



Tehachapi Valley

Recreation & Park District

**TEHACHAPI VALLEY
RECREATION & PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CA 93561**

**REGULAR BOARD MEETING
Monday, October 19, 2026, 5:30 P.M.**

BOARD OF DIRECTORS

MARYANN PACIULLO, CHAIRPERSON
DWIGHT DREYER, VICE-CHAIRPERSON
VACANT, DIRECTOR
SANDY CHAVEZ, DIRECTOR
HEATHER SILVA, DIRECTOR

A G E N D A

1. FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENTS

The Tehachapi Valley Recreation and Park District Board of Directors welcome public comments on any items within the subject matter jurisdiction of the District. We respectfully request that this public forum be utilized in a positive and constructive manner. Items addressed during Public Comment section are generally matters not included on the posted agenda and therefore the Board will take no action at this meeting. Such items, however, may be added to a future meeting's agenda. Speakers are limited to two (2) minutes. Please state your name or organization represented, if any, before making presentation. Thank you.

4. CONSENT CALENDAR

All items listed on the Consent Calendar shall be considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board or the public requests specific items to be removed from the Consent Calendar for separate action.

- A. Clerk Declaration of Posting of Agenda 72 Hours in Advance of Meeting (Page 3).
- B. Approval of Preliminary Financial Reports for September 2026 (Pages 4-15).
- C. Approval of Minutes from the Regular Board Meeting held September 15, 2026 (Pages 16-18).

D. Approval of TVRPD Policy Manual, Chapter 4-400: Employee Benefits (Pages 19-21).

5. AGENDA ITEMS

- A. Eco Green Solutions Presentation by Anthony Mitchell.
- B. Discussion/Approval for Board Member Requirements of Bi-Annual training.
- C. Discussion/Approval of Invitation to Bid for the Dye Natatorium Pool Heater. (Pages 22-34).
- D. Discussion/Approval of Request for Proposal for the Dye Natatorium Pool Dehumidification System. (Pages 35-46).

6. STAFF REPORTS

- A. Operations Manager (Pages 47-78).
- B. Tots Director (Page 49).
- C. Sports Supervisor (Pages 50-54).
- D. District Manager (Verbal Report).

7. BOARD OF DIRECTORS' TIME

Opportunity for the Board to comment on items not listed on the agenda.

8. ADJOURNMENT

Adjourn to the next Regular Meeting of the Board of Directors of the Tehachapi Valley Recreation and Park District scheduled on November 17, 2026.



Tehachapi Valley Recreation & Park District

CERTIFICATE OF POSTING AGENDA

I, the Clerk of the Tehachapi Valley Recreation and Park District Board of Directors hereby certify that a copy of the October 19, 2026, Regular Board Meeting Agenda was posted at the following public places within the District on Thursday October 15, 2026, at 5:30 P.M. approximately:

- TVRPD District Office, 490 West D Street, Tehachapi, California 93561
- The TVRPD Web site at www.tvrpd.org

The agenda and related documents were also provided to the Tehachapi Valley Recreation and Park District Board of Directors on the 15th day of October 2026.

Dated this 15th day of October 2026.

Taylor Davis

Taylor Davis
Clerk of the Board of Directors



Tehachapi Valley Recreation and Park District

Balance Sheet
As of Sep 30, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
1000 Cash in County Treasury General Fund	\$93,935.00
1000.1 Cash in County Treasury-General Fund	-1,902,855.60
1000.8 Site Lease Restricted Funds	21,630.52
1000.86 Property Tax Claim on Cash	1,811,009.28
Total for 1000 Cash in County Treasury General Fund	\$23,719.20
1002 California CLASS Money Market Account	106,084.94
1003 Savings BOTS 5778	2,502.82
1004 Checking BOTS 4470	0.00
1005 County Treasury Capital Projects Fund	\$650,220.16
1005.1 Capital Projects Claim on Cash	20,060.77
Total for 1005 County Treasury Capital Projects Fund	\$670,280.93
1006 County FMV	3,218.00
1007 County FMV - Capital	6,460.00
1008 Checking BOTS 0423	76,643.99
1051 Change Fund	1,300.00
1100 Petty Cash Fund	400.00
Total for Bank Accounts	\$890,609.88
Accounts Receivable	
1200 Accounts Receivable	1,995.00
Total for Accounts Receivable	\$1,995.00
Other Current Assets	
1070 Prepaid Expenses	1,380.00
1085 Interest Receivable	0.00
1085.1 Interest Receivable Cap Proj Fund	0.00
1090 Clearing for Deposits	
1090.3 Firefly Reservation Cash Deposits	-22.54
Total for 1090 Clearing for Deposits	-\$22.54
1091 Merchant Services Receivable	
1092 Worldpay Merchant Services (BL Pay Arm)	-12,626.09
1093 Heartland Merchant Services (Rec Trac)	16,936.21
1094 Firefly (fmly Rsrv Am) Credit Cards (trmly BL Recon Rpt)	-18,498.14
Total for 1091 Merchant Services Receivable	-\$14,188.02
1096 Undeposited Funds	0.00
1201 Other Receivable	0.00
1210 Inventory Asset	16,685.91
Total for Other Current Assets	\$3,855.35
Total for Current Assets	\$896,460.23



Tehachapi Valley Recreation and Park District

Balance Sheet
As of Sep 30, 2026

	Total
Fixed Assets	
1150 Land	166,734.76
1161 Building	527,922.00
1162 Improvements	1,762,422.32
1162.1 Improvement Work in Progress	0.00
1163 Equipment	733,860.00
1163.1 Equipment Not Placed In Service	0.00
1166 Furniture & Fixtures	26,404.00
1167 Machinery	45,015.00
1170 Accumulated Depreciation	-1,669,292.45
1180 Fleet Vehicles and Equipment	149,004.25
Total for Fixed Assets	\$1,742,069.88
Other Assets	
1901 DOR-Pension Contributions	98,754.00
1903 DOR-Pension Related	115,698.00
Total for Other Assets	\$204,452.00
Total for Assets	\$2,842,982.11
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable-General Fund	3,630.11
2000.1 Accounts Payable (A/P)-Capital Projects Fund	0.00
Total for Accounts Payable	\$3,630.11
Credit Cards	
2010 Cardmember Services Payable	27,338.96
2014 Home Depot Payable	9,307.21
Total for Credit Cards	\$36,646.17
Other Current Liabilities	
2020 Accrued Expenditures	0.00
2021 Accrued Salaries & Wages	0.00
2022 Accrued Employer PR Taxes	7,855.19
2024 Accrued Vacation, Sick, & Comp Time	\$0.00
2024.2 Accrued Vacation	95,522.15
2024.3 Accrued Sick Leave (50%)	6,700.12



Tehachapi Valley Recreation and Park District

Balance Sheet
As of Sep 30, 2026

	Total
Total for 2024 Accrued Vacation, Sick, & Comp Time	\$102,222.27
2025 Funds Held Pending Return	0.00
2200 Suspense	0.00
2207 Sales Tax Payable	36.96
2207.1 Old Sales Tax Account	0.00
2208 Kern County Loan Payable	450,000.00
2210 Payroll Liabilities	\$3.32
2211 CalPERS Payable	622.13
2221 Garnishment Payable	0.00
2231 Health Plan Payable	-79,205.70
2241 AFLAC Payable	0.00
2250 Payroll Tax Liabilities	-578.59
2252 GVAP2 Payable	0.00
Total for 2210 Payroll Liabilities	-\$79,158.84
2270 Refundable Deposits	0.00
2311 Accrued Interest Payable	0.00
Total for Other Current Liabilities	\$480,955.58
Total for Current Liabilities	\$521,231.86
Long-term Liabilities	
2310 Loan Payable 2016	135,319.00
2900 Net Pension Liability	436,742.57
2902 DIR-Pension Related	12,228.00
Total for Long-term Liabilities	\$584,289.57
Total for Liabilities	\$1,105,521.43
Equity	
3000 Opening Bal Equity	0.00
3010 Net Investment In Capital Assets	1,897,164.43
3020 Restricted Funds	
3022 Capital Projects	776,913.69
3028 Site Lease Funds	21,630.52
Total for 3020 Restricted Funds	\$798,544.21
3110 Retained Earnings	-502,989.04
Net Revenue	-455,258.92
Total for Equity	\$1,737,460.68
Total for Liabilities and Equity	\$2,842,982.11



Tehachapi Valley Recreation and Park District

Statement of Activity

September 2026

	Total
Revenue	
4020.3 Interest Income - CA CLASS	167.73
4025 Merchant Processing Income	1,220.38
4030 Adult Program Revenues	5,515.41
4050 Facility Revenue	18,429.35
4210 Events Revenues	1,112.00
4213 Operational Grants	8,000.00
4215 Capital Grants	2,500.00
4300 Youth Program Revenues	21,485.03
4650 Discounts given	-3,995.00
4704 Sales	
4707 Merchandise Sales-Taxable	153.64
Total for 4704 Sales	\$153.64
Sales of Product Income	280.00
Total for Revenue	\$54,868.54
Cost of Goods Sold	
5001 Adult Program Costs	832.64
5004 Contracted Classes Costs	103.50
5005 Events Costs	-305.00
5008 Youth Program Costs	6,404.30
Total for Cost of Goods Sold	\$7,035.44
Gross Profit	\$47,833.10
Expenditures	
6000 Employee Costs	
6010 Wages & Salaries	84,497.59
6050 Benefits	
6051 Employee Benefits	-362.60
6055 Employee Retirement CalPERS	3,127.74
6056 CalPERS Unfunded Liability Valuation	4,245.67
6058 Employer Taxes	7,081.72
6090 Worker's Compensation Insurance	10,106.75
6098 GASB 68 Deferred Contributions	350.00
Total for 6050 Benefits	\$24,549.28
Total for 6000 Employee Costs	\$109,046.87
7010 Advertising & Marketing	160.49
7020 Bank Service Charges	2,091.57
7027 Depreciation Expense	8,450.11
7030 Dues & Subscriptions	55.00
7035 Equipment Rents & Leases	
7037 Office Equipment Rental	356.16
Total for 7035 Equipment Rents & Leases	\$356.16
7060 Licenses & Fees	2,154.60



Tehachapi Valley Recreation and Park District

Statement of Activity

September 2026

	Total
7070 Maintenance	
7072 Building & Park Maintenance	14,100.61
7075 Fuel	1,350.21
7076 Janitorial Supplies	1,572.40
Total for 7070 Maintenance	\$17,023.22
7084 Meals & Entertainment	344.06
7090 Office Supplies	443.12
7150 Professional Fees	
7152 Bookkeeping & Payroll	1,300.00
7153 Information Technology	812.50
7155 Legal	292.50
Total for 7150 Professional Fees	\$2,405.00
7180 Security	158.75
7210 Telephone and Internet	1,179.60
7230 Uniforms & Apparel	4,436.52
7250 Utilities	
7252 Electric Service	7,277.61
7254 Gas Service	1,659.49
7256 Sanitation Services	1,403.75
7258 Water Service	3,126.47
Total for 7250 Utilities	\$13,467.32
Total for Expenditures	\$161,772.39
Net Operating Revenue	-\$113,939.29
Net Revenue	-\$113,939.29



Tehachapi Valley Recreation and Park District

Statement of Activity YTD Comparison

September 2026

	TOTAL	
	Sep 2026	Jul 1 - Sep 30 2026 (YTD)
Revenue		
4010 Property Taxes		22,210.52
4020 Interest Income		-5,640.67
4020.1 Interest Income Cap Proj Fund		-11,232.46
4020.3 Interest Income - CA CLASS	167.73	205.11
4025 Merchant Processing Income	1,220.38	5,085.73
4030 Adult Program Revenues	5,515.41	29,084.41
4050 Facility Revenue	18,429.35	60,720.66
4210 Events Revenues	1,112.00	11,919.00
4213 Operational Grants	8,000.00	14,100.00
4215 Capital Grants	2,500.00	2,500.00
4216 Scholarship Donations		395.00
4300 Youth Program Revenues	21,485.03	91,944.19
4650 Discounts given	-3,995.00	-14,093.58
4704 Sales		
4707 Merchandise Sales-Taxable	153.64	401.72
Total for 4704 Sales	\$153.64	\$401.72
Sales of Product Income	280.00	280.00
Total for Revenue	\$54,868.54	\$207,879.63
Cost of Goods Sold		
5001 Adult Program Costs	832.64	3,513.84
5004 Contracted Classes Costs	103.50	333.50
5005 Events Costs	-305.00	30,476.26
5008 Youth Program Costs	6,404.30	39,934.47
5110 Scholarship Fund Expense		600.45
Total for Cost of Goods Sold	\$7,035.44	\$74,858.52
Gross Profit	\$47,833.10	\$133,021.11
Expenditures		
6000 Employee Costs		
6010 Wages & Salaries	84,497.59	345,280.87
6050 Benefits		
6051 Employee Benefits	-362.60	-5,410.21
6055 Employee Retirement CalPERS	3,127.74	9,785.20
6056 CalPERS Unfunded Liability Valuation	4,245.67	12,737.01
6058 Employer Taxes	7,081.72	30,401.72
6090 Worker's Compensation Insurance	10,106.75	20,213.50
6093 GASB 68 Deferred Contributions	350.00	350.00
Total for 6050 Benefits	\$24,549.28	\$68,077.22
Total for 6000 Employee Costs	\$109,046.87	\$413,358.09
7010 Advertising & Marketing	160.49	2,328.25
7020 Bank Service Charges	2,091.57	6,761.66



Tehachapi Valley Recreation and Park District

Statement of Activity YTD Comparison
September 2026

	TOTAL	
	Sep 2026	Jul 1 - Sep 30 2026 (YTD)
7025 Cash Short/Over		21.31
7027 Depreciation Expense	8,450.11	24,708.15
7030 Dues & Subscriptions	55.00	3,415.00
7035 Equipment Rents & Leases		
7037 Office Equipment Rental	356.16	1,068.48
Total for 7035 Equipment Rents & Leases	\$356.16	\$1,068.48
7050 Insurance		
7055 Liability Insurance (Gen. Auto, Property)		41,374.50
Total for 7050 Insurance		\$41,374.50
7056 Interest Expense		574.67
7060 Licenses & Fees	2,154.60	7,048.80
7070 Maintenance		
7072 Building & Park Maintenance	14,100.61	26,656.27
7074 Equipment Maintenance		-233.90
7075 Fuel	1,350.21	4,311.96
7076 Janitorial Supplies	1,572.40	4,322.17
7077 Small Tools & Equipment		1,300.24
7079 Fleet Maintenance		1,205.07
Total for 7070 Maintenance	\$17,023.22	\$37,561.81
7084 Meals & Entertainment	344.06	1,280.09
7090 Office Supplies	443.12	10,542.05
7120 Professional Development		4,222.99
7150 Professional Fees		
7151 Annual Audit		8,500.00
7152 Bookkeeping & Payroll	1,300.00	3,900.00
7153 Information Technology	812.50	3,660.00
7155 Legal	292.50	292.50
Total for 7150 Professional Fees	\$2,405.00	\$16,352.50
7165 Safety Equipment		2,189.34
7180 Security	158.75	635.00
7210 Telephone and Internet	1,179.60	3,488.36
7230 Uniforms & Apparel	4,436.52	4,692.27
7250 Utilities		
7252 Electric Service	7,277.61	15,632.36
7254 Gas Service	1,659.49	4,010.88
7256 Sanitation Services	1,403.75	2,761.58
7258 Water Service	3,126.47	6,973.09
7259 Propane		68.00
Total for 7250 Utilities	\$13,467.32	\$29,445.91
Total for Expenditures	\$161,772.39	\$611,069.23
Net Operating Revenue	-\$113,939.29	-\$478,048.12



Tehachapi Valley Recreation and Park District

Statement of Activity YTD Comparison
September 2026

TOTAL		
	Sep 2026	Jul 1 - Sep 30 2026 (YTD)
Other Revenue		
8040 TVRPD Development Fee Revenues		22,789.20
Total for Other Revenue		\$22,789.20
Net Other Revenue		\$22,789.20
Net Revenue	-\$113,939.29	-\$455,258.92



Tehachapi Valley Recreation and Park District

Statement of Cash Flows

September 2026

Account Name	Total
OPERATING ACTIVITIES	
Net Revenue	-113,939.29
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1070 Prepaid Expenses	55.00
1090.3 Clearing for Deposits:Firefly Reservation Cash Deposits	285.50
1092 Merchant Services Receivable:Worldpay Merchant Services (BL Pay Arm)	2,183.60
1093 Merchant Services Receivable:Heartland Merchant Services (Rec Trac)	-10,414.65
1094 Merchant Services Receivable:Firefly (fmrly Rsrv Am) Credit Cards (fmrly BL Recon Rpt)	6,692.44
1200 Accounts Receivable	109.99
2000 Accounts Payable-General Fund	309.37
2010 Cardmember Services Payable	13,790.43
2025 Funds Held Pending Return	0.00
2207 Sales Tax Payable	12.65
2211 Payroll Liabilities:CalPERS Payable	2,335.04
2231 Payroll Liabilities:Health Plan Payable	-17,668.04
2250 Payroll Liabilities:Payroll Tax Liabilities	-0.13
Total for Adjustments to reconcile Net Revenue to Net Cash provided by operations:	-\$2,308.86
Net cash provided by operating activities	-\$116,248.15
INVESTING ACTIVITIES	
1170 Accumulated Depreciation	8,450.11
Net cash provided by investing activities	\$8,450.11
NET CASH INCREASE FOR PERIOD	-\$107,798.04
Cash at beginning of period	\$998,407.92
CASH AT END OF PERIOD	\$890,609.88



Tehachapi Valley Recreation and Park District

Budget vs. Actuals: Final Budget FY 26-27 - FY27 P&L Classes

September 2026 - September 2027

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4010 Property Taxes		1,070,783.88	-1,070,783.88	
4020 Interest Income		5,834.28	-5,834.28	
4020.1 Interest Income Cap Proj Fund		7,500.00	-7,500.00	
4020.3 Interest Income - CA CLASS	167.73	173.37	-5.64	96.75 %
4025 Merchant Processing Income	1,220.38	33,333.34	-32,112.96	3.66 %
4030 Adult Program Revenues	5,515.41	60,726.64	-55,211.23	9.08 %
4050 Facility Revenue	18,429.35	195,000.02	-176,570.67	9.45 %
4210 Events Revenues	1,112.00	66,750.02	-65,638.02	1.67 %
4213 Operational Grants	8,000.00	62,624.96	-54,624.96	12.77 %
4215 Capital Grants	2,500.00	0.00	2,500.00	
4216 Scholarship Donations		1,050.00	-1,050.00	
4300 Youth Program Revenues	21,485.03	526,593.76	-505,108.73	4.08 %
4650 Discounts given	-3,995.00	-62,341.64	58,346.64	6.41 %
4704 Sales		0.00	0.00	
4707 Merchandise Sales-Taxable	153.64	7,833.34	-7,679.70	1.96 %
Total 4704 Sales	153.64	7,833.34	-7,679.70	1.96 %
QuickBooks Payments Sales		5.00	-5.00	
Sales of Product Income	280.00		280.00	
Total Income	\$54,868.54	\$1,975,866.97	\$ -1,920,998.43	2.78 %
Cost of Goods Sold				
5001 Adult Program Costs	854.28	9,333.34	-8,479.06	9.15 %
5002 Fish Stocking		25,000.00	-25,000.00	
5004 Contracted Classes Costs	103.50	0.00	103.50	
5005 Events Costs	-305.00	62,383.16	-62,688.16	-0.49 %
5005.1 Prizes and Awards		12,500.00	-12,500.00	
Total 5005 Events Costs	-305.00	74,883.16	-75,188.16	-0.41 %
5008 Youth Program Costs	8,658.15	77,604.18	-68,946.03	11.16 %
5110 Scholarship Fund Expense		0.00	0.00	
5115 Chavez Scholarship Fund		2,788.74	-2,788.74	
Total 5110 Scholarship Fund Expense		2,788.74	-2,788.74	
5704 Purchases for Resale				
5707 Merchandise Purchases		2,083.34	-2,083.34	
Total 5704 Purchases for Resale		2,083.34	-2,083.34	
Total Cost of Goods Sold	\$9,310.93	\$191,692.76	\$ -182,381.83	4.86 %
GROSS PROFIT	\$45,557.61	\$1,784,174.21	\$ -1,738,616.60	2.55 %
Expenses				
6000 Employee Costs		0.00	0.00	
6010 Wages & Salaries	124,581.66	963,948.50	-839,366.84	12.92 %
6050 Benefits		0.00	0.00	



Tehachapi Valley Recreation and Park District

Budget vs. Actuals: Final Budget FY 26-27 - FY27 P&L Classes

September 2026 - September 2027

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6051 Employee Benefits	-483.80	55,872.64	-56,356.44	-0.87 %
6055 Employee Retirement CalPERS	4,894.81	37,833.32	-32,938.51	12.94 %
6056 CalPERS Unfunded Liability Valuation	8,491.34	35,416.66	-26,925.32	23.98 %
6058 Employer Taxes	10,310.55	84,168.67	-73,858.12	12.25 %
6090 Worker's Compensation Insurance	10,106.75	32,500.00	-22,393.25	31.10 %
6098 GASB 68 Deferred Contributions	350.00		350.00	
Total 6050 Benefits	33,669.65	245,791.29	-212,121.64	13.70 %
Total 6000 Employee Costs	158,251.31	1,209,739.79	-1,051,488.48	13.08 %
7010 Advertising & Marketing	160.49	9,583.34	-9,422.85	1.67 %
7020 Bank Service Charges	3,828.10	42,126.40	-38,298.30	9.09 %
7025 Cash Short/Over		1.00	-1.00	
7027 Depreciation Expense	8,450.11	88,404.18	-79,954.07	9.56 %
7030 Dues & Subscriptions	320.00	5,833.34	-5,513.34	5.49 %
7035 Equipment Rents & Leases		0.00	0.00	
7037 Office Equipment Rental	712.32	6,250.00	-5,537.68	11.40 %
Total 7035 Equipment Rents & Leases	712.32	6,250.00	-5,537.68	11.40 %
7050 Insurance		0.00	0.00	
7055 Liability Insurance (Gen, Auto, Property)		61,250.00	-61,250.00	
Total 7050 Insurance		61,250.00	-61,250.00	
7056 Interest Expense		2,500.00	-2,500.00	
7060 Licenses & Fees	2,254.60	38,333.34	-36,078.74	5.88 %
7070 Maintenance		0.00	0.00	
7071 Pool Chemicals	1,443.19	4,166.66	-2,723.47	34.64 %
7072 Building & Park Maintenance	14,136.32	83,000.00	-68,863.68	17.03 %
7073 Accessibility Upgrades		20,833.34	-20,833.34	
7074 Equipment Maintenance		2,083.34	-2,083.34	
7075 Fuel	1,831.10	12,916.66	-11,085.56	14.18 %
7076 Janitorial Supplies	1,572.40	8,333.34	-6,760.94	18.87 %
7077 Small Tools & Equipment		1,833.34	-1,833.34	
7079 Fleet Maintenance		7,500.00	-7,500.00	
Total 7070 Maintenance	18,983.01	140,666.68	-121,683.67	13.50 %
7084 Meals & Entertainment	361.70	6,250.00	-5,888.30	5.79 %
7090 Office Supplies	443.12	15,833.34	-15,390.22	2.80 %
7120 Professional Development	85.00	13,333.34	-13,248.34	0.64 %
7150 Professional Fees		0.00	0.00	
7151 Annual Audit		7,500.00	-7,500.00	
7152 Bookkeeping & Payroll	1,300.00	13,000.00	-11,700.00	10.00 %
7153 Information Technology	812.50	8,750.00	-7,937.50	9.29 %
7155 Legal	292.50	6,250.00	-5,957.50	4.68 %
Total 7150 Professional Fees	2,405.00	35,500.00	-33,095.00	6.77 %



Tehachapi Valley Recreation and Park District

Budget vs. Actuals: Final Budget FY 26-27 - FY27 P&L Classes

September 2026 - September 2027

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7160 Property Tax Collection and Admin Fees		8,333.34	-8,333.34	
7165 Safety Equipment		2,916.66	-2,916.66	
7180 Security	158.75	3,602.41	-3,443.66	4.41 %
7210 Telephone and Internet	1,914.61	10,333.34	-8,418.73	18.53 %
7230 Uniforms & Apparel	5,144.33	5,000.00	144.33	102.89 %
7250 Utilities		0.00	0.00	
7252 Electric Service	7,976.19	53,458.32	-45,482.13	14.92 %
7254 Gas Service	1,684.15	18,750.00	-17,065.85	8.98 %
7256 Sanitation Services	1,403.75	14,833.34	-13,429.59	9.46 %
7258 Water Service	3,126.47	15,883.34	-12,756.87	19.68 %
7259 Propane		916.66	-916.66	
Total 7250 Utilities	14,190.56	103,841.66	-89,651.10	13.67 %
Total Expenses	\$217,663.01	\$1,809,632.16	\$ -1,591,969.15	12.03 %
NET OPERATING INCOME	\$ -172,105.40	\$ -25,457.95	\$ -146,647.45	676.04 %
Other Income				
8040 TVRPD Development Fee Revenues		100,000.00	-100,000.00	
8501.2 Asset Income		0.00	0.00	
Total Other Income	\$0.00	\$100,000.00	\$ -100,000.00	0.00%
Other Expenses				
8501 Fixed Asset Purchases		42,500.00	-42,500.00	
Total Other Expenses	\$0.00	\$42,500.00	\$ -42,500.00	0.00%
NET OTHER INCOME	\$0.00	\$57,500.00	\$ -57,500.00	0.00%
NET INCOME	\$ -172,105.40	\$32,042.05	\$ -204,147.45	-537.12 %

**REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
TUESDAY SEPTEMBER 15, 2026, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened by Chairperson Paciullo at 5:30 P.M.

BOARD MEMBERS

Maryann Paciullo, Chairperson
Dwight Dreyer, Vice-Chairperson
Sandy Chavez, Director
Vacant, Director
Heather Silva, Director

1. **FLAG SALUTE:** District Manager, Corey Torres led the flag salute.
2. **ROLL CALL:** All Board Members were present.

PUBLIC COMMENTS: Greg Garrett (City of Tehachapi) provided an update on summer road repaving projects, specifically noting impacts on streets adjacent to Central Park (E, D, and C Streets)

3. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting.

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting.

BOARD APPROVED SECRETARY DECLARATION.

Silva/Chavez: Ayes: Dreyer; Silva, Paciullo, Chavez.

Noes: None. Motion carried.

B. Approval of Preliminary Financial Reports for August 2026.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR AUGUST 2026.

Silva/Chavez: Ayes: Dreyer; Silva, Paciullo, Chavez.

Noes: None. Motion carried.

C. Approval of the Minutes from the Regular Board Meeting held August 18 2026.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD AUGUST 18, 2026.

Silva/Chavez: Ayes: Dreyer; Silva, Paciullo, Chavez.

Noes: None. Motion carried

4. AGENDA ITEMS

A. Fit and Fun Under the Sun Challenge – Presentation of Winners

PRESENTATION OF AWARDS FOR THE COMMUNITY CHALLENGE, THAT BROUGHT IN NEARLY 200 PARTICIPANTS AND APPROXIMATELY 100,000 TOTAL LOGGED MILES THIS YEAR.

B. Presentation of November Bond Measure by Tehachapi Unified School District - Information only.

TUSD BOND MEASURE D WAS PRESENTED BY HOJAT ENTEZARI REGARDING A 61 MILLION BOND PROPOSAL ON THE NOVEMBER 2026 BALLOT TO UNLOCK 22 MILLION IN STATE MATCHING FUNDS FOR SCHOOL MODERNIZATION.

C. Dye Natatorium Ad-Hoc Committee report – Recommended next steps – Discussion/Approval.

DISCUSSION OF THE DYE NATATORIUM AD-HOC COMMITTEE RECOMMENDATIONS FOR POOL UPGRADES, INCLUDING NEW HEATER AND DEHUMIDIFICATION SYSTEM. BOARD DIRECTS STAFF TO DEVELOP AN RPF FOR POOL HEATER REPLACEMENT AND DEHUMIDIFICATION SYSTEM. BOARD DIRECTS STAFF TO BEGIN FORMAL OUTREACH TO COMMUNITY PARTNERS FOR FINANCIAL SUPPORT. BOARD DIRECTS STAFF TO ENGAGE A PROFESSIONAL FOR A COMPREHENSIVE BUILDING INSPECTION TO IDENTIFY FUTURE MAINTENANCE NEEDS TO THE DYE NATATORIUM.

Dreyer/Chavez: Ayes: Dreyer; Silva, Paciullo, Chavez.

Noes: None. Motion carried

6. STAFF REPORTS

A. Operations Manager – Operations Manager Kent Beal made report. *Report on file.*

B. Sports Supervisor –Sports Supervisor Donna Clark made report. *Report on file.*

C. District Manager - Verbal Report.

6. BOARD OF DIRECTORS TIME

Director Chavez commends TUSD on a well-made presentation. Excited for the possibility of Measure D passing. Director Chavez is happy to support TUSD. Director Paciullo thanks City Manager, Greg Garrett for road updates. Director Paciullo also thanked TUSD for presenting. Directors Dreyer and Silva also thanked TUSD for presentation.

8. ADJOURNMENT

Having no further business, the meeting was adjourned at 6:42 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on September 15, 2026.

Dreyer/Chavez: Ayes: Dreyer; Silva, Paciullo.

Noes: None. Motion carried.

Absent: Steele/Silva

Respectfully Submitted,

Taylor Davis
Clerk of the Board

Chapter 4-400: Employee Benefits

This section provides some of the significant features of the District's benefit program.

In addition, while it is the District's present intention to continue these benefits, the District reserves the right, whether in an individual case or more generally, to modify, curtail, reduce or eliminate any benefit, in whole or in part, either with or without notice.

WORKERS' COMPENSATION

POLICY: 4-401

The District provides workers' compensation insurance coverage as required by law to protect all employees and volunteers of the District who are injured on the job. The cost of this coverage is paid completely by the District.

SOCIAL SECURITY

Policy: 4-402

All employees of the District are covered under the provisions of the federal Social Security law (FICA). Social Security benefits are often a significant step to provide you and your family a retirement income, in addition to disability and survivors benefits. These benefits are financed through Social Security deductions.

UNEMPLOYMENT INSURANCE

Policy: 4-403

A program created to provide partial wage replacement to eligible unemployed workers while they conduct an active search for new work. This program, which is financed through the District's Unemployment Insurance tax contributions, is administered through the Employment Development Department. In most cases, an employee must file a claim in order to collect this benefit. Should such a situation arise, the employee should inquire about unemployment insurance at the time of his or her separation from service. The Personnel Department will explain the employee's rights under the law.

RETIREMENT PLAN

Policy: 4-404

Full-time and regular part-time employees who are hired to work more than 1,000 hours a year are eligible to participate in the District's retirement plan through California Public Employee's Retirement System (CalPERS). CalPERS is a defined benefit pension plan providing retirement, disability and death benefits to plan members and beneficiaries. A CalPERS retiree hired into a full-time, regular part time, or hourly position may be subject to certain restrictions and should contact CalPERS for further information.

EMPLOYEE PARTICIPATION PROGRAM

POLICY: 4-405

The Employee Participation Program allows all full-time and eligible regular part-time employees of the District and immediate family members to participate in certain District activities at a reduced registration fee.

ELIGIBLE EMPLOYEES

Any employee who is employed in a classification listed within the full-time, regular part-time salary, seasonal staff and board members.

Full-time Staff:

District Manager	Operations Manager
Business Manager	Administrative Assistant
Park Maintenance Worker	Sports Supervisor
Tots Manager	Community Events Supervisor

Regular Part-time Staff:

Brite Lake Specialists	Adventure Camp Director
Tot Program Teachers and Aides	

Eligible Activities and Fee Reduction

The following fee reduction will be applied to the registration fee only:

<u>ACTIVITY (FULL TIME AND REGULAR PART TIME)</u>	<u>FEE REDUCTION</u>
Classes Where Fees Are Collected at Class by Instructor	No Discount
Adult Programs (excluding leagues)(i.e., open gym)	No Charge
Pool Programs (i.e., swim lessons, open swim, aerobics).....	No Charge
Events (i.e., runs)	No Charge
Youth Sports	No Charge
Tots Programs.....	No Charge
Youth Programs	No Charge
Brite Lake Day Use.....	No Charge
Brite Lake Camping.....	No Discount

FACILITY RESERVATIONS

Pavilions/Gazebos.....	No Charge
Buildings.....	No Charge
Pools (Limit one reservation per year per employee) (No Discount to Lifeguard Rates)	
.....	No Charge

Seasonal Staff:

Lifeguards

Adventure Camp Counselors

Event Staff

Rec Staff (i.e. gym supervisors, scorekeepers, referees, umpires instructor)

Immediate Family Member

A board member or an employee's spouse, employee's or spouse's dependent children, and individuals over which an employee or employee's spouse has legal guardianship.

Eligible Activities and Fee Reduction

The following fee reduction will be applied to the registration fee only:

<u>ACTIVITY (SEASONAL STAFF AND BOARD MEMBERS)</u>	<u>FEE REDUCTION</u>
Classes Where Fees Are Collected at Class by Instructor	No Discount
Adult Programs (excluding leagues)(i.e., open gym)	No Charge
Pool Programs (excluding lessons) i.e., open swim, aerobics classes.....	No Charge
Pool Programs - Swim Lessons	50% Discount
Events (i.e., runs).....	No Charge
Youth Sports	50% Discount
Tots Programs.....	50% Discount
Youth Programs.....	50% Discount
Brite Lake Day Use.....	No Charge
Brite Lake Camping.....	No Discount

FACILITY RESERVATIONS

Pavilions/Gazebos.....	No Charge
Buildings.....	No Charge
Pools (Limit one reservation per year per employee) (No Discount to Lifeguard Rates)	
.....	No Charge

	Youth Sports	Youth Programs	*Pool Programs	Adult Programs	Events	Class by Instructor	Pavilions, Gazebo & Buildings**	Pool**	Brite Lake Day Use	Brite Lake Camping
Full-Time Staff	100%	100%	100%	100%	100%	0	100%	100%	100%	0
Regular Part Time	100%	100%	100%	100%	100%	0	100%	100%	100%	0
Seasonal Staff	50%	50%	100/50%	100%	100%	0	100%	100%	100%	0
Board Members	50%	50%	100/50%	100%	100%	0	100%	100%	100%	0

Discounts will only apply while active Staff or Board Member.

*See Activity list for discount amount.

** Limit one reservation per year per employee/board member. No Discount to Lifeguard Rates.



Tehachapi Valley
Recreation & Park District

INVITATION TO BID

ITB# 2026-001

Dye Natatorium Pool -
HEATER REPLACEMENT

(400 B S SNYDER AVE TEHACHAPI, CA 93561)

SUBMITTAL DEADLINE

THURSDAY,
NOVEMBER 12, 2026, 12:00PM

Tehachapi Valley Recreation & Park District
Invitation to Bid: Dye Natatorium Pool –
Pool Heater Replacement

ITB No.: 2026-001

Issue Date: _____

Bid Due Date/Time: _____

Bid Opening Location: TVRPD District Office, 490 W D St, Tehachapi, CA 93561

Project Site: Dye Natatorium Pool, 400 B S Snyder Ave, Tehachapi, CA 93561

This Invitation to Bid is issued in accordance with Tehachapi Valley Recreation & Park District Policy Chapter 6-1300 (Bidding Process). Because this project involves furnishing and installing a well-defined piece of equipment to a clear performance specification, it follows the Invitation to Bid process, under which award is made to the lowest responsive and responsible bidder meeting the specification — not the evaluated-proposal (RFP) process used for the companion Dye Natatorium HVAC/Dehumidification project. If the District's final cost estimate exceeds \$25,000, competitive bidding and Board of Directors approval are mandatory under District policy.

1. Notice to Bidders:

Tehachapi Valley Recreation & Park District ("District") invites sealed bids from qualified, licensed contractors for the removal of the existing pool heater and the furnishing and installation of a new commercial pool heater at the Dye Natatorium Pool facility, as described in this Invitation to Bid ("ITB").

Sealed bids must be received at the District Office no later than the bid due date and time stated on the cover page. Bids received after this deadline will be rejected as late, per District policy. Telephone, fax, and electronic mail submissions are not acceptable for sealed bidding purposes.

Bids will be publicly opened at the time, date, and location stated above. Bidder names, bid prices, and other pertinent information will be read aloud and recorded at that time. Bid documents will not be available for public inspection until after formal award.

This advertisement must be published at least one (1) week in advance of the bid due date in a newspaper of general circulation within TVRPD, per District policy.

2. Project Background:

The Dye Natatorium's existing pool heater is at or near the end of its useful service life and is a top priority in the District's broader facility improvement plan.

The District's goal is to have the new heater fully installed, tested, and operational in time for the pool's spring reopening, March 2027 or earlier.

3. Existing Conditions & District-Supplied Design Data:

To allow bidders to size equipment correctly, the District will provide the following information below so that Bidders shall base their proposed heater capacity and equipment selection on this data:

- Pool water volume: 110,000 gallons
- Surface Area: 1875 sq. ft. (75ft x 25ft)
- Heater specs: Lockinvar Copper- Fin 2 model
- ASME Copper Finned Tube Heat Exchanger
- 1,206,000 btu/hour, 3" gas service line. 8" exhaust vent
- Length- 60", width- 33-1/2", height- 36"
- Ship weight: 964lbs
- Desired pool water temperature setpoint and any seasonal variation – 84 degrees
- Pool water sanitation method — chlorine

4. Scope of Work:

The awarded Contractor shall furnish all labor, material, equipment, transportation, and supervision necessary to complete the following, as a complete and functioning system:

1. Disconnect, remove, and dispose of the existing pool heater and any abandoned associated piping/venting no longer in use.
2. Furnish and install one (1) new commercial-grade natural gas pool heater, sized by the bidder to the District-supplied pool volume, surface area, and temperature setpoint. Bidder shall state the make, model, and rated input (BTU/hr) of the proposed unit and the sizing methodology used.
3. Heat exchanger materials shall be appropriate to the pool's sanitation method identified. Bidder shall confirm compatibility in its bid.
4. All gas piping modifications necessary to connect the new heater to the existing gas service, including any upsizing if required by the proposed unit's input rating. Bidder shall assess gas service adequacy prior to bid submission and include a firm, all-inclusive price — no post-award pricing contingencies will be accepted for conditions reasonably discoverable at a pre-bid site visit.
5. All electrical connections necessary for full unit operation, including ignition, controls, and any required disconnect. Bidder shall include a firm price — electrical work priced as "TBD" or excluded will render a bid non-responsive.
6. Combustion air supply and venting in accordance with the manufacturer's installation instructions and applicable code (UPC/UMC, CMC, and local amendments).
7. Mounting on existing or new equipment pad, as applicable (see Section 4.1).
8. Digital controls/thermostat integration compatible with existing pool control systems, or replacement controls as needed, Title 24-compliant.
9. Startup, testing, and commissioning, with verification that the unit achieves and maintains the District's specified water temperature setpoint.
10. Operation and maintenance manuals in electronic format.
11. All labor, materials, applicable taxes, and disposal of removed equipment.

4.1 Items to Be Furnished by the District (Owner-Furnished):

- New or modified concrete equipment pad, if the proposed unit's footprint differs from the existing pad (bidder to specify pad dimensions needed).
- Building permits and local government fees (Contractor shall identify all required permits in its bid; District will coordinate permit acquisition with the City of Tehachapi).

4.2 Information Required in Every Bid:

- Proposed heater make, model, rated input (BTU/hr), and heat exchanger material, with manufacturer cut sheets.
- Sizing calculation demonstrating the proposed unit meets the District's temperature setpoint for the specified pool volume/surface area.
- Firm, all-inclusive pricing for gas and electrical work (no post-award contingencies).
- Equipment pad dimensions/specifications needed from the District, if different from existing.
- Warranty terms offered on the heat exchanger, other equipment components, and labor (state duration separately for each — heat exchanger warranties commonly run longer than general parts/labor warranties).
- Anticipated equipment lead time and total project duration from notice to proceed to substantial completion.

5. Bidder Qualifications:

To be deemed responsible, bidders must, at minimum:

- Hold a valid, active California C-53 (Swimming Pool) or C-4 (Boiler, Hot Water Heating and Steam Fitting) contractor's license, or equivalent classification covering the scope of work, issued by the California Contractors State License Board.
- Demonstrate at least three (3) years of experience installing commercial pool heating equipment, with at least one (1) reference project involving a public or institutional aquatic facility.
- Be registered with the California Department of Industrial Relations (DIR) as a Public Works Contractor under Labor Code §1725.5 (required if the awarded contract exceeds the small-project exemption threshold — see Section 11).
- Carry commercial general liability, automobile, and workers' compensation insurance meeting District-specified minimum limits (Exhibit A) and be able to name TVRPD as additional insured.
- Provide evidence of bonding capacity sufficient to furnish the bonds required under Section 9, if the awarded contract exceeds \$25,000.

6. Pre-Bid Site Visit, Thursday, November 5, 2026, 12:00pm:

A pre-bid site visit and walkthrough is strongly recommended to allow bidders to inspect the existing heater, gas service, electrical service, and access constraints prior to submitting a bid. Date/time is Thursday, November 5, 2026, at 12:00pm. Per District policy, the bid due date will generally be no sooner than seven (7) calendar days following any pre-bid conference. Nothing stated verbally at the site visit modifies this ITB; only a written addendum issued by the District is binding.

7. Bid Submission Requirements:

Each bid must be submitted in a sealed envelope, clearly marked with the ITB number and "**SEALED BID — DO NOT OPEN**," and must include:

1. Completed Bid Form (Exhibit B), signed by an authorized representative.

2. Equipment cut sheets and sizing calculation per Section 4.2.
3. Proof of current C-53 or C-4 (or equivalent) contractor's license.
4. List of at least three (3) references for comparable projects.
5. Proposed project schedule, including equipment lead time.
6. Bid Bond in the amount specified in Section 9, if required by the District.
7. Certificate of insurance or letter of insurability meeting District minimums (Exhibit A).
8. Signed acknowledgment of all issued addenda, if any.

A bidder may modify or withdraw its bid at any time before the bid opening, provided the modification or withdrawal is received before the stated bid opening time. All such documentation will be retained in the bid file.

8. Bid Evaluation and Award:

The contract will be awarded to the lowest responsive and responsible bidder whose bid meets, in all material respects, the requirements and criteria defined in this ITB. The District's Board of Directors reserves the right to accept, reject, or negotiate any or all bids; to waive minor informalities or irregularities; and to accept any bid determined to be in the best interest of the District, whether or not it is the lowest submitted price. The Board may reject all bids and re-advertise by a majority vote.

If the total anticipated cost of this project exceeds \$25,000, both issuance of this ITB and the final contract award require formal approval by the TVRPD Board of Directors, and the bonding and prevailing wage requirements below apply. If the District's cost estimate comes in below \$25,000, the District Manager may proceed under his independent purchasing authority per District policy, and Sections 9 and 11 would not apply as a matter of law (though the District may still elect to require insurance per Exhibit A).

9. Bonding Requirements:

If the awarded contract exceeds \$25,000, per CAPRI (California Association for Park & Recreation Indemnity) Exhibit 5 — Insurance Requirements for Construction Contracts, and California Civil Code §9550, the awarded Contractor shall provide the following surety bonds, each issued by a responsible corporate surety authorized to do business in California and secured through an agent with a California office:

- **Bid Bond** — in an amount not less than 10% of the bid price, submitted with the bid per Section 7. [District to confirm exact bid security requirement before issuance.]
- **Payment Bond** — in a sum equal to 100% of the contract price, required by law for any public works contract exceeding \$25,000.
- **Performance Bond** — in a sum equal to 100% of the contract price, for consistency with the companion HVAC/dehumidification project and given the operational importance of pool heating.
- **Maintenance Bond** — required only if the warranty period offered is longer than one (1) year, in an amount equal to 10% of the contract price. Not necessary if the Performance Bond's terms already cover a one-year warranty.

The Payment Bond and Performance Bond must be furnished before the Contractor commences work. Evidence of bonding capacity for all applicable bonds must be included with each bid per Section 5.

10. Insurance Requirements:

The awarded Contractor must carry, at minimum, the insurance coverage and limits specified in Exhibit A, which reflects CAPRI (California Association for Park & Recreation Indemnity) Exhibit 5 — Insurance Requirements for Construction Contracts.

11. Prevailing Wage & Public Works Compliance:

If the awarded contract exceeds the applicable small-project exemption (\$25,000 for new construction, alteration, installation, demolition, or repair), this project is a public work subject to California prevailing wage law (Labor Code §1720 et seq.). The awarded Contractor and all subcontractors must:

- Pay not less than the general prevailing rate of per diem wages, as determined by the DIR, for the applicable trade classifications and locality.
- Be registered with the DIR as a Public Works Contractor (Labor Code §1725.5) before bidding, being listed, or performing any work on this project, and maintain active registration throughout the project.
- Submit certified payroll records through DIR's electronic certified payroll reporting (eCPR) system.

The District will file the required Public Works Notice of Contract Award (Project Registration, formerly PWC-100) with DIR upon award, if applicable. The District recommends confirming current DIR registration and compliance-monitoring obligations with legal counsel prior to advertisement.

12. Bid Form (Exhibit B):

Bid Item	Unit	Price
Demolition & disposal of existing heater	Lump Sum	\$
New heater, furnished & installed	Lump Sum	\$
Gas piping modifications & tie-in	Lump Sum	\$
Electrical work & controls integration	Lump Sum	\$
Venting & combustion air provisions	Lump Sum	\$
Startup, testing & commissioning	Lump Sum	\$
Permits (if bidder-obtained; otherwise N/A)	Lump Sum	\$
Alternate: Extended heat exchanger warranty	Lump Sum	\$
TOTAL BASE BID		\$

13. General Conditions:

The resulting contract shall be on District-issued contract forms and general conditions, not the bidder's standard proposal terms. Provisions incorporated by reference into any resulting agreement will include, at minimum: District standard indemnification and insurance requirements, prevailing wage compliance (if applicable), bonding (if applicable), retention terms, change order procedures requiring District pre-authorization, and dispute resolution consistent with District policy. Any bidder terms and conditions submitted with a bid for informational purposes only will not be incorporated into the final contract unless expressly accepted in writing by the District.

14. Questions:

All questions regarding this ITB must be submitted in writing to the District Manager at the contact information below no later than [X] calendar days prior to the bid due date. Answers will be issued to all known bidders in writing as a formal addendum; verbal responses are not binding.

Contact Information:

Corey Torres, District Manager

Tehachapi Valley Recreation & Park District

490 W D St, Tehachapi, CA 93561

Phone: 661-822-3228 ext. 101

Email: c.torres@tvrpd.org

Exhibit A — Insurance Requirements:

Per CAPRI (California Association for Park & Recreation Indemnity) Exhibit 5 — Insurance Requirements for Construction Contracts. Contractor shall procure and maintain, for the duration of the contract and for five (5) years thereafter (Completed Operations), insurance against claims for injuries to persons or damages to property arising from or in connection with performance of the work.

Coverage	Minimum Limit
Commercial General Liability (per occurrence)	\$5,000,000
General Aggregate	Applies separately to this project (ISO CG 25 03/04), or is twice the occurrence limit
Automobile Liability (any auto, per accident)	\$5,000,000
Workers' Compensation	Statutory (CA)
Employer's Liability (per accident)	\$1,000,000
Builder's Risk / Installation Floater	"All Risk"/Special Perils form, equal to completed project value, no coinsurance penalty (an Installation Floater may be acceptable in lieu of full Builder's Risk for a project of this scope, at District's option)
Professional Liability (if Design/Build — see Section 10)	\$2,000,000 per occurrence/claim and aggregate
Contractors Pollution/Asbestos Legal Liability (if applicable — see Section 10)	\$1,000,000 per occurrence/claim; \$2,000,000 aggregate

Minimum Scope and Limit of Insurance:

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$5,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: Insurance Services Office Form CA 0001 covering Code 1 (any auto), with limits no less than \$5,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employers' Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. Builder's Risk (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.
5. Surety Bonds as described in Section 9 and below.

6. Professional Liability (if Design/Build), with limits no less than \$2,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.
7. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Self-Insured Retentions:

Self-insured retentions must be declared to and approved by the District. The District may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the District. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by the District. Any and all deductibles and SIRs shall be the sole responsibility of the Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. The District may deduct from any amounts otherwise due the Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named Insured. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. The District reserves the right to obtain a copy of any policies and endorsements for verification.

Other Insurance Provisions:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10, CG 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
2. For any claims related to this project, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.
3. Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the District.

Builder's Risk (Course of Construction) Insurance:

Contractor may submit evidence of Builder's Risk insurance in the form of Course of Construction coverage. Such coverage shall name the District as a loss payee as their interest may appear.

If the project does not involve new or major reconstruction, at the option of the District, an Installation Floater may be acceptable. For such projects, a Property Installation Floater shall be obtained that provides for the improvement, remodel, modification, alteration, conversion or adjustment to existing buildings, structures, processes, machinery and equipment. The Property Installation Floater shall provide property damage coverage for any building, structure, machinery, or equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the District's site.

Claims Made Policies:

If any coverage required is written on a claims-made coverage form:

1. The retroactive date must be shown, and this date must be before the execution date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.
3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective, or start of work date, the Contractor must purchase extended reporting period coverage for a minimum of five (5) years after completion of contract work.
4. A copy of the claims reporting requirements must be submitted to the District for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Contractors Pollution Liability policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

Umbrella or Excess Policies:

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

Acceptability of Insurers:

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to the District.

Waiver of Subrogation:

Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation and provide a copy to the District. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the District for all work performed by the Contractor, its employees, agents and subcontractors. This provision applies regardless of whether or not an endorsement has been issued.

Verification of Coverage:

Contractor shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors:

Contractor shall require and verify that all subcontractors maintain insurance meeting all requirements stated herein, and Contractor shall ensure that the District is an additional insured on insurance required from subcontractors. For CGL coverage, subcontractors shall provide coverage with a form at least as broad as CG 20 38 04 13.

Duration of Coverage:

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Surety Bonds:

Where required under Section 9, Contractor shall provide the following Surety Bonds:

1. Bid Bond
2. Performance Bond
3. Payment Bond
4. Maintenance Bond

The Payment Bond and the Performance Bond shall be in a sum equal to the contract price. If the Performance Bond provides for a one-year warranty a separate Maintenance Bond is not necessary. If the warranty period specified in the contract is for longer than one year a Maintenance Bond equal to 10% of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Special Risks or Circumstances:

The District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other circumstances.

Exhibit C — District-Supplied Design Data (To Be Completed Before Issuance):

The District must complete the fields below and attach this exhibit to the ITB before advertisement, so bidders can size equipment on a consistent basis.

Pool water volume (gallons): _____

Pool surface area (sq. ft.): _____

Desired water temperature setpoint (°F): _____

Existing heater make/model/age: _____

Existing heater fuel type & rated input (BTU/hr): _____

Pool sanitation method (chlorine/bromine or saltwater): _____

Existing gas service size/pressure: _____

Electrical service available at equipment location: _____

Target completion / reopening deadline: _____



Tehachapi Valley
Recreation & Park District

REQUEST FOR PROPOSAL

RFP# 2026-002

Dye Natatorium Pool -

DEHUMIDIFICATION SYSTEM

(400 B S SNYDER AVE TEHACHAPI, CA 93561)

SUBMITTAL DEADLINE

THURSDAY,

NOVEMBER 12, 2026, 12:00PM

Tehachapi Valley Recreation & Park District
Request for Proposal: Dye Natatorium Pool –
Pool Dehumidification System

RFP No.: 2026-002

Issue Date: October 21, 2026

Proposal Due Date/Time: Thursday, November 12, 2026, 12:00pm

Proposal Opening Location: TVRPD District Office, 490 W D St, Tehachapi, CA 93561

Project Site: Dye Natatorium Pool, 400 B S Snyder Ave, Tehachapi, CA 93561

This Request for Proposals is issued in accordance with Tehachapi Valley Recreation & Park District Policy Chapter 6-1300 (Bidding Process). Because the District is inviting proposers to evaluate the humidity/ventilation problem and propose their own equipment and technical approach — rather than bidding a fixed District-specified design — this solicitation follows the Request for Proposal process, under which award is made to the responsible proposer whose proposal is determined most advantageous to the District considering the evaluation factors set forth herein, not to price alone. The Board of Directors must authorize issuance of this RFP and must separately approve the final contract award, as the anticipated cost exceeds the District's \$25,000 competitive-procurement threshold.

1. Notice to Proposers:

Tehachapi Valley Recreation & Park District ("District") invites sealed proposals from qualified, licensed contractors to design, furnish, and install a humidity control solution for the Dye Natatorium Pool building, as described in this Request for Proposals ("RFP").

Sealed proposals must be received at the District Office no later than the due date and time stated on the cover page. Proposals received after this deadline will be rejected as late, per District policy. Telephone, fax, and electronic mail submissions are not acceptable for sealed submission purposes.

Proposals will be publicly opened at the time, date, and location stated above. Proposer names and other pertinent information will be read aloud and recorded at that time; because award is based on multiple evaluation factors rather than price alone, detailed proposal contents will not be read aloud, consistent with District policy on RFP procurement. Proposal documents will not be available for public inspection until after formal award by the Board of Directors.

This advertisement must be published at least one (1) week in advance of the proposal due date in a newspaper of general circulation within TVRPD, per District policy.

2. Project Background & Objectives:

The Dye Natatorium is a 1960s-era indoor pool facility currently experiencing condensation and ventilation issues that limit cold-weather operation and contribute to long-term wear on the building envelope and mechanical systems. The District's objectives for this project are to:

- Correct humidity and condensation problems in the pool building through proper dehumidification and air distribution.
- Support the District's goal of extending the pool's operating season (targeted January through October/November) by allowing moisture-controlled operation during colder months.

- Deliver a durable, corrosion-resistant system appropriate for sustained high-humidity, chlorinated-air service, with a reasonable service life and manageable long-term operating cost.

The District is not specifying a particular equipment type, brand, or configuration. Proposers are encouraged to evaluate the facility and propose the equipment and technical approach they believe best achieves the objectives above — for example, a packaged natatorium dehumidification/heat-recovery unit, a split dehumidification system, or another solution suited to this application.

Mandatory Completion Deadline: The pool is scheduled to reopen early March 2027, and the awarded system must be fully installed, tested, commissioned, and operational no later than **May 1, 2027**. This date is fixed by the District's operating schedule and is not negotiable. Accordingly, equipment lead time is treated as a responsiveness requirement, not merely an evaluation factor — see Section 3.3.

3. Scope of Work:

The awarded Contractor shall furnish all design support, labor, material, equipment, transportation, and supervision necessary to deliver a complete, functioning humidity control system for the pool building, including at minimum:

1. Selection and installation of dehumidification equipment sized and specified by the proposer for this facility's pool surface area, air volume, occupancy, and design indoor temperature/humidity setpoints. Proposer shall include its load calculation methodology and basis of design.
2. All ductwork, air distribution, and any structural mounting necessary for the proposed equipment.
3. All gas and/or plumbing work necessary to support the proposed equipment, including any tie-in to existing utilities. Proposer shall conduct its own site assessment prior to submission and provide a firm, all-inclusive price — proposals with pricing contingent on a post-award survey will be considered non-responsive.
4. All electrical work necessary to support the proposed equipment, including any panel capacity evaluation, conduit, and controls integration. Proposer shall provide a firm price — electrical work priced as "TBD" or excluded will be considered non-responsive.
5. Controls/thermostats appropriate to the proposed system, Title 24-compliant.
6. Startup, testing, and commissioning, with verification of design performance against the proposer's stated humidity/temperature targets.
7. Operation and maintenance manuals in electronic format, and as-built drawings.
8. All labor, materials, applicable taxes, and disposal of any removed/replaced equipment.

3.1 Items to Be Furnished by the District (Owner-Furnished):

The following will be provided or arranged by the District. Proposers should identify their equipment's pad, clearance, and access requirements so the District can prepare these in advance of installation:

- Concrete equipment pad(s) sized to the proposer's equipment, built to the proposer's specifications.
- Building permits and local government fees (Contractor shall identify all required permits in its proposal; District will coordinate permit acquisition with the City of Tehachapi).

3.2 Information Required in Each Technical Proposal:

To allow an apples-to-apples evaluation across different proposed approaches, every proposal must clearly address:

- Proposed equipment type, manufacturer, and model, with cut sheets/submittal data and a brief narrative of why this approach suits a natatorium environment.
- Design humidity and temperature setpoints the system is engineered to achieve, and the load calculation supporting equipment sizing.
- Corrosion resistance / materials suited to chlorinated, high-humidity air.
- Firm, all-inclusive pricing for gas/plumbing and electrical work (no post-award contingencies).
- Concrete pad and clearance requirements needed from the District, and lead time required before installation can begin.
- Condensate management approach, and whether a drywell or comparable provision is included.
- Estimated ongoing energy operating cost or efficiency rating, if available.
- Warranty terms offered on equipment, labor, and materials (state duration separately for each).
- Anticipated equipment lead time and total project duration from notice to proceed to substantial completion.

3.3 Mandatory Schedule Requirement (Responsiveness Threshold):

Because the system must be fully operational by May 1, 2027 (Section 2), each proposal must include a project schedule demonstrating that the proposed equipment can be delivered, installed, tested, and commissioned by that date, assuming a Notice to Proceed issued on or about January 5, 2027.

Specifically:

- Equipment lead time (from Notice to Proceed to delivery on site) shall not exceed eight (8) weeks.
- Proposer shall include a minimum of two (2) weeks following equipment delivery for installation, startup, testing, and commissioning within the total schedule.

A proposal that cannot demonstrate completion by May 1, 2027 under these parameters will be deemed non-responsive and will not be evaluated further, regardless of price or technical merit. Proposers are strongly encouraged to confirm current equipment availability with their manufacturer/supplier before submitting, rather than relying on standard published lead times.

4. Proposer Qualifications:

To be deemed responsible, proposers must, at minimum:

- Hold a valid, active California C-20 (Warm-Air Heating, Ventilating and Air-Conditioning) contractor's license, or equivalent classification covering the proposed scope of work, issued by the California Contractors State License Board.
- Demonstrate at least three (3) years of experience installing commercial or institutional HVAC/dehumidification systems, with at least one (1) reference project involving a natatorium, aquatic facility, or comparably humid/corrosive environment strongly preferred.
- Be registered with the California Department of Industrial Relations (DIR) as a Public Works Contractor under Labor Code §1725.5 (required — see Section 10).
- Carry commercial general liability, automobile, and workers' compensation insurance meeting District-specified minimum limits (Exhibit A) and be able to name TVRPD as additional insured.

- Provide evidence of bonding capacity sufficient to furnish both the payment bond and performance bond required under Section 8, each in an amount not less than 100% of the contract price.

5. Pre-Proposal Site Visit, Thursday, November 5, 2026, 12:00pm:

A pre-proposal site visit and walkthrough is strongly recommended to allow proposers to evaluate existing conditions, gas service, electrical service, pool dimensions, and access constraints prior to submitting a proposal. Date/time is Thursday, November 5, 2026, at 12:00pm. Per District policy, the due date will generally be no sooner than seven (7) calendar days following any pre-proposal conference. Nothing stated verbally at the site visit modifies this RFP; only a written addendum issued by the District is binding.

6. Proposal Submission Requirements:

Each proposal must be submitted in a sealed envelope, clearly marked with the RFP number and **"SEALED PROPOSAL — DO NOT OPEN,"** and must include:

1. Technical proposal addressing all items in Section 3.2.
2. Completed Cost Proposal Form (Exhibit B), signed by an authorized representative.
3. Proof of current C-20 (or equivalent) contractor's license and active DIR Public Works Contractor registration.
4. List of at least three (3) references for comparable projects, including any natatorium/aquatic facility experience.
5. Proposed project schedule, including equipment lead time.
6. Bid Bond in the amount specified in Section 8, if required by the District.
7. Certificate of insurance or letter of insurability meeting District minimums (Exhibit A).
8. Signed acknowledgment of all issued addenda, if any.

A proposer may modify or withdraw its proposal at any time before the proposal opening, provided the modification or withdrawal is received before the stated opening time. All such documentation will be retained in the project file.

7. Evaluation Criteria and Award:

Before scoring, each proposal will first be checked for responsiveness, including compliance with the mandatory schedule requirement in Section 3.3. Proposals that cannot demonstrate completion by May 1, 2027 will be deemed non-responsive and excluded from further evaluation. Responsive proposals will then be evaluated and award made to the responsible proposer whose proposal is determined most advantageous to the District, considering the following factors:

Evaluation Factor	Weight
Technical approach & equipment suitability for a natatorium environment	30%
Total price / value	30%
Contractor qualifications & relevant experience	20%
Warranty terms & schedule quality/reliability	20%

The District's Board of Directors reserves the right to accept, reject, or negotiate any or all proposals; to waive minor informalities or irregularities; to request interviews or best-and-final offers from a shortlist of proposers; and to accept any proposal determined to be in the best interest of the District, whether or not it is the lowest-priced submission. The Board may reject all proposals and re-advertise by a majority vote.

Because the total anticipated cost of this project exceeds \$25,000, both issuance of this RFP and the final contract award require formal approval by the TVRPD Board of Directors. The District Manager is authorized to sign the resulting contract and purchase order on the Board's behalf following Board award.

8. Bonding Requirements:

Per CAPRI (California Association for Park & Recreation Indemnity) Exhibit 5 — Insurance Requirements for Construction Contracts, and California Civil Code §9550, the awarded Contractor shall provide the following surety bonds, each issued by a responsible corporate surety authorized to do business in California and secured through an agent with a California office:

- **Bid Bond** — in an amount not less than 10% of the bid/proposed price, submitted with the proposal per Section 6. [District to confirm exact bid security requirement before issuance.]
- **Payment Bond** — in a sum equal to 100% of the contract price, required by law for any public works contract exceeding \$25,000.
- **Performance Bond** — in a sum equal to 100% of the contract price.
- **Maintenance Bond** — required only if the warranty period offered is longer than one (1) year, in an amount equal to 10% of the contract price. If the Performance Bond's terms already cover a one-year warranty, a separate Maintenance Bond is not necessary.

The Payment Bond and Performance Bond must be furnished before the Contractor commences work. Evidence of bonding capacity for all applicable bonds must be included with each proposal per Section 4.

9. Insurance Requirements:

The awarded Contractor must carry, at minimum, the insurance coverage and limits specified in Exhibit A, which reflects CAPRI (California Association for Park & Recreation Indemnity) Exhibit 5 — Insurance Requirements for Construction Contracts.

10. Prevailing Wage & Public Works Compliance:

This project is a public work subject to California prevailing wage law (Labor Code §1720 et seq.). The awarded Contractor and all subcontractors must:

- Pay not less than the general prevailing rate of per diem wages, as determined by the DIR, for the applicable trade classifications and locality.
- Be registered with the DIR as a Public Works Contractor (Labor Code §1725.5) before bidding, being listed, or performing any work on this project, and maintain active registration throughout the project.
- Submit certified payroll records through DIR's electronic certified payroll reporting (eCPR) system.
- Comply with applicable apprenticeship and labor compliance monitoring requirements.

The District will file the required Public Works Notice of Contract Award (Project Registration, formerly PWC-100) with DIR upon award. The District recommends confirming current DIR registration and compliance-monitoring obligations with legal counsel prior to advertisement, as procedures and fees are subject to periodic change.

11. Cost Proposal Form (Exhibit B):

Cost Item	Unit	Price
Equipment, furnished & installed	Lump Sum	\$
Ductwork & air distribution	Lump Sum	\$
Gas/plumbing work & tie-in	Lump Sum	\$
Electrical work & controls integration	Lump Sum	\$
Startup, testing & commissioning	Lump Sum	\$
Permits (if proposer-obtained; otherwise N/A)	Lump Sum	\$
Alternate: Certified air balance	Lump Sum	\$
TOTAL PROPOSED PRICE		\$

12. General Conditions:

The resulting contract shall be on District-issued contract forms and general conditions, not the proposer's standard proposal terms. Provisions incorporated by reference into any resulting agreement will include, at minimum: District standard indemnification and insurance requirements, prevailing wage compliance, payment (and if required, performance) bonding, retention terms, change order procedures requiring District pre-authorization, and dispute resolution consistent with District policy. Any proposer terms and conditions submitted with a proposal for informational purposes only will not be incorporated into the final contract unless expressly accepted in writing by the District.

13. Questions:

All questions regarding this RFP must be submitted in writing to the District Manager at the contact information below prior to the proposal due date.

Contact Information:**Corey Torres, District Manager**

Tehachapi Valley Recreation & Park District

490 W D St, Tehachapi, CA 93561

Phone: 661-822-3228 ext. 101

Email: c.torres@tvrpd.org

Exhibit A — Insurance Requirements:

Per CAPRI (California Association for Park & Recreation Indemnity) Exhibit 5 — Insurance Requirements for Construction Contracts. Contractor shall procure and maintain, for the duration of the contract and for five (5) years thereafter (Completed Operations), insurance against claims for injuries to persons or damages to property arising from or in connection with performance of the work.

Coverage	Minimum Limit
Commercial General Liability (per occurrence)	\$5,000,000
General Aggregate	Applies separately to this project (ISO CG 25 03/04), or is twice the occurrence limit
Automobile Liability (any auto, per accident)	\$5,000,000
Workers' Compensation	Statutory (CA)
Employer's Liability (per accident)	\$1,000,000
Builder's Risk (Course of Construction)	"All Risk"/Special Perils form, equal to completed project value, no coinsurance penalty
Professional Liability (if Design/Build)	\$2,000,000 per occurrence/claim and aggregate
Contractors Pollution/Asbestos Legal Liability (if applicable)	\$1,000,000 per occurrence/claim; \$2,000,000 aggregate

Minimum Scope and Limit of Insurance:

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$5,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: Insurance Services Office Form CA 0001 covering Code 1 (any auto), with limits no less than \$5,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employers' Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. Builder's Risk (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.
5. Surety Bonds as described in Section 8 and below.
6. Professional Liability (if Design/Build), with limits no less than \$2,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

7. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Self-Insured Retentions:

Self-insured retentions must be declared to and approved by the District. The District may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the District. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by the District. Any and all deductibles and SIRs shall be the sole responsibility of the Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. The District may deduct from any amounts otherwise due the Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named Insured. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. The District reserves the right to obtain a copy of any policies and endorsements for verification.

Other Insurance Provisions:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10, CG 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
2. For any claims related to this project, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.
3. Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the District.

Builder's Risk (Course of Construction) Insurance:

Contractor may submit evidence of Builder's Risk insurance in the form of Course of Construction coverage. Such coverage shall name the District as a loss payee as their interest may appear.

If the project does not involve new or major reconstruction, at the option of the District, an Installation Floater may be acceptable. For such projects, a Property Installation Floater shall be obtained that provides for the improvement, remodel, modification, alteration, conversion or adjustment to existing buildings, structures, processes, machinery and equipment. The Property Installation Floater shall provide property damage coverage for any building, structure, machinery, or equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the District's site.

Claims Made Policies:

If any coverage required is written on a claims-made coverage form:

1. The retroactive date must be shown, and this date must be before the execution date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.
3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective, or start of work date, the Contractor must purchase extended reporting period coverage for a minimum of five (5) years after completion of contract work.
4. A copy of the claims reporting requirements must be submitted to the District for review.
5. If the services involve lead-based paint or asbestos identification/remediation, the Contractors Pollution Liability policy shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/remediation, the Contractors Pollution Liability policy shall not contain a mold exclusion, and the definition of Pollution shall include microbial matter, including mold.

Umbrella or Excess Policies:

The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.

Acceptability of Insurers:

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to the District.

Waiver of Subrogation:

Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation and provide a copy to the

District. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the District for all work performed by the Contractor, its employees, agents and subcontractors. This provision applies regardless of whether or not an endorsement has been issued.

Verification of Coverage:

Contractor shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors:

Contractor shall require and verify that all subcontractors maintain insurance meeting all requirements stated herein, and Contractor shall ensure that the District is an additional insured on insurance required from subcontractors. For CGL coverage, subcontractors shall provide coverage with a form at least as broad as CG 20 38 04 13.

Duration of Coverage:

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Surety Bonds:

Where required under Section 8, Contractor shall provide the following Surety Bonds:

1. Bid Bond
2. Performance Bond
3. Payment Bond
4. Maintenance Bond

The Payment Bond and the Performance Bond shall be in a sum equal to the contract price. If the Performance Bond provides for a one-year warranty a separate Maintenance Bond is not necessary. If the warranty period specified in the contract is for longer than one year a Maintenance Bond equal to 10% of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California.

Special Risks or Circumstances:

The District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other circumstances.



Operations Manager's Report October 2026

STAFF REPORT

REGULAR BOARD MEETING

Repaired some water leaks in the irrigation system at West Park

AT&T came in to work on their internet lines, damaged the grass and they are paying for the repairs.

Got the fencing up behind the Gym

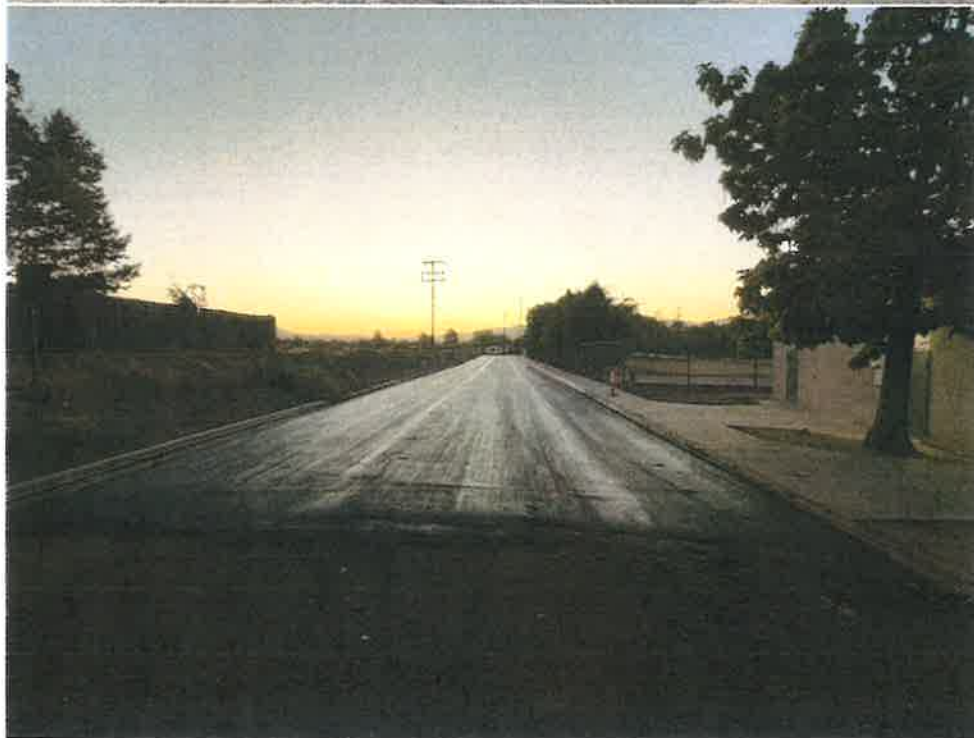
The street to Central Park/Shy Scout building has been repaved.

Put the stage out for the Apple Festival

Been installing new soap dispensers across all Tvrpd

Installed more golden muscles signage out at Brite Lake







Tots Director Report

October 19, 2026

STAFF REPORT
MEETING

REGULAR BOARD

Teeny Twos & Parent Pal Playgroup

- Teeny Twos enrollment \$5 Drop In Fee
- On Staff Teacher who leads Teenies, assists with Playgroup
- Teeny Twos back to weekly on Wednesdays

Tots & Summit Classes

- 2026-27 School Year began in September
- New Junior High class began, almost full!
- Tall Tots for 2026-27 year is split into TK class and Kinder class, both full!
- Hosted our first on site field trip: Traveling Tidepools-successful and fun

Upcoming Events

- Planetarium Onsite Field Trip October 22
- First of the year Teacher Wars
- Character Counts Week Oct 19-22
- Incorporating "Big Buddies": Older classes (Jr. High, 4/5 grade etc) do an activity helping the younger Tot classes (Taters class etc)
- Halloween Parties Oct 28-29
- Begin working on Fall shows to present to parents for each class

Staff

- Yearly training completed in August, all brought up to date
- Sent all staff training to Charter schools to keep receiving funding
- Monthly staff meetings and quarterly teacher meetings still taking place

Collaborations

- Working on sponsors for Christmas Ball Fundraiser
- Finding fun collabs for Jr. High class to "host" classes at throughout school year



Sports Supervisor Report

October 19th, 2026

STAFF REPORT
MEETING

REGULAR BOARD

Rec One/Registrations

- 3v3 Basketball Season starts 10/6/26
- Youth Basketball Registration opened Aug 6th ends Nov 12th season starts January 9th

Coed Adult Softball

- We had our Championship Coed game on Thursday October 8th
- It was Wasted Talent vs Past Our Prime.
- Wasted Talent won.

3V3 Adult Basketball

- Adult basketball Started October 6th.
- It runs on Tuesdays and Thursday
- We have 7 Teams sign up. Dad Dynasty, Brash Ballers, T-Town Swish, Splash City, T-Town Remnant, Uncle Drew, and The Lone Rangers.
- Championships are November 16th at ABIAC Gym

Open Gym

- Open gym is on Sundays from Volleyball from 2-5pm and Basketball from 5-7pm for 35+ adults and 7-9pm for 16+
- Senior open gym is on Tuesdays and Thursdays and Fridays from 8-9am

Women's Open Gym

- Women's basketball open gym started October 4th at the Tehachapi Education Center "TEC Gym" also known as the Monero Gym.
- This open gym will open in October, November, and December, ending December 20th.
- It will be a \$5 entry or punch card for \$40 cash only.

Co-Ed NFL Flag Football, Pep Squad and Volleyball

- We have two more weeks of Flag, Pep and Volleyball.
- Last league game is on October 24th here at West Park on Grimes and Read Field.
- Playoffs are the week of Nov 2nd-5th
- Championship Games are on Nov 7th
- Championships games will be here at West Park on Grimes and Read fields.

Youth Basketball

- Registration opened on August 6th and closed November 12th at 5:30pm.
- We will have a coaches meeting for our 5-6, 7-8 yr old division coaches on Nov 16th.
- Mandatory Coaches training on November 23rd at the ABIAC Gym.
- Season Starts January 9th, 2027.

Sport Photographer

- Volleyball received their photos and they were all really happy.
- Football and Pep Squad will be receiving their photos soon.
- There were make up photos for all sports on Oct 17th.

Basketball Referee Training

- I will be working toward becoming a **certified CIF Basketball Referee** through the San Joaquin Valley Officials Association (SJVOA).
- I will be attending training sessions in Bakersfield on Mondays throughout October and November, with two sessions in December, one in January, and one in February. My goal is to complete the training and become certified.
- This certification will help me improve my knowledge of basketball officials and better train and support our TVRPD youth basketball referees.





