	337,879.37
1006 County FMV	-29,325.00
1051 Change Fund	1,100.00
1100 Petty Cash Fund	400.00
<b>Total Bank Accounts</b>	<b>\$1,337,483.31</b>
Accounts Receivable	
1200 Accounts Receivable	9,500.00
<b>Total Accounts Receivable</b>	<b>\$9,500.00</b>
Other Current Assets	
1091 Merchant Services Receivable	9,023.87
1210 Inventory Asset	11,948.30
<b>Total Other Current Assets</b>	<b>\$20,972.17</b>
<b>Total Current Assets</b>	<b>\$1,367,955.48</b>
Fixed Assets	
1150 Land	166,734.76
1161 Building	540,391.52
1162 Improvements	3,657,840.08
1163 Equipment	1,365,034.98
1166 Furniture & Fixtures	35,709.40
1167 Machinery	47,089.24
1170 Accumulated Depreciation	-3,504,736.00
1180 Fleet Vehicles and Equipment	174,721.63
<b>Total Fixed Assets</b>	<b>\$2,482,785.61</b>
Other Assets	
1901 DOR-Pension Contributions	71,317.00
1903 DOR-Pension Related	51,784.00
<b>Total Other Assets</b>	<b>\$123,101.00</b>
<b>TOTAL ASSETS</b>	<b>\$3,973,842.09</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Accounts Payable

2000 Accounts Payable-General Fund

-9,827.26

##### **Total Accounts Payable**

**\$ -9,827.26**

Credit Cards



# Tehachapi Valley Recreation and Park District

Balance Sheet  
As of January 31, 2023

	TOTAL
2010 Cardmember Services Payable	11,375.67
<b>Total Credit Cards</b>	<b>\$11,375.67</b>
Other Current Liabilities	
2024 Accrued Vacation, Sick, & Comp Time	74,377.73
2200 Suspense	-2,107.40
2207 Sales tax payable-In House	-37.89
2207-2 Sales Tax Payable-Square	-0.14
2208 Kern County Loan Payable	450,000.00
2210 Payroll Liabilities	7,962.77
<b>Total Other Current Liabilities</b>	<b>\$530,195.07</b>
<b>Total Current Liabilities</b>	<b>\$531,743.48</b>
Long-Term Liabilities	
2310 Loan Payable 2016	386,002.00
2900 Net Pension Liability	62,091.00
2902 DIR-Pension Related	85,154.00
<b>Total Long-Term Liabilities</b>	<b>\$533,247.00</b>
<b>Total Liabilities</b>	<b>\$1,064,990.48</b>
Equity	
3010 Net Investment In Capital Assets	1,189,789.91
3020 Restricted Funds	601,965.87
3110 Retained Earnings	1,119,303.43
Net Income	-2,207.60
<b>Total Equity</b>	<b>\$2,908,851.61</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,973,842.09</b>



# Tehachapi Valley Recreation and Park District

## Profit and Loss

January 2023

	TOTAL		
	JAN 2023	JUL 2022 - JAN 2023 (YTD)	% OF INCOME
<b>Income</b>			
4010 Property Taxes	61,163.48	657,743.66	70.71 %
4020 Interest Income	-8.78	1,621.44	-0.01 %
4020.1 Interest Income Cap Proj Fund		865.63	
4030 Adult Program Revenues	450.00	18,830.90	0.52 %
4050 Facility Revenue	8,918.28	97,078.03	10.31 %
4210 Events Revenues		24,353.00	
4213 Operational Grants		64,230.00	
4216 Scholarship Donations	10.00	15.00	0.01 %
4300 Youth Program Revenues	19,686.80	160,807.12	22.76 %
4610 Billable Expense Income		4,875.64	
4650 Discounts given	-3,789.45	-29,383.83	-4.38 %
4704 Sales	67.59	5,518.06	0.08 %
<b>Total Income</b>	<b>\$86,497.92</b>	<b>\$1,006,554.65</b>	<b>100.00 %</b>
<b>Cost of Goods Sold</b>			
5001 Adult Program Costs		5,559.98	
5004 Contracted Classes Costs	112.50	925.00	0.13 %
5005 Events Costs	76.22	28,925.50	0.09 %
5008 Youth Program Costs	639.71	23,266.60	0.74 %
5110 Scholarship Fund Expense		597.24	
5704 Purchases for Resale		1,474.87	
<b>Total Cost of Goods Sold</b>	<b>\$828.43</b>	<b>\$60,749.19</b>	<b>0.96 %</b>
<b>GROSS PROFIT</b>	<b>\$85,669.49</b>	<b>\$945,805.46</b>	<b>99.04 %</b>
<b>Expenses</b>			
6000 Employee Costs	81,006.36	676,686.38	93.65 %
7010 Advertising & Marketing	2,606.20	13,846.43	3.01 %
7020 Bank Service Charges	1,609.18	15,739.97	1.86 %
7025 Cash Short/Over		-38.13	
7030 Dues & Subscriptions	952.98	9,421.66	1.10 %
7035 Equipment Rents & Leases	938.54	4,561.82	1.09 %
7050 Insurance	32,206.00	64,412.00	37.23 %
7056 Interest Expense		1,078.35	
7060 Licenses & Fees	237.17	15,223.54	0.27 %
7070 Maintenance	13,196.45	74,937.12	15.26 %
7084 Meals & Entertainment	281.92	5,907.52	0.33 %
7090 Office Supplies	1,882.57	7,720.27	2.18 %
7120 Professional Development	1,328.29	6,418.49	1.54 %
7150 Professional Fees	5,881.25	56,766.50	6.80 %
7165 Safety Equipment		2,805.33	
7180 Security	219.45	1,836.15	0.25 %





# Tehachapi Valley Recreation and Park District

## Profit and Loss

January 2023

		TOTAL		
	JAN 2023	JUL 2022 - JAN 2023 (YTD)		% OF INCOME
7210 Telephone and Internet	926.09	7,833.27		1.07 %
7230 Uniforms & Apparel	132.23	2,548.60		0.15 %
7250 Utilities	3,472.04	55,786.19		4.01 %
<b>Total Expenses</b>	<b>\$146,876.72</b>	<b>\$1,023,491.46</b>		<b>169.80 %</b>
NET OPERATING INCOME	<b>\$ -61,207.23</b>	<b>\$ -77,686.00</b>		<b>-70.76 %</b>
Other Income				
8040 TVRPD Development Fee Revenues	3,255.60	75,478.40		3.76 %
<b>Total Other Income</b>	<b>\$3,255.60</b>	<b>\$75,478.40</b>		<b>3.76 %</b>
NET OTHER INCOME	<b>\$3,255.60</b>	<b>\$75,478.40</b>		<b>3.76 %</b>
NET INCOME	<b>\$ -57,951.63</b>	<b>\$ -2,207.60</b>		<b>-67.00 %</b>



# Tehachapi Valley Recreation and Park District

## Profit & Loss Prior Year Comparison

January 2023

	TOTAL			
	JAN 2023	JAN 2022 (PY)	CHANGE	% CHANGE
<b>Income</b>				
4010 Property Taxes	61,163.48	17,051.07	44,112.41	258.71 %
4020 Interest Income	-8.78	1,245.09	-1,253.87	-100.71 %
4020.1 Interest Income Cap Proj Fund		753.80	-753.80	-100.00 %
4030 Adult Program Revenues	450.00	323.00	127.00	39.32 %
4050 Facility Revenue	8,918.28	15,582.00	-6,663.72	-42.77 %
4215 Capital Grants		301,185.00	-301,185.00	-100.00 %
4216 Scholarship Donations	10.00	25.00	-15.00	-60.00 %
4300 Youth Program Revenues	19,686.80	19,779.05	-92.25	-0.47 %
4610 Billable Expense Income		30.41	-30.41	-100.00 %
4650 Discounts given	-3,789.45	-3,840.00	50.55	1.32 %
4704 Sales	67.59	130.00	-62.41	-48.01 %
<b>Total Income</b>	<b>\$86,497.92</b>	<b>\$352,264.42</b>	<b>\$ -265,766.50</b>	<b>-75.45 %</b>
<b>Cost of Goods Sold</b>				
5004 Contracted Classes Costs	112.50		112.50	
5005 Events Costs	76.22	583.44	-507.22	-86.94 %
5008 Youth Program Costs	639.71	10,774.09	-10,134.38	-94.06 %
<b>Total Cost of Goods Sold</b>	<b>\$828.43</b>	<b>\$11,357.53</b>	<b>\$ -10,529.10</b>	<b>-92.71 %</b>
<b>GROSS PROFIT</b>	<b>\$85,669.49</b>	<b>\$340,906.89</b>	<b>\$ -255,237.40</b>	<b>-74.87 %</b>
<b>Expenses</b>				
6000 Employee Costs	81,006.36	73,790.09	7,216.27	9.78 %
7010 Advertising & Marketing	2,606.20	1,780.70	825.50	46.36 %
7020 Bank Service Charges	1,609.18	1,551.79	57.39	3.70 %
7030 Dues & Subscriptions	952.98	342.99	609.99	177.84 %
7035 Equipment Rents & Leases	938.54	370.03	568.51	153.64 %
7050 Insurance	32,206.00	26,629.50	5,576.50	20.94 %
7060 Licenses & Fees	237.17	1,217.00	-979.83	-80.51 %
7070 Maintenance	13,196.45	7,933.61	5,262.84	66.34 %
7084 Meals & Entertainment	281.92	265.61	16.31	6.14 %
7090 Office Supplies	1,882.57	5,598.54	-3,715.97	-66.37 %
7120 Professional Development	1,328.29		1,328.29	
7150 Professional Fees	5,881.25	4,250.50	1,630.75	38.37 %
7180 Security	219.45	364.95	-145.50	-39.87 %
7210 Telephone and Internet	926.09	1,198.60	-272.51	-22.74 %
7230 Uniforms & Apparel	132.23	588.59	-456.36	-77.53 %
7250 Utilities	3,472.04	7,483.93	-4,011.89	-53.61 %
<b>Total Expenses</b>	<b>\$146,876.72</b>	<b>\$133,366.43</b>	<b>\$13,510.29</b>	<b>10.13 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -61,207.23</b>	<b>\$207,540.46</b>	<b>\$ -268,747.69</b>	<b>-129.49 %</b>
Other Income				



# Tehachapi Valley Recreation and Park District

## Profit & Loss Prior Year Comparison

January 2023

	TOTAL			
	JAN 2023	JAN 2022 (PY)	CHANGE	% CHANGE
8040 TVRPD Development Fee Revenues	3,255.60	4,274.00	-1,018.40	-23.83 %
<b>Total Other Income</b>	<b>\$3,255.60</b>	<b>\$4,274.00</b>	<b>\$ -1,018.40</b>	<b>-23.83 %</b>
NET OTHER INCOME	<b>\$3,255.60</b>	<b>\$4,274.00</b>	<b>\$ -1,018.40</b>	<b>-23.83 %</b>
NET INCOME	<b>\$ -57,951.63</b>	<b>\$211,814.46</b>	<b>\$ -269,766.09</b>	<b>-127.36 %</b>



# Tehachapi Valley Recreation and Park District

## Statement of Cash Flows

January 2023

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Income	-57,951.63
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1092 Merchant Services Receivable:Worldpay Merchant Services (BL Pay Arm)	-205.00
1093 Merchant Services Receivable:Heartland Merchant Services (Rec Trac)	11,698.28
1094 Merchant Services Receivable:Reserve America Credit Cards (BL Recon Rpt)	-15,094.56
2000 Accounts Payable-General Fund	-35,826.60
2010 Cardmember Services Payable	-2,320.85
2200 Suspense	99.24
2207 Sales tax payable-In House	-291.07
2211 Payroll Liabilities:CalPERS Payable	-3,246.02
2231 Payroll Liabilities:Health Plan Payable	-576.77
2241 Payroll Liabilities:AFLAC Payable	-6.10
2250 Payroll Liabilities:Payroll Tax Liabilities	1,142.61
2252 Payroll Liabilities:GVAP2 Payable	0.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-44,626.84</b>
<b>Net cash provided by operating activities</b>	<b>\$ -102,578.47</b>
<b>FINANCING ACTIVITIES</b>	
3010 Net Investment In Capital Assets	-3,255.60
3022 Restricted Funds:Capital Projects	3,255.60
<b>Net cash provided by financing activities</b>	<b>\$0.00</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$ -102,578.47</b>
Cash at beginning of period	1,440,061.78
<b>CASH AT END OF PERIOD</b>	<b>\$1,337,483.31</b>



# Tehachapi Valley Park and Recreation District

TVRPD Budget vs Actual 2022-2023

July 2022 - January 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
<b>Income</b>				
4010 Property Taxes	657,743.66	1,183,549.00	-525,805.34	525,805.34
4020 Interest Income	1,621.44	10,000.00	-8,378.56	8,378.56
4020.1 Interest Income Cap Proj Fund	865.63		865.63	-865.63
4030 Adult Program Revenues	18,830.90	43,755.00	-24,924.10	24,924.10
4050 Facility Revenue	97,078.03	228,100.00	-131,021.97	131,021.97
4210 Events Revenues	24,353.00	37,400.00	-13,047.00	13,047.00
4213 Operational Grants	64,230.00	34,107.00	30,123.00	-30,123.00
4216 Scholarship Donations	15.00		15.00	-15.00
4300 Youth Program Revenues	160,807.12	496,076.00	-335,268.88	335,268.88
4610 Billable Expense Income	4,875.64	5,000.00	-124.36	124.36
4650 Discounts given	-29,383.83	-70,300.00	40,916.17	-40,916.17
4704 Sales				
4707 Merchandise Sales-Taxable	5,518.06	2,600.00	2,918.06	-2,918.06
<b>Total 4704 Sales</b>	<b>5,518.06</b>	<b>2,600.00</b>	<b>2,918.06</b>	<b>-2,918.06</b>
<b>Total Income</b>	<b>\$1,006,554.65</b>	<b>\$1,970,287.00</b>	<b>\$ -963,732.35</b>	<b>\$963,732.35</b>
<b>Cost of Goods Sold</b>				
5001 Adult Program Costs	5,559.98	13,345.00	-7,785.02	7,785.02
5002 Fish Stocking		25,000.00	-25,000.00	25,000.00
5004 Contracted Classes Costs	925.00		925.00	-925.00
5005 Events Costs	28,925.50	45,682.00	-16,756.50	16,756.50
5008 Youth Program Costs	23,266.60	44,240.00	-20,973.40	20,973.40
5110 Scholarship Fund Expense	392.74		392.74	-392.74
5115 Chavez Scholarship Fund	204.50		204.50	-204.50
<b>Total 5110 Scholarship Fund Expense</b>	<b>597.24</b>		<b>597.24</b>	<b>-597.24</b>
5704 Purchases for Resale				
5707 Merchandise Purchases	1,474.87	3,100.00	-1,625.13	1,625.13
<b>Total 5704 Purchases for Resale</b>	<b>1,474.87</b>	<b>3,100.00</b>	<b>-1,625.13</b>	<b>1,625.13</b>
<b>Total Cost of Goods Sold</b>	<b>\$60,749.19</b>	<b>\$131,367.00</b>	<b>\$ -70,617.81</b>	<b>\$70,617.81</b>
<b>GROSS PROFIT</b>	<b>\$945,805.46</b>	<b>\$1,838,920.00</b>	<b>\$ -893,114.54</b>	<b>\$893,114.54</b>
<b>Expenses</b>				
6000 Employee Costs				
6010 Wages & Salaries	495,351.76	845,000.00	-349,648.24	349,648.24
6020 Employee Taxable Allowances	415.24		415.24	-415.24
6050 Benefits				
6051 Employee MedDentalVisLife	52,395.63	76,500.00	-24,104.37	24,104.37
6055 Employee Retirement CalPERS	26,836.76	61,000.00	-34,163.24	34,163.24
6056 CalPERS Unfunded Liability Valuation	30,815.00	30,000.00	815.00	-815.00
6058 Employer Taxes	41,979.83	74,000.00	-32,020.17	32,020.17



# Tehachapi Valley Park and Recreation District

## TVRPD Budget vs Actual 2022-2023

July 2022 - January 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
6070 Vacation, Sick, & Admin Leave		18,000.00	-18,000.00	18,000.00
6090 Worker's Compensation Insurance	28,192.16	38,000.00	-9,807.84	9,807.84
6099 Pension GASB 68	700.00	100,000.00	-99,300.00	99,300.00
<b>Total 6050 Benefits</b>	<b>180,919.38</b>	<b>397,500.00</b>	<b>-216,580.62</b>	<b>216,580.62</b>
<b>Total 6000 Employee Costs</b>	<b>676,686.38</b>	<b>1,242,500.00</b>	<b>-565,813.62</b>	<b>565,813.62</b>
7010 Advertising & Marketing	13,846.43	32,400.00	-18,553.57	18,553.57
7020 Bank Service Charges	15,739.97	19,500.00	-3,760.03	3,760.03
7025 Cash Short/Over	-38.13	20.00	-58.13	58.13
7030 Dues & Subscriptions	9,421.66	10,000.00	-578.34	578.34
7035 Equipment Rents & Leases	190.18	5,000.00	-4,809.82	4,809.82
7036 Maintenance Equipment Rental	279.14	800.00	-520.86	520.86
7037 Office Equipment Rental	4,092.50		4,092.50	-4,092.50
<b>Total 7035 Equipment Rents &amp; Leases</b>	<b>4,561.82</b>	<b>5,800.00</b>	<b>-1,238.18</b>	<b>1,238.18</b>
7050 Insurance				
7052 HUB Insurance		500.00	-500.00	500.00
7055 Liability Insurance (Gen, Auto, Property)	64,412.00	65,000.00	-588.00	588.00
<b>Total 7050 Insurance</b>	<b>64,412.00</b>	<b>65,500.00</b>	<b>-1,088.00</b>	<b>1,088.00</b>
7056 Interest Expense	1,078.35	32,000.00	-30,921.65	30,921.65
7060 Licenses & Fees	15,223.54	30,340.00	-15,116.46	15,116.46
7070 Maintenance				
7071 Pool Chemicals	772.44	10,000.00	-9,227.56	9,227.56
7072 Building & Park Maintenance	46,391.31	97,800.00	-51,408.69	51,408.69
7074 Equipment Maintenance	4,064.96	7,200.00	-3,135.04	3,135.04
7075 Fuel	11,650.33	20,000.00	-8,349.67	8,349.67
7076 Janitorial Supplies	5,060.65	16,000.00	-10,939.35	10,939.35
7077 Small Tools & Equipment	318.22	6,000.00	-5,681.78	5,681.78
7079 Fleet Maintenance	6,679.21	7,500.00	-820.79	820.79
<b>Total 7070 Maintenance</b>	<b>74,937.12</b>	<b>164,500.00</b>	<b>-89,562.88</b>	<b>89,562.88</b>
7084 Meals & Entertainment	5,907.52	7,000.00	-1,092.48	1,092.48
7090 Office Supplies	7,720.27	15,000.00	-7,279.73	7,279.73
7120 Professional Development	6,418.49	10,000.00	-3,581.51	3,581.51
7150 Professional Fees				
7151 Annual Audit	12,500.00	13,000.00	-500.00	500.00
7152 Bookkeeping & Payroll	35,625.00	50,000.00	-14,375.00	14,375.00
7153 Information Technology	8,170.00	12,000.00	-3,830.00	3,830.00
7155 Legal	471.50	15,000.00	-14,528.50	14,528.50
<b>Total 7150 Professional Fees</b>	<b>56,766.50</b>	<b>90,000.00</b>	<b>-33,233.50</b>	<b>33,233.50</b>
7160 Property Tax Collection Fee		12,000.00	-12,000.00	12,000.00
7165 Safety Equipment	2,805.33	3,500.00	-694.67	694.67



# Tehachapi Valley Park and Recreation District

## TVRPD Budget vs Actual 2022-2023

July 2022 - January 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
7180 Security	1,836.15	3,900.00	-2,063.85	2,063.85
7210 Telephone and Internet	7,833.27	15,600.00	-7,766.73	7,766.73
7230 Uniforms & Apparel	2,548.60	6,500.00	-3,951.40	3,951.40
7250 Utilities				
7252 Electric Service	35,738.76	54,000.00	-18,261.24	18,261.24
7254 Gas Service	7,542.24	31,350.00	-23,807.76	23,807.76
7256 Sanitation Services	5,516.48	11,500.00	-5,983.52	5,983.52
7258 Water Service	6,239.59	8,955.00	-2,715.41	2,715.41
7259 Propane	749.12	1,200.00	-450.88	450.88
<b>Total 7250 Utilities</b>	<b>55,786.19</b>	<b>107,005.00</b>	<b>-51,218.81</b>	<b>51,218.81</b>
<b>Total Expenses</b>	<b>\$1,023,491.46</b>	<b>\$1,873,065.00</b>	<b>\$ -849,573.54</b>	<b>\$849,573.54</b>
NET OPERATING INCOME	<b>\$ -77,686.00</b>	<b>\$ -34,145.00</b>	<b>\$ -43,541.00</b>	<b>\$43,541.00</b>
Other Income				
8040 TVRPD Development Fee Revenues	75,478.40	100,000.00	-24,521.60	24,521.60
<b>Total Other Income</b>	<b>\$75,478.40</b>	<b>\$100,000.00</b>	<b>\$ -24,521.60</b>	<b>\$24,521.60</b>
Other Expenses				
8501 Fixed Asset Purchases		50,000.00	-50,000.00	50,000.00
8502 Capital Improvements		112,000.00	-112,000.00	112,000.00
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$162,000.00</b>	<b>\$ -162,000.00</b>	<b>\$162,000.00</b>
NET OTHER INCOME	<b>\$75,478.40</b>	<b>\$ -62,000.00</b>	<b>\$137,478.40</b>	<b>\$ -137,478.40</b>
NET INCOME	<b>\$ -2,207.60</b>	<b>\$ -96,145.00</b>	<b>\$93,937.40</b>	<b>\$ -93,937.40</b>

# WEST PARK STORM DRAIN UNDERGROUND AND IMPROVEMENT PROJECT



CITY OF  
**TEHACHAPI**  
CALIFORNIA



# West Park Storm Drain Underground and Improvement Project

## Background

- City easement through West Park for stormwater channel
- Easement established in 1970's
- Stormwater from approximately 250 acres  
(Highline to Maple, Curry to Mulberry)



# West Park Storm Drain Underground and Improvement Project

## Opportunity

- Clean California Local Grant Program – Cycle 2
- 100% State Funded - \$100M of State Funding
- City was successful in first round of funding - \$2.1M Valley Park
- Grant Application – 4/28/23
- Goals: Enhance, rehabilitate, restore, beautify and improve public spaces. Enhance public health by improving public spaces for walking and recreation. Improve access to public space.



# West Park Storm Drain Underground and Improvement Project

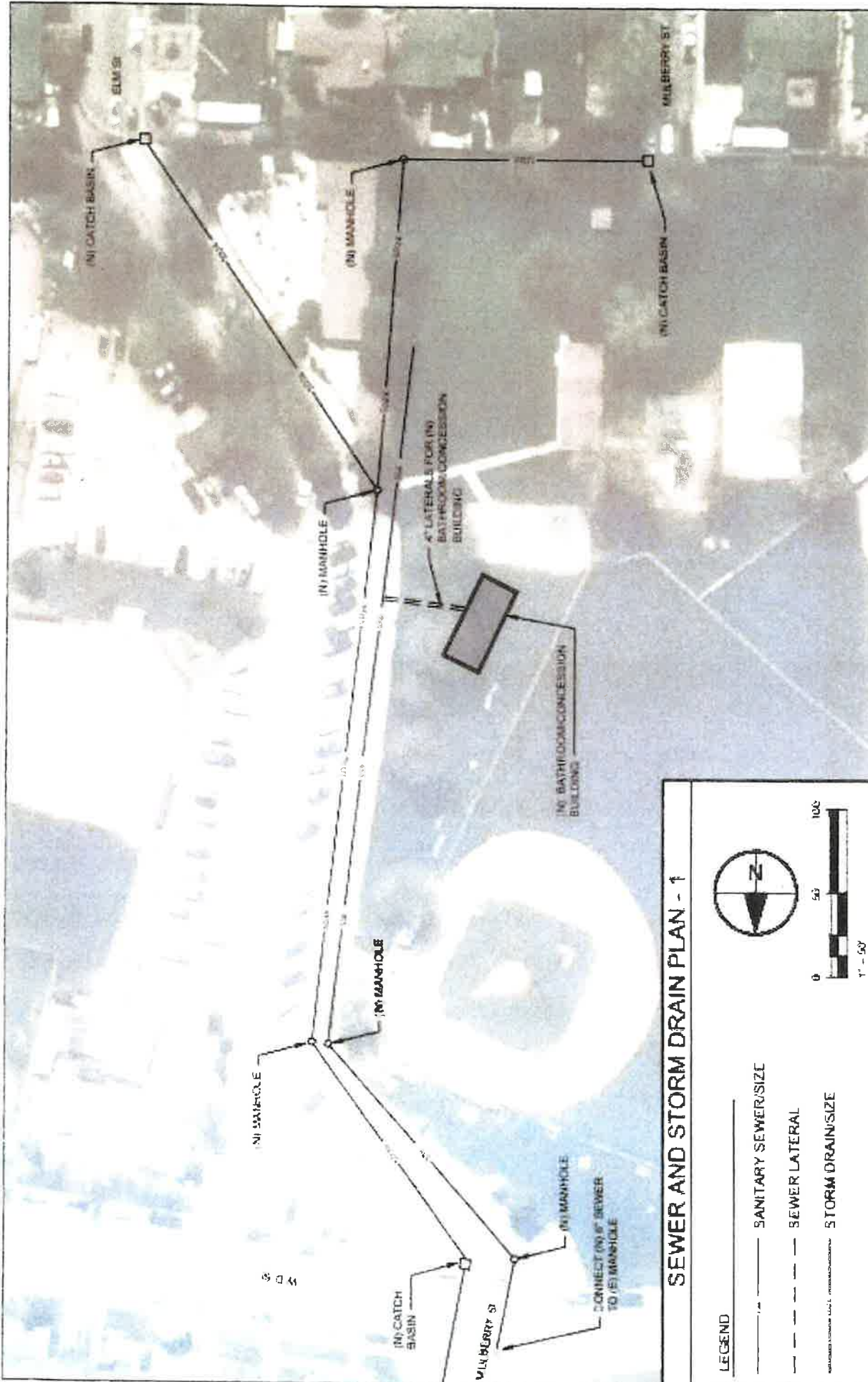
## Project Objectives

- Eliminate drainage channel and replace with underground storm drain
- Beautify and improve usability and access to the park



# West Park Storm Drain Underground and Improvement Project

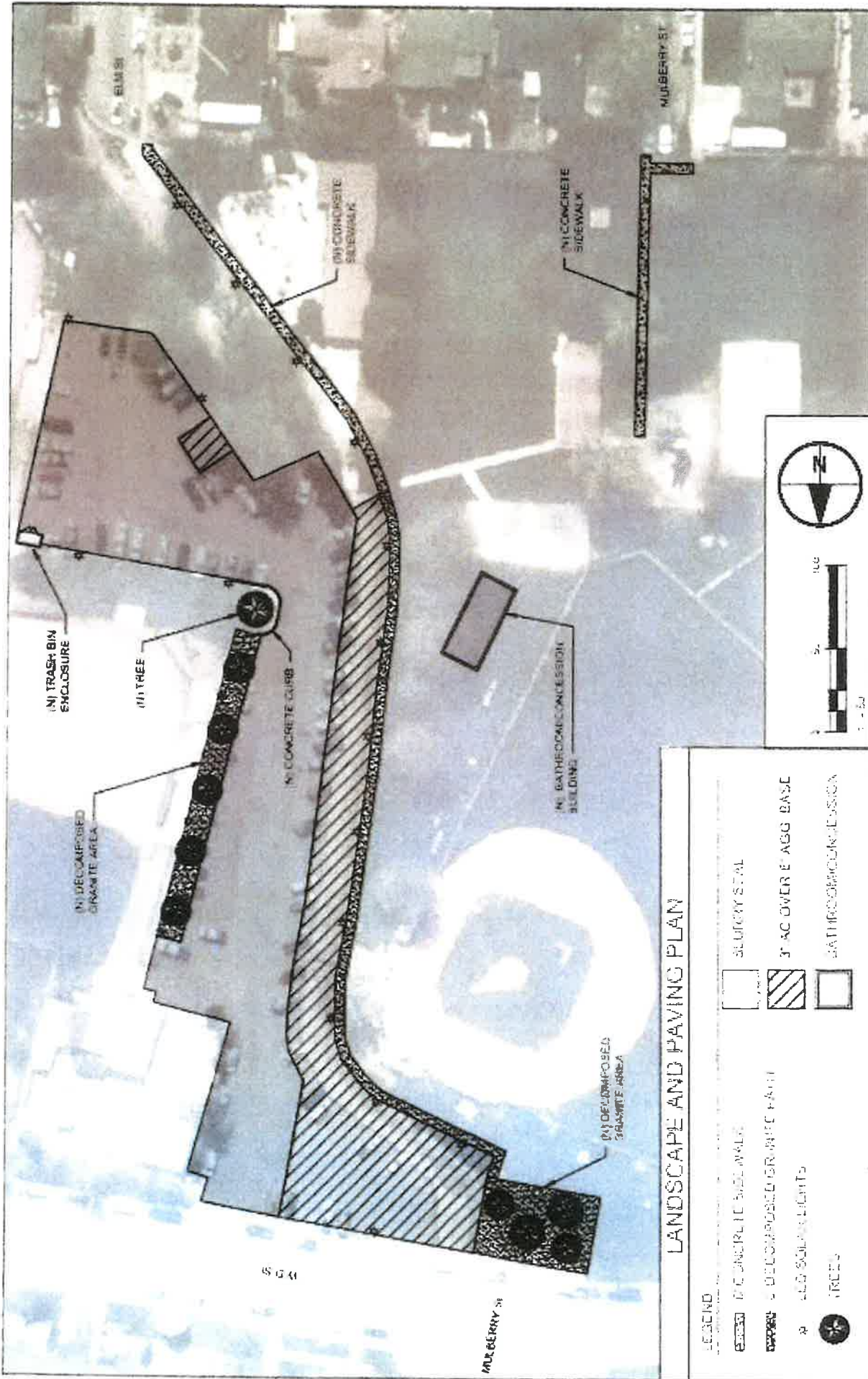




**SEWER AND STORM DRAIN PLAN - 1**



- LEGEND**
- SANITARY SEWER/SIZE
  - SEWER LATERAL
  - STORM DRAIN/SIZE



# West Park Storm Drain Underground and Improvement Project

Clean California- Westpark Estimate	
Scope	Total
Demolition	\$ 134,500
Storm Drain	\$ 664,800
New Walkways	\$ 39,480
Parking Lot	\$ 390,670
New Sewer	\$ 103,550
New Waterline	\$ 12,600
Pre-Fab Bathroom/Concession	\$ 540,000
Lighting	\$ 37,800
Irrigation and Landscape	\$ 115,550
Engineering/Constr. Management	\$ 755,633
Miscellaneous	\$ 120,000
<b>Total Project Cost</b>	<b>\$ 2,914,583</b>



# West Park Storm Drain Underground and Improvement Project

## City Request

- SOLICIT INPUT FROM THE TVRPD BOARD AND THE PUBLIC ON PROJECT SCOPE
- APPROVE A LETTER OF SUPPORT FROM THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT SUPPORTING THE WEST PARK STORM DRAIN UNDERGROUND AND IMPROVEMENT PROJECT







**Tehachapi Valley**  
Recreation & Park District

3/21/2023

Dear California Department of Transportation,

On behalf of the Board of Directors for the Tehachapi Valley Recreation & Park District (TVRPD), I am writing this letter expressing support to the City of Tehachapi in their pursuit and efforts of obtaining grant funding through your competitive program. The City of Tehachapi is applying to make improvements to their stormwater channel easement inside of West Park, a park in which TVRPD operates. This project proposes upgrades including the elimination of the existing drainage channel and replacement of an underground storm drain system. Additionally, there are also plans to beautify and improve usability and access to the park, including a new restroom facility, walking paths and lighting, all of which are desperately needed. As the recreation and park provider in this community, this Board understands the importance and value this project will bring to the facility.

The City of Tehachapi is dedicated and focused on continuously improving this community. They care deeply about creating a place that is not only safe and progressive but thrives. That is a testament to strong leadership, forward thinking and determination to push for a prosperous place to live. Again, I am proudly expressing my support for their project. Thank you.

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Kaleb Judy, TVRPD Board President

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